Available in the Distance Learning Office

Books on Course Design and Online Teaching

- *Small Teaching Online* (Flower Darby)
- *Practicing Christian Education* (Mark A. Maddix and James Riley Estep Jr.)
- *Teaching and Learning at a Distance 7th ed* (Michael Simonson, Susan Zvacek, and Sharon Smaldino)
- *Handbook of Distance Education 4th ed.* (edited by Michael Grahame Moore and William C. Diehl)

Hardware Peripherals for Recording**

- Microphones
- Headphones with built-in microphone
- Split microphone for interviewing/dual-input needs (lapel)
- Block and ring lighting (for laptops and free-standing)
- Phone tripod and rig for mobile recording
- Rolling adjustable podium

Software Available**

- Zoom
- Camtasia
- Snag-it

**Training available upon request and at the discretion of the DL Office.