Heritage Christian University
Undergraduate Program in Biblical Studies
2016 – 2017 Catalog

Heritage Christian University is accredited by the Commission on Accreditation of the Association for Biblical Higher Education, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education.

Association for Biblical Higher Education
5850 T. G. Lee Boulevard, Suite #130
Orlando, FL 32822
Telephone: (407)207-0808
www. abhe.org

This catalog supersedes all previous issues. Any student who interrupts his or her enrollment by an absence of one year will incur the obligation of meeting changed requirements. The university reserves the right to change the requirements and regulations contained in this catalog and to determine whether a student has satisfactorily met its requirements for admission or graduation. The university reserves the right to reject any applicant for admission or graduation for any reason the university determines to be material to the applicant's qualifications for admission or graduation.

Statement of Nondiscrimination

Heritage Christian University admits qualified students of any race, age, sex, religion, disability, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the university. Heritage Christian University does not discriminate on the basis of age, sex, religion, disability, race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and other school-administered programs.

Based upon this commitment, Heritage Christian University follows the principle of non-discrimination and operates within applicable federal and state laws. As a recipient of federal financial assistance, Heritage Christian University is required by Title IX of the Educational Amendments of 1972, as amended, not to discriminate on the basis of sex in its admission policies, treatment of students, employment practice or educational programs, except as required by religious tenets of the churches of Christ. The following individual has been designated to handle inquiries regarding the non-discrimination policy:

Mechelle Thompson
PO Box HCU (Campus Box 51)
Florence, AL 35630
256–766–6610

Inquiries may be sent directly to the Office for Civil Rights at the U.S. Department of Education.

For online information on the Graduate and Undergraduate Programs at HCU, visit www.hcu.edu.

A MESSAGE FROM THE PRESIDENT

Heritage Christian University is looking for sincere, dedicated people who want to spread the gospel more than anything else in the world. Are you that kind of person? You may already know how to earn a living, but you feel you will never be satisfied until you use your talents and abilities to help evangelize the world.

There is a place for everyone at HCU. Whether you are coming directly from high school or the workplace, single or married, male or female, HCU can help you develop your talents for the Lord's glory.

The church faces an acute shortage of mature, balanced people trained for a life of teaching God's Word. For the church to have one full-time preacher for every 10,000 people in the world, it would need 600,000 additional preachers today! Although the need is great, the opportunities have never been greater. The church needs you, and you need to be in the Lord's service.

HCU can offer the education you need to be an effective communicator of the gospel. All faculty members dedicate themselves to world evangelism and possess excellent academic preparation along with sound practical experience.

Could it be that you will find your greatest fulfillment in communicating God's Word? If so, HCU is the place for you.

Sincerely,

Dennis Jones

Dennis Jones

A MESSAGE FROM THE VICE PRESIDENT OF ACADEMICS

Welcome to your collegiate adventure! Please expect opportunities to make new friends, connect with mentors, stretch your mind, and develop a love for life-long learning. With God's help this adventure can open countless doors.

As you learn here, please choose to read widely. Take advantage of the Overton Memorial Library. Surprise your peers and yourself by reading beyond the assigned texts. You never know what you will learn on any given day.

As you grow here, please choose to put your knowledge into practice. Connect with a local congregation. Become important there by serving to the glory of God. Real world ministry is the only kind. If it does not honor God and help others, it is not really ministry.

As you study here, please know that much learning happens outside the classroom. The assignments are important as they help you master each subject, but the relationships you create may teach you even more. People are an amazing resource. And you can be an amazing resource to others.

As you serve here, please choose to be a blessing to others. Practice second-mile service. Pray for your teachers and fellow students. Love even those of us who are odd and challenging. God will bless you as you do.

Sincerely,

Bill Bagents

TABLE OF CONTENTS

GENERAL INFORMATION 9
History 9
Mission Statement 12
Expanded Mission Statement 13
Institutional Goals 15
Distinctiveness 16
Religious Character 17
Academic Recognition 17
Location 19
Campus 20
CAMPUS LIFE AND STUDENT SERVICES…. 22
Heritage Connect 22
Place of Residence 22
Student Activities 22
Manner of Dress 23
Conduct 24
Physically Challenged Students 25
Academic Advising 25
Counseling 26
Library 26
Bookstore and Textbooks 26
Computer Needs 27
Food Services 27
Alumni Association 27
FINANCES 29
Tuition 29
Payment at Registration 29
Explanation of Charges 31
Refund Policy 32
Student Financial Aid 32

Federal Pell Grant Program 33
Federal Supplemental Educational Opportunity Grant 33
Federal Work-Study Program 34
William D. Ford Federal Direct Loan Program 34
Direct Stafford Loan Types 35
GI Bill and Financial Aid Assistance 36
Satisfactory Academic Progress Policy 37
Scholarships 38
How to Apply for Financial Aid 39
Employment Opportunities 39
GENERAL ACADEMIC INFORMATION 40
Admission 40
Admission Procedures 41
General Information 42
International Applicant Admission Requirements 43
Non-Degree Seeking Students 45
Transfer Students 46
Admission of Transient Students 48
Early Admission for Accelerated High School Students 49
Dual Enrollment/Dual Credit 50
Former HCU Students 51
Credit by Examination 51
CLEP 51
DANTES 51
CDC 51
Challenge Tests 52
ACADEMIC POLICIES 54
Academic Year 54
Class Standing 54

Grading Policies and Grade Reports.....55
Withdrawal Passing, Withdrawal Failing.....56
Incompletes.....56
Grade Point Average, Honors, Graduation, Repeat Courses.....57
Transcripts.....58
Academic Probation.....58
Course Loads.....59
Class Attendance.....59
Inclement Weather Policy.....60
Residency Requirements for DL Students.....60
Spouses of Students.....61
Proctor Policy.....61
Rescheduling Examinations.....62
Christian Service.....63
Christian Service Objectives.....63
Graduation.....64
PROGRAMS OF STUDY.....65
Bachelor of Arts in Biblical Studies.....65
Objectives and Requirements for the Bachelor of Arts in Biblical Studies.....65
General Education Program Objectives.....66
Biblical and Theological and Professional Studies Program Objectives.....66
Degree Requirements.....67
Course Requirements for the Bachelor of Arts in Biblical Studies.....68
Suggested Course Schedules.....71
Associate of Arts in Biblical Studies.....77
Objectives and Requirements for the Associate of Arts in Biblical Studies.....77
Course Requirements for the Associate of Arts in Biblical Studies.....79

Suggested Course Schedules 80
Graduate Program.....80
COURSE DESCRIPTIONS.....82
Scheduled Offerings.....108
PERSONNEL.....114
Board of Directors.....114
Mail, Telephone, and Email Directory ...114
By Department.....115
By Last Name.....121
ACADEMIC CALENDAR 2016-2018.....123

GENERAL INFORMATION

History

Heritage Christian University traces its roots to 1871, when T.B. Larimore opened Mars Hill Academy on land inherited by his wife Esther Gresham Larimore. Located along Cox Creek near Florence, Alabama, Mars Hill Academy equipped ministers and other Christian leaders for service in the Churches of Christ. Students trained at Mars Hill established hundreds of congregations in Florence and surrounding communities in North Alabama and southern Tennessee. Initially housed in Larimore's home, the Academy closed in 1887 in order for Larimore to devote himself fully to evangelism. The 12-room house was added to the National Register of Historic Places in 1971. Among those educated by Larimore at Mars Hill were notable restoration preachers F.D. Srygley and J.C. McQuiddy.

Locally organized Christian education for the Churches of Christ resumed in 1947 when Mars Hill Bible School, an elementary and secondary school, began on the site of the old Mars Hill Academy. Property for the school was purchased by William Wallace Alexander, a local physician, from T.B. Larimore's son, Virgil, who still resided on the land where his father had operated the original academy. Mars Hill Bible School continues to provide excellent preschool through high school education.

In November 1965, noting an extreme shortage of preachers, a number of Shoals area church leaders proposed to the Mars Hill Board of Directors the

establishment of a school to help prepare men for ministry. A steering committee, functioning under the Mars Hill Board of Directors, quickly assumed responsibility for the promotion of the school, curriculum planning, and the selection of teachers. Supplementing the work of Mars Hill Bible School, the new T.B. Larimore School of Evangelists was seen as a restoration of the the type of preacher training accomplished by Larimore in the late 19th century.

Opening in January 1966 with 70 students enrolled, the T.B. Larimore School of Evangelists followed the model of a non-credit Bible institute or preacher training school. After operating in the spring and fall of 1966, the school's steering committee, at the direction of the Mars Hill Board of Directors, transitioned from an administrative function to an advisory one. There is no known record of the school meeting for classes after December 1966.

The dream of providing higher education in the Shoals, designed specifically for the training of preachers, did not lay dormant for long. Before the end of 1967, plans were already underway to establish a private college in Florence, independent of Mars Hill, to prepare students for ministry. In 1968, those plans began taking shape, when Malcolm Hill agreed to leave his work as preacher for the Forest Park congregation in greater Atlanta to become the inaugural president of the newly established Southeastern Institute (College) of the Bible in Florence. Inez Alexander, widow of Dr. William Wallace Alexander, donated land for a campus near the old T.B. Larimore home and local orthopedic surgeon, Dr. G.R. Melson, serving as chair of the

Businessmen's Advisory Board, began efforts to establish an endowment for the school. Founded in 1968, Southeastern classes met for the first time in January 1969. The institute would include a three-year program offering bachelor's degrees in Sacred Literature and Religious Education. No accreditation from secular or academic associations would be sought.

In October 1970, the Southeastern administration and Board of Directors was reorganized and in early 1971, Charles Coil was selected by the new board as the second president of Southeastern College of the Bible. As president, Coil was empowered to establish a program unique among the Churches of Christ – the four-year Bible college. Neither a preacher training school nor a liberal arts college, the coeducational Bible college would have a standardized academic calendar, admissions policies, and curriculum. In September 1971, Southeastern was renamed International Bible College. The new name would reflect a desire and practice to train men and women for service worldwide. In 1989, after serving eighteen years as the college's chief administrator, Charles Coil announced his resignation as president of International Bible College. He continued to serve as chancellor until his death in 1994. IBC alumnus, Dennis Jones, succeeded Coil as the institution's third president, taking office on January 1, 1990.

To help meet the need for advanced education for preachers and church leaders, a graduate program offering Master of Ministry and Master of Arts degrees was added in 2000. In January 2001, the

institution changed its name to Heritage Christian University to reflect more accurately its status as offering both undergraduate and graduate degrees. In August 2001, the first graduates were awarded their master's degrees. In 2011, the university initiated a Master of Divinity program with emphasis on small church growth.

Heritage Christian University is properly constituted, authorized, and operated as a non-profit organization and is officially recognized by both state and federal authorities. A Board of Directors governs the university through its Constitution and Bylaws. Heritage Christian University was initially accredited by the Commission on Accreditation of the Association for Biblical Higher Education in 1988. Accreditation was reaffirmed for a ten-year period in 2009. In 2011, HCU was acknowledged as a Military Friendly School, one of the Service Members Opportunity Colleges, and as a Yellow Ribbon School. The Internal Revenue Service recognizes the university as a tax exempt organization, 501(c)(3), eligible to receive tax-deductible gifts.

Mission Statement

Heritage Christian University exists for the advancement of churches of Christ by equipping servants through undergraduate and graduate programs and continuing education. HCU produces effective communicators, preachers, teachers, and missionaries for real-world ministry with a focus on evangelism and a commitment to scripture.

Expanded Mission Statement

Affirmations on which the mission is based. Heritage Christian University affirms the existence of God the Father, Jesus Christ the Son, and the Holy Spirit. Heritage Christian University believes that the Bible is the inspired, holy, and revealed Word of God and that through the Bible people can come to a saving knowledge of God, His Son, Jesus Christ, and the Holy Spirit.

The university affirms that through faithful obedience to the commands of Jesus Christ, one can be added to His spiritual body, which is the church. The university believes that this church is charged with the mission of evangelizing the world. The university affirms that Christians will be better equipped to effectively communicate the good news if they are educated by using the standards of higher education, which emphasize a general education core.

Heritage Christian University's mission and its supporters. While having neither legal nor formal ties to any religious organization, Heritage Christian University is associated with and supported by individuals and congregations of the churches of Christ. The university is under the control of a self-perpetuating Board of Directors who are members of churches of Christ. Churches of Christ support the faculty as part of their mission programs. Each administrator, faculty, and staff person is a member of the churches of Christ.

Heritage Christian University's mission and its students. The student body is racially and ethnically diverse.

Heritage Christian University strives to create a practical learning environment and to equip students with the knowledge, attitudes, vision, and skills necessary to become leaders in the church capable of impacting a global society.

Heritage Christian University expects all students to exemplify the highest standards in integrity, purity of thought, speech, and actions. The university expects them to dress modestly and to abstain from the abuse of drugs, from the use of alcohol and tobacco, and from all forms of sexual immorality. Heritage Christian University requires all students each semester to complete a series of supervised Christian service activities.

Heritage Christian University's mission and its academic program. Heritage Christian University's faculty has a proven record of mission work, church planting and building, and educational attainment. Heritage Christian University focuses on education that leads to church-related vocations such as youth ministry, pulpit ministry, foreign and domestic missions, ministerial counseling, and other full-time and part-time Christian work. The university seeks to motivate every student to adopt a global vision for evangelism.

The curricula are divided into three areas: General Education, Biblical and Theological Studies, and Professional Studies. The courses in general education

aim at expanding students' knowledge of the arts, science, and math to serve them as a foundation for all other areas of study. Heritage Christian University's courses in Bible examines the circumstances and content of the biblical text. The doctrinal courses concern religious teachings viewed from a biblical, historical, and systematic standpoint. The courses in professional studies relate the knowledge in the other two areas to the practice of the ministry.

Institutional Goals

To ensure a preeminent biblical education, Heritage Christian University will:

- Provide general education courses that parallel the lower division offerings of other four-year colleges and universities.
- Provide degree offerings in Biblical Studies to give students the skills necessary to meet the needs of the church.
- Offer a comprehensive, quality library to assist students, faculty, alumni, and the community in research, ministry, and personal development.
- Assist students in achieving their educational goals by making available student and educational support services.
- Operate with a systematic, broad-based research, planning, and evaluation process for the ongoing pursuit of institutional effectiveness and continuous improvement.
- Utilize a qualified, competent faculty, staff, and

administration dedicated to carrying out the role, scope, and mission of the institution as adopted by the Board of Directors.
- Operate with adequate physical, financial, and relational resources to accomplish the role, scope, and mission of the institution.

Distinctiveness

Heritage Christian University exists to help Christians answer God's call to ministry. We do that by offering a balanced, comprehensive, practical education that impacts the whole person. We make it our aim to:

- Challenge students academically.
- Enhance their passion for ministry.
- Strengthen their skills for service.

We recognize that the kingdom needs well-rounded, thoughtful leaders, so for balance and depth, we provide general instruction in the humanities – English, literature, speech, history, psychology, and philosophy. In an increasingly educated society, cultural literacy is expected, and polished communication skills are essential.

Our courses in Biblical and Theological Studies provide a foundation for lifelong spiritual growth. They demand rigorous study and careful thought, and they are always taught with practical ministry in mind. Each teacher is an active, faithful, mission-minded Christian.

In addition to a rigorous academic program, HCU

students are encouraged and required to apply what they learn in real-world settings. Real-world ministry is the heart of our academic program. That is the distinctive focus of Heritage Christian University.

Such learning opportunities are under the direction of experienced leaders who have exemplary records in evangelism. These experiences for students build confidence, sharpen skills, and make each class more purposeful and real. Real-World Ministry – that's who we are.

Religious Character

All Heritage Christian University faculty accept the following statement as literally true: God exists and by His love, mercy, and grace saves all who believe, love, and obey Him; the Bible is God's Word; Jesus Christ is the Son of God; the church is the body of Christ and "the pillar and bulwark of the truth"; the mission of the church is to glorify God as it evangelizes the world.

Academic Recognition

Heritage Christian University is accredited by the Commission on Accreditation of the Association for Biblical Higher Education, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education. Any formal comments or complaints should be directed to:

The Executive Director
Association for Biblical Higher Education
5850 T.G. Lee Boulevard, Suite 130
Orlando FL 32822
Telephone: (407) 207-0808
Website: www.abhe.org

- The Alabama State Department of Postsecondary Education licenses Heritage Christian University as a private university.
- The United States Department of Education Register lists the university, making Heritage Christian University students eligible for grants and federal loans.
- The State Approving Agency recognizes Heritage Christian University for educational benefits to veterans.
- Heritage Christian University is authorized under federal law to enroll nonimmigrant, international students.

Heritage Christian University is also exempt from licensing but accepted to operate in the following states:

Alabama	Alaska	Arizona
California	Colorado	Delaware
Florida	Georgia	Hawaii
Idaho	Illinois	Indiana
Kansas	Kentucky	Louisiana
Maine	Michigan	Mississippi
Missouri	Nebraska	Nevada
New Jersey	New Mexico	New York
North Carolina	Ohio	Oklahoma
Oregon	Rhode Island	South Carolina

South Dakota	Tennessee	Texas
Vermont	Virginia	Washington
West Virginia	Wisconsin	Wyoming

Additional states will be added as we continue to comply with federal mandates. Students outside of these states should contact the Distance Learning office for more information.

Location

Heritage Christian University is located in Florence, Alabama. Lauderdale County was created on February 6, 1818. Florence was founded five weeks later and named by a young Italian surveyor after his favorite city at home, Florence, Italy. Florence has a population of approximately 40,000. The adjacent cities of Sheffield, Tuscumbia, and Muscle Shoals combine with Florence to make up a metropolitan area of more than 143,000.

The Shoals area has many recreational facilities, tourist attractions, and cultural events. Among these are Wilson Dam, the oldest in the TVA chain, featuring the world's highest single-lift navigation lock; Ivy Green, the birthplace of Helen Keller; the Rosenbaum House, designed by Frank Lloyd Wright; and the William C. Handy home, birthplace of the famous musician and composer. Other places of interest include the T. B. Larimore home, Indian Mound Museum, Natchez Trace Parkway, Pope's Tavern, Alabama Music Hall of Fame, the Children's Museum of the Shoals, and the Kennedy-Douglas Center for the Arts. Florence is the home of the

University of North Alabama, one of the oldest universities in the South. The area's recreational opportunities attract many visitors, and the Tennessee River provides excellent water sports.

In addition, there are more than thirty churches of Christ in the city of Florence and more than seventy-five in the metropolitan area.

Campus

Heritage Christian University has a fifty-seven-acre campus in Florence, Alabama. Among its resources are:

The Bible Building. Built in 1978, this 27,000 square foot academic building contains administrative and faculty offices, classrooms, an auditorium, and a cafeteria.

The Alexander Activities Building. Built in 1978, this building has 24,000 square feet of space. This building houses the Overton Memorial Library, faculty offices, gymnasium, and a recording studio.

Dormitories. One dormitory building owned by the university provides living space for up to thirty-two students. Each apartment is complete with living room, bedrooms, bath, and kitchen.

Student Apartments. Another building located on campus contains two-bedroom apartments that are available to qualifying students.

Dr. John Kerr Student Center. This building is available for student recreation. The center provides a kitchen, recreation room, television room, and laundry.

Smith Park. This is located between the Bible Building and the Alexander Activities Building. Students use the park for devotionals, picnics, and cookouts, as a playground for their children, and for other activities.

Ralph C. Bishop Soccer Field. The Bishop soccer field provides a playing field for area soccer teams and student recreation.

CAMPUS LIFE AND STUDENT SERVICES

This section of the catalog introduces the student to life outside the classroom. It gives an idea of what is available on campus and off campus.

Heritage Connect

Heritage Connect is a **required**, two-day experience at Heritage Christian University designed to help new students (freshmen and transfer) make a successful transition to university life. Heritage Connect provides entering students with the information, support, and resources necessary to begin academic work at HCU successfully, including an introduction to student support services, registration, and the process of ordering textbooks. Contact the Department of Student Affairs for more information, including cost and schedule.

Place of Residence

The university provides on-campus housing for students. The Department of Student Affairs maintains a list of available housing in and around Florence and helps students secure accommodations. Heritage Christian University takes no responsibility for financial, legal, or maintenance relationships between landlord and student.

Student Activities

While at Heritage Christian University students

have the opportunity to become involved in organizations and activities that promote spiritual values. These activities help students become aware of occasions for personal ministry, spiritual maturity, and leadership roles. The following are a few extracurricular activities that can contribute to the student's personal development:

- The Student Government Association (SGA) promotes understanding among the students, faculty, and administration. Its purpose is to encourage a spiritual, scholastic, and social balance for every student at Heritage Christian University.
- Heritage Christian University facilitates speakers from around the world to share their knowledge and experience with faculty, students, and hundreds of visitors.
- Heritage Christian University students develop relationships with classmates that are cherished for many years. Students often plan meals, outings, and other special events that nurture these friendships. The university also holds activities that promote student fellowship.
- The university provides other opportunities for personal growth. Students are encouraged toward active participation and leadership in daily chapel services. Student groups also sponsor meetings that feature a variety of speakers on helpful topics.

Manner of Dress

The university expects students to be modest in

dress and appearance. Students should always dress in good taste. Choice of clothing affects influence for Christ. Students should therefore consider the propriety of their attire, whether on or off campus. Details of the dress code are outlined in the *Student Handbook* that may be obtained from the Department of Student Affairs.

Conduct

It is impossible to predict all human behavior or to write down all rules for proper conduct. Therefore, no set of student regulations is totally comprehensive. Students must observe biblical standards of conduct and avoid words and behavior unbecoming to Christians. Students must conduct themselves with proper decorum in the classroom, with teachers, fellow students, family, and church members with whom they worship and work. Each student must display proper attitudes in all matters concerning schoolwork.

Students must assume proper responsibility as citizens. Any student convicted of a violation of the law (other than minor traffic violations) will be subject to discipline by the university.

Everyone must deal honestly and uprightly both in and out of the classroom and with those churches and individuals who give financial support. Students must meet their financial obligations to the school and community.

After admission a student may be requested by the Department of Student Affairs to withdraw from the school at any time such action serves the best interest

of the student or the university. The request may be based on conduct or character inconsistent with the ideals of the university. When a student is dismissed, the dismissal becomes a part of the student's permanent record. A student dismissed for any reason may appeal through the Discipline Committee.

Ultimately, appeal may be made through a written request to the President of the university. (See the Student Handbook.)

Physically Challenged Students

The Heritage Christian University campus adapts to students with mobility impairments. Contact the Dean of Students with concerns. Modifications or adjustments will be made when necessary for otherwise qualified students, including but not limited to the following:

- Alternate methods of testing and evaluation.
- Change of physical accommodations.

Academic Advising

A faculty advisor guides the student in the proper course selection and interprets course requirements. Full-time faculty members maintain regular office hours. Students should take the initiative in contacting faculty advisors during posted office hours. Responsibility for the attainment of a student's academic goals rests with the student, not the advisor or the university.

Counseling

Students who may need premarital or marital counseling or help with other personal problems should contact a faculty member, Dean of Students, Dean of Men, Dean of Women, or the Alpha Center.

Faculty members are available for career counseling and will take time with students to help them pursue their goals and aspirations.

Library

The library was dedicated in November 1986 in honor of Basil and Margie Overton and in memory of their son, Timothy, who died in 1974.

Both student and researcher can appreciate the Overton Memorial Library. Books, periodicals, and other resources, such as pamphlets, booklets, maps, records, tapes, CDs, and microfilm, have their place in this well-rounded collection.

Library holdings are over 105,000 items. New students take a class orienting them to the computerized catalog and other library equipment. Heritage Christian University encourages patrons from the community, especially local preachers and graduate students, to use the library.

Bookstore and Textbooks

The university operates a bookstore that is open during registration. Textbooks are available online from the campus bookstore through Populi. You may order from www.ecampus.com/hcu or from any

bookstore of your choice.

Computer Needs

A student is expected to have a functioning knowledge of computer skills and usage. S/he will be **required** to have access to and use of a computer and internet access. Free wireless internet access is available on campus.

If a student does not own a computer and needs assistance obtaining one, contact the Business Office. All computers must have the minimum operating requirements to function properly with university programs. Minimum operating requirements can be found online at https://help.tegrity.com/what-are-the-requirements-for-a-viewing-a-tegrity-recording.html.

Computer equipment owned by a student cannot be restored, renovated, or repaired by the university IT Services Department. A student must obtain these services outside of the university.

Food Services

The university maintains an excellent cafeteria providing breakfast and lunch Tuesday through Friday at a competitive price. The cafeteria is in service through the Fall and Spring semesters. A meal plan is available for all students and required for all on-campus students.

Alumni Association

This association promotes Heritage Christian

University by keeping its membership informed and stimulating interest in the university. Officers are elected at the annual meeting. The association conducts chapel once each month to encourage the student body.

FINANCES

This section contains basic information regarding financial assistance. Heritage Christian University reserves the right to increase fees and other charges without prior notice. Heritage Christian University's Student Consumer pamphlet, *Money Matters*, available at the Office of Admissions and Financial Aid, contains current information concerning the cost of attending Heritage Christian University.

Tuition

Students are charged tuition per credit hour based on the number of credit hours taken each semester. Charges are assessed at the current academic tuition rate regardless of residency status. In addition, the online/ distance learning tuition rate does not differ from the rate for on-campus courses. Students who register for 12 credit hours or more are charged a flat full-time registration fee. Current tuition, fees, and charges for full-time enrollment are posted on the HCU website. Tuition rates are reviewed annually by the HCU Administrative Council, and are subject to change. Scholarship assistance is available through the Office of Financial Aid to help cover the cost of tuition for all eligible students.

Payment at Registration

Payment of all tuition and fees is expected at registration. Students approved for federal financial

aid may defer payment until aid payments become available. Students who make full payment on or before the last day of pre-registration will receive a 5% discount off tuition charges. The university accepts payment by cash, check, money order, debit card, or major credit card.

Partial Payment Plan. Heritage Christian University offers a payment plan which extends tuition payments over a four-month period for the fall and spring semesters, and a three-month period for the summer semester. The plan is as follows:

Fall
25% due by the last day of pre-registration
25% due September 1
25% due October 1
25% due November 1
Spring
25% due by the last day of pre-registration
25% due February 1
25% due March 1
25% due April 1

Summer
50% due by the last day of pre-registration
25% due June 1
25% due July 1

Students within the following categories are required to sign up for the partial payment plan:

- Students who do not expect to receive federal

financial aid and cannot pay all charges in full by the last day of pre-registration, but can make payments on the above applicable dates.

- Students with pending financial aid and scholarship award amounts that will not cover the entire semester's charges and who cannot pay all outstanding charges in full by the last day of pre-registration, but can make payments on the above applicable dates.

Explanation of Charges

Registration fee. The per credit hour registration fee is required of all credit students, regardless of classification (campus, online, undergraduate, and graduate) or type of housing (on or off-campus). The fees are used to cover the cost of courses and the amount is determined by the number of credit-hours for which the student registers each semester. In addition, this fee helps to cover the cost of maintaining academic records, the publication costs of the HCU yearbook, the cost of the administration of the mandatory placement tests, and costs to assist student support programs and related library-based activities.

Tuition. The tuition fee applies to credit courses. Conversion from audit to credit status must be made within the drop/add period. If a student desires university credit after that date, s/he must repeat the course. Scholarships are available to help cover tuition for spouses of degree-seeking, full-time students (12 hours or more). The Administrative

Council annually reviews tuition charges.

Dormitory rent and deposit. Several on-campus rooms are available for students. Room assignments are made according to the date of application. Interested students should contact the Department of Student Affairs. The reservation and maintenance fees should accompany the admission application. The university retains the maintenance fee. The reservation fee is refundable within ten days after written request by the student at the end of the contract period (withdrawal from school, end of semester, or graduation), or it may be left as a room reservation fee for the succeeding period.

Refund Policy

When a student withdraws from one or more of his/her courses, s/he is due a refund on a pro rata basis. The withdrawal date is the date the Business Office receives a completed drop slip, not the date when the student stops attending class. The amount refunded will be according to the following schedule.

Before the 1st day of class through the 2nd week 100%
Third week 50%
Fourth week 25%
After the fourth week ..... No refund

Student Financial Aid

While the financing of education is primarily the responsibility of the students, eligible students may obtain assistance. Depending on needs, eligible

students may receive one or more types of assistance through available programs. The Federal Student Aid Information Center publishes an annual brochure containing policies and procedures for the various forms of financial aid. The brochure also contains any necessary revisions to financial aid programs because of changes in federal or state regulations. FAFSA applications must be completed online at www.fafsa.ed.gov.

The following financial sources are available:

- Federal Pell Grant Program
- Federal Supplemental Educational Opportunity Grant
- Federal Work-Study Program
- William D. Ford Federal Direct Loan Program
- Veterans Educational Program
- Scholarships from foundations and individuals
- Heritage Christian University scholarships

Federal Pell Grant Program

A Federal Pell Grant, unlike a loan, typically does not have to be repaid. Pell Grants are awarded only to undergraduates who have not earned a bachelor's or professional degree. For many students, Pell Grants provide a foundation of financial aid to which other aid may be added.

Federal Supplemental Educational Opportunity Grant

The Federal Supplemental Educational

Opportunity Grant is for undergraduates with exceptional financial needs and gives priority to students who receive Federal Pell Grants. A Federal Supplemental Educational Opportunity Grant does not have to be repaid. It is based on the availability of funds.

Federal Work-Study Program

The Federal Work-Study program provides jobs for students with documented financial need, allowing them to earn money to help pay education expenses. Work hours vary to fit the student's academic schedule. Students working in this program are paid monthly and will receive at least the current federal minimum wage. Students enrolled for at least six hours per semester may receive funds from this program if funds are available.

Awards are based on need, types, and amounts of other aid received, number of hours worked per week, length of academic program or period of employment, and anticipated wages.

William D. Ford Federal Direct Loan Program

Commonly referred to as the Direct Stafford Loan Program, this loan program was created specifically for students who are accepted in a degree granting program, attending at least half-time at a postsecondary institution and meeting satisfactory academic progress standards as defined by current federal regulations and the University. Direct Stafford Loans are low-interest loans to help eligible students

cover the costs of higher education and cannot be used to purchase a vehicle, pay legal fees or consumer debts. Heritage Christian University is responsible for determining eligibility for this program each year based on the results of the student's Free Application for Federal Student Aid (FAFSA).

Direct Stafford Loan Types

Direct Subsidized Loans are based on financial need. Students are not charged interest on a Direct Subsidized Loan while in school enrolled at least half-time or during grace periods and deferment periods.

Direct Unsubsidized Loans are not based on financial need. Interest accrues (accumulates) from the time it is disbursed to the student. Students have the option of paying the interest while in school, during the grace periods and deferment or forbearance periods, or allowing it to accrue and be capitalized (added to the principal amount of the loan). Choosing the second option will increase the total amount a student repays.

Terms and Conditions

The Direct Stafford Loan Program has a fixed interest rate on undergraduate subsidized and unsubsidized loans. Both loans have an origination fee that reduces the gross amount that appears on the student's billing statement. Repayment for Direct Stafford Loans begins 6 months after a student graduates or ceases attending school at least half-time. The standard repayment term is 10 years,

although one can get access to alternate repayment terms (extended, graduated and income contingent repayment) by consolidating the loans.

GI Bill and Financial Aid Assistance

Veteran services are provided to our student veterans, dependents, and military personnel through the Office of Financial Aid. The OFA aims to facilitate veteran student success by providing support, resources and information that meets the unique needs of veteran students. Its administrative role includes assisting with the processing of veteran benefits, processing payments from the VA and ensuring that students understand the procedure to ensure that they will be receiving their benefits from the VA.

Yellow Ribbon GI Education Enhancement Program

HCU is pleased to be participating in the Yellow Ribbon GI Education Enhancement Program. This program is a provision of the Post-9/11 Veterans Educational Assistance Act of 2008. It allows institutions of higher learning (degree granting institutions) in the United States to voluntarily enter into an agreement with VA to fund tuition expenses that exceed either the annual maximum cap for private institutions or the resident tuition and fees for a public institution. The institution can contribute up to 50% of those expenses and VA will match the same amount as the institution. HCU has expanded the Yellow Ribbon program's eligibility to include not

only undergraduate, but graduate students a well, both full-time and part-time enrollment.

Satisfactory Academic Progress Policy

In accordance with the federal regulations, HCU is required to implement Satisfactory Academic Progress (SAP) policies to ensure financial aid recipients maintain satisfactory academic progress toward the achievement of their degree. Requirements of SAP are monitored at the end of each semester (Fall, Spring, Summer). Students who do not meet SAP requirements will not be eligible for financial aid. Minimum standards, including qualitative and quantitative measures of progress, must be achieved by the end of semester in order to maintain financial aid eligibility.

Conditions for Maintaining Satisfactory Academic Progress

In order to maintain Satisfactory Academic Progress, students must successfully complete 67% of all credit hours attempted, complete a degree program in the allowable time-frame, and maintain a minimum cumulative GPA as presented in the following table:

Total Attempted Hours	Minimum Cum. GPA
0 – 59	1.80
60 and above	2.00

Hours attempted include transferred credits, repeated courses, dropped courses, withdrawals, and incomplete courses.

Students are expected to read the HCU Satisfactory Academic Progress policy located on the university website. In addition, students are encouraged to pay special attention to eligibility requirements and the consequences of failure to meet satisfactory academic progress.

Financial aid standards for satisfactory academic progress are not the same as the university academic standing standards. Students should review both sets of policies and ask for clarification as needed. Questions about federal student aid SAP policies should be directed to the Office of Financial Aid; questions about the university's Academic Standing policies should be directed to the Office of the Registrar.

Scholarships

Interested foundations and individuals provide scholarships for HCU students. Detailed information concerning these scholarships can be found in the Student Consumer pamphlet, *Money Matters,* available in the Office of Financial Aid located in the Enrollment Services Department. Recipients of these awards are chosen by financial need, previous academic record, and ministerial promise. Students wishing to apply may obtain an application form from the Office of Financial Aid. Heritage Christian University awards scholarships each semester. A student needing such assistance must apply each

semester. The deadline for application is August 1 for Fall and December 1 for Spring. Applications received after that date will be considered only as funds become available. Scholarship assistance does not apply to dormitory rent or fees. Scholarships are available only to degree-seeking students. Students are responsible for their own financial arrangements. Heritage Christian University does not assume financial responsibility for any student.

How to Apply for Financial Aid

A student may apply for federal assistance by completing the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov. Heritage Christian University's federal school code is 015370. To be eligible for any of the Federal programs, students must complete the FAFSA. For further help or information, students should contact the Office of Financial.

Employment Opportunities

The university helps students and alumni in securing employment in ministry. Anyone needing assistance in securing part-time or full-time employment should inquire at the Enrollment Services Office or University Advancement.

Job opportunities and listings may also be found at www.hcu.edu/resources/churchlisting and www.hcu.edu/resources/ministerlisting.

GENERAL ACADEMIC INFORMATION

This section contains information about admission, academic policies, and Christian service. This section should be used to learn about semester planning, progress toward graduation, and graduation requirements. It may also be used to interpret grades and clarify standing.

ADMISSION

It is essential that an applicant give evidence of good character, maturity, the ability to benefit from a university education, and be a member in good standing with the church that s/he attends and in the community. Admission to the academic program also implies a student's agreement to abide by the standards of the university regarding student life. Correspondence regarding admission should be addressed to the Director of Enrollment Services.

Heritage Christian University adheres to *The Family Educational Rights and Privacy Act* (FERPA) guidelines. This is a federal privacy law that gives students certain protections with regard to their education records, such as grade reports, transcripts, disciplinary records, contact and family information, and class schedules. FERPA information is available in the Registrar's Office or may be obtained with the following contact information:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue SW

Washington DC 20202-5920
1-800-USA-LEARN (1-800-872-5327)

Admission Procedures

Admission to the university requires that an applicant submit the following items:

- A completed application and non-refundable application fee.
- Proof of high school graduation, e.g. an official high school transcript, GED Certificate, or a state-approved homeschool transcript.
- Three letters of recommendation as to the applicant's ability to do undergraduate work and his/ her good character. The "Letter of Recommendation Form" is within the application.
- A background check. Every applicant will be required to authorize HCU to obtain a background check. HCU will complete the application review when the background check is received.
- Official transcripts from every college or university previously attended.
- College Readiness Test. HCU requires all applicants under the age of 31 to submit at least one college readiness test score such as the ACT and/or SAT. Official scores must be at least 17 on the ACT or at least 800 on the SAT. The scores must be sent directly from the testing agency. Scores from transcripts will not be considered. Scores must be received by the appropriate application and/or scholarship deadline. Students who have not taken a college readiness test should

plan to test at least six weeks prior to the deadline to allow sufficient time for scores to be sent to HCU. The ACT/SAT requirement for under age 31 is waived for transfer students who have completed 18 hours at a community college with a GPA of at least 2.5.

- If no prior ACT score is submitted, students admitted to the A.A. or B.A. programs must take the English Placement and the Math Diagnostic Exam to determine correct placement in these courses of study.
- A student with poor academic records may be accepted on a probationary basis for one semester (see Academic Probation).
- A student previously dismissed for behavioral problems from other institutions will be required to provide a complete written disclosure of dismissal information in order to receive enrollment consideration.
- The university reserves the right to reject or accept any application at its own discretion.

General Information

All students must apply for admission to the university before being enrolled in a course. This applies to first-time freshmen, transfer students, and students being re-admitted after an absence of more than twenty-four months.

Application for enrollment must be submitted online. Go to http://www.hcu.edu/admission-aid/application/ to access admissions forms. Paper

applications will not be accepted.

International Applicant Admission Requirements

Heritage Christian University requires a separate application for international students. Please review the information under Admission Procedures, as the same information applies to international students, with the following exceptions:

Scholarship

Eligible international students may be awarded a full tuition scholarship. Because of the limited financial aid resources available to international applicants, HCU can offer this scholarship to no more than 5 individuals from the same country each year. Students who are awarded the scholarship must maintain a cumulative GPA of 2.0 or higher.

Financial Support

International applicants are not eligible for Federal Financial Aid, and typically not allowed to work in the United States while in school. Therefore, applicants are required to submit proof of financial support and sponsorship from a church of Christ congregation in the United States or pay all charges for at least two years up front. For additional information about financial support and church sponsorship, contact the Office of Financial Aid.

Non-U.S. Education Credentials

Official education documents that note your grades or degrees are required and must be sent

directly from your school to a professional academic credential evaluation company. We recommend the use of World Education Services (www.wes.org). Personal copies of academic credentials will not be accepted by HCU for the admission process.

Fluency in English

Fluency in English is a prerequisite for admission for international students at Heritage Christian. Applicants must demonstrate proficiency by taking and passing the TOEFL as part of the application process. Applicants must also complete a TOEFL Score Report Request Form to request an official score record. Use the code number 8931 when indicating Heritage Christian University as the score recipient. Applicants may not submit personal copies of TOEFL scores as official records. Complete the TOEFL form online by visiting www.toefl.org. Applicants who have earned an accredited degree from an institution of higher learning within the United States or an American institution abroad, or a transfer student who completed English Composition 101 or higher with a C or better from an accredited institution from within the United States, are not required to take the TOEFL. In addition, applicants from a TOEFL exempt country are not required to take the exam. For a complete list of TOEFL exempt countries, please visit our website. Applicants must achieve at least the following scores on the TOEFL:

- Internet Based Exam – 100
- Paper Based Exam – 600

Residential Requirements

Single students and married students who are not accompanied by a spouse must live in campus housing. Married students accompanied by a spouse and family may live off campus with prior written permission from both the university and the student's sponsoring congregation.

Students who remain in the United States during the summer are required to take a minimum of six credit hours at Heritage Christian University.

Fundraising

Students will not engage in fundraising without prior written approval from the university's Directors of Enrollment Services and University Advancement.

Health Insurance Coverage

International students must secure and maintain health insurance coverage while attending Heritage Christian University.

Non-Degree Seeking Students

Students not seeking a degree must comply with the following guidelines:

- Those students wishing to audit classes (attend classes without receiving credit) must register during pre-registration, on registration day, or by drop/add day.
- Those students wishing to take classes for credit must follow the normal admission procedures.

Transfer Students

Heritage Christian University accepts applications for admission from students who have attended community colleges, junior colleges, other four-year institutions, and schools of preaching.

Quarter hours are converted to semester hours according to the following schedule:

Quarter Hours	Semester Hours
1.0	0.5
2.0	1.0
3.0	2.0
4.0	2.5
5.0	3.0

1. Heritage Christian University endorses the November 2000 Council for Higher Education Accreditation document *A Statement to the Community: Transfer and the Public Interest.*
   a. The following three criteria are central to transfer decision-making: academic quality, comparability of courses, and appropriateness/applicability of courses.
   b. Responsibility for decisions regarding acceptance or non-acceptance of credits earned elsewhere lies with the Academic Dean.

2. Courses deemed remedial are not eligible for transfer (i.e., course numbers beginning with "0" are not eligible for transfer).

3. Eligible credits from institutions holding CHEA-recognized accreditation may be accepted as elective credit.

4. Eligible credits from institutions holding CHEA-recognized accreditation may be accepted as non-elective credit on a course-by-course basis provided the transferring course is comparable upon review by the Academic Dean to the corresponding course offered by Heritage Christian University.

5. Based on a strong history of biblical knowledge demonstrated by transfer students, courses from institutions lacking CHEA-recognized accreditation, particularly schools of preaching, will be accepted by Heritage Christian University on the following bases:
   a. Knowledge by Heritage Christian University of the academic quality of the transferring institution.
   b. Only courses in the area of biblical studies are eligible for transfer.
   c. Courses in the area of biblical studies may be transferred as non-elective credit on a course-by-course basis provided the transferring course is comparable to the corresponding course offered by Heritage Christian University.
   d. Courses in the area of biblical studies may be transferred as elective hours.
   e. When the criterion of course correspondence is met, only course requirements at the 100- and

200-level at Heritage Christian University may be fulfilled by such transfer (i.e., there will be no transfer of courses at the 300 or 400 levels with the exception of biblical languages courses).

f. Students transferring from unaccredited institutions must complete 12 semester hours at Heritage Christian University with a grade point average of 2.50 or above before any transfer of credit is awarded.

Admission of Transient Students

Transient status is available to students regularly enrolled and in good standing at other colleges and universities but desire to attend Heritage Christian University under transient status. Transient students should provide an approved transient form from the college or university in which the student is presently enrolled.

Credit from Transient Student Status

A student who wishes to enroll temporarily at another institution to take course work for transfer of credit back to Heritage Christian University must secure advance approval from the dean of the university at which the course(s) is taught and approval from the Academic Dean. A form is available in the Registrar's Office for Heritage Christian University students who desire transient status at another institution.

No student on academic probation or conditional

acceptance may be approved for transient work, and courses taken by such a student elsewhere will not be accepted.

Transcripts of transient work to be applied toward meeting graduation requirements must be received by the Office of the Registrar within the next semester after credit is earned, and at least two weeks prior to the date of graduation.

Early Admission for Accelerated High School Students

A student is eligible for early admission if the student meets all of the following criteria:

- The student has successfully completed the tenth grade.
- The student provides certification from his/her school principal, or his or her designee, certifying that the student has a minimum cumulative "B" average and recommending the student be admitted under this policy.
- The student may enroll only in postsecondary courses for which high school prerequisites have been completed (for example: a student may not take English Composition until all required high school English courses have been completed).

Students seeking credit through the High School Accelerated program must:

- Submit a completed application to the Enrollment Services Department.
- Complete an Accelerated High School

Authorization Form. This form must be completed each semester the student continues in this program.

All college credit completed at Heritage Christian University prior to earning the high school diploma or GED is conditionally awarded. The student's transcript will read "Conditionally Accepted" until an official high school transcript showing the date of graduation has been received by the Enrollment Services Department. Accelerated high school students are not eligible for financial aid.

An accelerated high school student who later enrolls as a traditional student at Heritage Christian University will automatically receive credit for hours earned under this program, if the credits are applicable toward his/her degree program. A student attending another college or university, however, must request in writing that an official transcript be mailed to institutions, if s/he desires to receive credit earned through this program. Acceptance of transfer credit is a decision made by each individual institution.

College credit earned through this program may not substitute for high school credit.

Dual Enrollment/Dual Credit

Heritage Christian University participates in dual enrollment/dual credit for high school sophomores, juniors, and seniors in accordance with the rules of the Alabama State Board of Education. High school upperclassmen with at least a "B" average may enroll

in university courses and receive both high school and college credit. Enrollment for dual credit requires prior written approval by the student's high school and successful application to the university.

Former HCU Students

Former students not enrolled in the preceding twenty-four months must reapply for admission. Current catalog requirements will apply. Students who fail to complete catalog requirements within seven years of matriculation will also become subject to the current catalog.

Credit by Examination

A student may receive a maximum of thirty hours credit through one or more of the programs listed:

- **CLEP** (College Level Examination Program). The university will accept both general and subject examination scores that meet the standards set by the American Council on Education (ACE) for granting credit (HCU code 0805).
- **DANTES** (Defense Activity for Non-Traditional Education Support). DANTES Subject Standardized Tests are also developed and scored by ETS (Educational Testing Service) with their current fees in effect and may be administered to the students at any time of the year.
- **CDC**. Heritage Christian University will also grant college credit through the Credit By Demonstrated Competency (CDC) process. This process has also been known as credit for prior learning or prior

learning assessment. The concept is based upon the assumption that adult learners have a number of experiences in their past during which they engaged in learning at the university level. This learning, to result in university credit, must also be retained, must not duplicate other learning (such as college or university courses), and must be explained and documented.

- **Challenge Tests.** When a student believes s/he already possesses mastery of the content of an HCU course, the student may elect to challenge that course for credit. The procedure is as follows:
  1) Inform the Academic Dean of your desire to challenge the course.
  2) With the Academic Dean's approval, register for the challenge test through the Registrar.
  3) The Academic Dean will ask the appropriate supervising instructor to prepare the comprehensive challenge test. This test will include a major essay component.
  4) A time to take the challenge test will be arranged through the Registrar.
  5) Note: The challenge test procedure assumes that that the student possesses mastery of course content. The challenge test procedure **does not** include instruction or access to lectures.
  6) If the challenge test is passed at a level of C or higher, credit will be given for the course.

7) There is a non-refundable fee for scheduling the challenge test and a per-credit-hour fee for recording the credit if the challenge is successful.

ACADEMIC POLICIES

This catalog attempts to provide accurate information. Nevertheless, the university reserves the right to change or modify the curriculum, the requirements for graduation, and the course content or description of any program of study.

Academic Year

Heritage Christian University operates on the semester system, dividing the academic year into two semesters of approximately fifteen weeks, excluding semester breaks. One semester hour is equal to fifty minutes of class time per week. Heritage Christian University offers three summer sessions with the possibility of multiple courses in one or more sessions. One- or two-week summer classes meet Monday through Friday for a total of forty-five contact hours for three semester hours of credit.

Class Standing

For curriculum planning and membership in the SGA, students are classified according to the number of semester hours they have completed successfully, according to the following table:

Freshman	0 – 29 hours
Sophomore	30 – 64 hours
Junior	65 – 100 hours
Senior	101 – 128 hours

Students entering from other institutions will receive classification according to the number of hours needed to complete requirements for the Bachelor of Arts in Biblical Studies.

Grading Policies and Grade Reports

Students who are fully accepted will receive a grade report at the end of each semester if current with financial obligations to the university.

The Office of the Registrar maintains the grades, and they become part of the official record of the university. In reporting grades, notations of letters and their equivalents in numerical grade points (quality points) and other notations are as follows:

Grades		Quality Points
A+	98 – 100	4.00
A	95 – 97	4.00
A-	93 – 94	3.66
B+	90 – 92	3.33
B	86 – 89	3.00
B-	83 – 85	2.66
C+	79 – 82	2.30
C	74 – 78	2.00
C-	70 – 73	1.66
D+	67 – 69	1.33
D	63 – 66	1.00
D-	60 – 62	0.66
F	0 – 59	0.00

Withdrawal Passing, Withdrawal Failing

The academic calendars in this catalog show the final date to drop a class without the class becoming part of the student's permanent record. If a student properly withdraws from a class on or before that date, no record of the class appears on his/her permanent record. After that date, the student's record carries the notation WP (withdrawal passing) or WF (withdrawal failing), depending on performance in the course at the time of withdrawal. A WF will be calculated as an "F" in the student's GPA. To withdraw formally from a course or from the university, a student must begin with the Academic Dean's Office. The university will not consider a student withdrawn, if he or she simply stops coming to classes. A student who fails to withdraw properly will receive a grade of F on his/her permanent record.

Courses may not be dropped within the last two weeks of lecture.

Incompletes

Students have until Friday of the second week following the last regularly scheduled day of lecture to address an "Incomplete" on their grade report. Any "I" not addressed by the prescribed deadline will automatically become an F.

Grade Point Average, Honors, Graduation, Repeat Courses

A scale of 4.0 is used to figure the grade point average (GPA) for courses attempted. (See chart under **Grading Policies and Grade Reports.)** To calculate a GPA, divide the total number of quality points by the total number of credit hours attempted.

At the end of each semester, the administration recognizes students with outstanding GPAs. Those with a semester GPA of at least 3.5 with no grade below C are placed on the Dean's List. Those with a semester GPA of 3.8 or more with no grade below B are placed on the President's List. Placement on either list requires at least a twelve credit-hour load, satisfactory work in Christian service, no incomplete work for that semester, and good standing with the university.

Students may repeat courses in which they have received a grade of D+ or below. Credit for a repeated course counts only once toward satisfying graduation requirements. If a student repeats a course, only the last grade will count in computing cumulative grade point average.

To become a candidate for graduation, each student must achieve a cumulative GPA of at least 2.0 on all work attempted at Heritage Christian University. Those who do considerably better are distinguished with graduation honors: those with 3.40 - 3.59, graduate *cum laude* (with distinction); those with 3.60 - 3.84, *magna cum laude* (with great distinction); and those with 3.85 - 4.00, *summa cum laude* (with highest distinction).

Transcripts

The Registrar maintains a permanent record of the courses a student has attempted, along with grades, distinctions, suspensions, dismissals, and degrees conferred.

With the written request of the student, the Registrar will release transcripts to other parties, such as other colleges, universities, or employers. Official transcripts are mailed directly.

The Registrar will release the first transcript at no charge to the student. After that there will be a charge per transcript. The Registrar will release a transcript only when students have met their financial obligation to the university. Requests for transcripts must include the appropriate form completed (see www.hcu.edu for forms), a copy of the front and back of the student's driver's license, and the required fee.

Academic Probation

For a full-time student, whether traditional or distance learning, any semester GPA below 2.0 will place the student on academic probation for the next semester. The GPA for the following semester must rise to 2.0 or above. If it does not, the student must withdraw from the university, but may return after one semester with the approval of the Academic Dean.

For a part-time student, whether traditional or distance learning, cumulative semesters totaling twelve or more hours with a semester GPA below 2.0 will place the student on academic probation. Reinstatement procedures are the same as above.

A new student may be accepted on academic probation, if his/her academic history is unsatisfactory. The GPA for the first semester at Heritage Christian University must be 2.0 or above. If it is not, the student must withdraw from school but may return after one semester with the approval of the Academic Dean.

Course Loads

Classification as a full-time student requires enrollment for at least twelve credit hours. Enrollment of fewer than twelve hours is considered part-time.

The normal course load is from twelve to eighteen hours. Heavy outside work schedules should not be attempted with a normal load. A student with a cumulative GPA of 2.0 or lower should take a course load commensurate with his/her ability to maintain good academic standing. The maximum load is twenty-one semester hours for students showing superior academic ability.

Class Attendance

The university does not grant credit for any course in which a student's class attendance falls below 80

percent. Students exceeding three absences will be dropped from the course with the designation WP or WF, depending on performance in the course at the time of the drop. Three tardies equal one absence.

Inclement Weather Policy

Heritage Christian University makes its own independent weather closure decisions. In consultation with Vice President of Administration, the Vice President of Academics will make the decision. Weather closure information will be communicated to students, faculty, and staff through Populi and via social media.

Distance Learning courses will also follow the inclement weather policy. Instructors will choose whether to post a "makeup" class session or continue at the next meeting time. Please watch for detailed instructions from your instructor.

Residency Requirements for Distance Learning Students

There is no residency requirement for the AA or the BA. Although, to successfully complete CH212 Restoration Movement (required for both programs), the student is required to participate in a field trip. Students are also expected to attend graduation exercises unless they have received exemption from the Academic Dean and the Director of Distance Learning.

Spouses of Students

Spouses of students are encouraged to take as many courses as possible. Tuition scholarships are available to spouses of full-time degree-seeking students.

Proctor Policy

Campus

All campus students needing a proctor for an exam must schedule an appointment with the Faculty Secretary during regular campus business hours (8:00amCST – 4:30pmCST). The guidelines are as follows:

- Minimum 24-hours advance notice
- Emails and/or phone calls will not be returned outside of regular campus business hours.
- Walk-ins are not permissible. Students who do not schedule an appointment will not be allowed to take an exam.
- During Finals Week, the Faculty Secretary will announce times and locations for taking exams. Students may take finals only during these scheduled times.
- If the Faculty Secretary is no available, other campus proctors include the Librarian and the Registrar. No other proctors, on or off campus will be permitted. The guidelines above apply to all campus proctors.

Distance Learning

A proctor is a trusted person who administers and supervises course examinations.

Some instructors require students to participate in proctored assignments.

All distance learning students will need a proctor for testing when indicated by the instructor. The student must select a proctor according to the following criteria:

- The proctor must be 21 years of age or older.
- The proctor must not be a relative, in-law or employee of the student to avoid conflict of interest.
- The proctor cannot be a fellow Heritage Christian University student.

Often, the student will choose a minister, church secretary, fellow church member, or neighbor as his/her proctor. Many public librarians are familiar with this process and are willing to serve in this capacity. This is convenient for many students because of regular business hours including evenings and weekends.

If a Distance Learning student lives near campus, s/he may use the campus proctoring policy above.

Rescheduling Examinations

An instructor is under no obligation to reschedule a major examination. The student must always arrange the rescheduling of examinations with the

instructor.

Christian Service

Christian Service Objectives

The Christian Service Program seeks to achieve the following objectives:

- Supplement classroom instruction with fieldwork under experienced leaders who in turn will provide students with examples and motivation.
- Expose the student to a variety of Christian ministries that will develop in the student creativity, responsibility, and a sense of commitment to these ministries.
- Develop in the student self-confidence, a spirit of servitude, a spirit of cooperation, and the ability to evaluate one's own ministry.
- Help the student formulate and carry out objectives of the ministry and to match talents and interests with that ministry.

Involvement in the Christian Service Program helps the student grow spiritually and equips him/her to train others in the same areas of ministry, thus enabling Heritage Christian University to fulfill its mission.

Because of the importance of Christian service to an effective Christian life, Heritage Christian University stresses the spiritual development of its students in faith, prayer, servitude, and dedication. And because graduates enter a variety of ministries at

home and abroad that demand special skills, practical training is an integral part of the learning experience at Heritage Christian University. Christian service is not an optional activity and is vital to the student's preparation. To graduate, a student must complete the Christian Service requirements consisting of Field Education units and Mission Practicum units. (See the Christian Service Handbook for additional details and requirements.)

Graduation

The candidate for graduation must submit an application of intent before midterm of the next to last semester before graduation.

A nonrefundable graduation fee must accompany the application. The fee covers the cost of diploma, cap and gown, and other graduation expenses.

Students failing to meet graduation requirements must submit another application and pay the fee again during the semester in which the degree is granted.

PROGRAMS OF STUDY

THE FOLLOWING SECTION provides information on Heritage Christian University's degree programs: the Bachelor of Arts in Biblical Studies, and the Associate of Arts in Biblical Studies.

Graduates of the four-year program of study will be well equipped for enhanced ministry. Graduates will be equally prepared to pursue graduate-level education.

The Bachelor of Arts in Biblical Studies

The Bachelor of Arts in Biblical Studies notifies the world at large that the graduate has successfully completed the work that prepares a person for effective evangelistic ministry. Bachelor of Arts graduates have a doctrinal, historical, and systematic perspective of Christianity and its worldwide mission. They apply a comprehensive knowledge of the Bible to their personal lives. They reason critically and logically, communicate effectively, and connect scholarly excellence with spiritual growth.

Objectives and Requirements for the Bachelor of Arts in Biblical Studies

Heritage Christian University divides undergraduate course offerings into three areas of study: General Education, Biblical and Theological Studies, and Professional Studies.

The division of General Education offers courses that are general in content and aim at

producing well-rounded students. This component of the curriculum seeks to broaden and deepen the educational foundation of each student.

General Education Program Objectives

The student will:
- Think logically and critically.
- Develop awareness of strong values.
- Appreciate diversity.
- Communicate effectively.
- Demonstrate the ability to locate and utilize information.
- Engage in life-long learning.
- Demonstrate responsible citizenship.

The divisions of Biblical and Theological Studies and Professional Studies are closely allied. They embrace the study and application of the Bible and Christian beliefs in daily life and ministry.

Biblical and Theological Studies and Professional Studies Program Objectives

The student will:
- Recall general Bible content.
- Employ the basic elements of biblical interpretation.
- Articulate the multifaceted role of the minister.
- Demonstrate skill at diverse ministry responsibilities.
- Appreciate the historic theological traditions of Christianity.

- Display commitment to the mission of the Christian church.

Degree Requirements

The candidate for the Bachelor of Arts degree must meet the following requirements:

- The student must have satisfactorily completed 128 semester hours with a cumulative GPA of 2.00 or above.
- At least 33 of the 128 hours must have been completed at Heritage Christian University. Of the 33 hours, 12 must be in the division of Biblical and Theological Studies.
- The student must have passed the College English Proficiency Exam (CEPE). No limit is placed on the number of times students can repeat the test, but it must be passed before graduation.
- The student must complete the ABHE Bible Exam. This test is administered in the first year of enrollment and again in the senior year.
- The student must have satisfied all requirements of Christian Service.
- No student may graduate while under disciplinary probation or if not in good standing with the university.
- The student must participate in graduation exercises unless waived by the Academic Dean.
- No one may participate in graduation exercises until all course requirements are satisfied and all tuition and fees are paid.

Course Requirements for B.A. in Biblical Studies-128 hrs

General Education 36 hrs

EG 101	English Composition A
EG 102	English Composition B
EG 201	World Literature A
EG 202	World Literature B
FI 102	Personal Finance
HY 101	World History A
HY 102	World History B
HY 201	U.S. History to 1877
OR	
HY 211	U.S. History, 1877 to the Present
MH 202	Survey of Mathematics
PH 201	Ethics
PS 201	Psychology
PY 201	Physical Science

Biblical and Theological Studies 45 hrs

NT 102	New Testament Letters and Apocalypse
NT 201	The Gospels
NT 202	Acts
NT/OT 322	Biblical Interpretation
NT 332	Revelation
NT 342	Romans
NT 422	Critical Introduction to the New Testament
OT 101	The Story of Israel
OT 201	Israel's Prophets and Poets
OT 301	Torah
OT 351	Ezekiel

OT 421	Critical Introduction to the Old Testament
TH 102	Theology of Scripture
TH 301	Introduction to Christian Theology
TH 411	Current Religious Teachings

Professional Studies 27 hrs

BL 301	Elementary Greek A
BL 302	Elementary Greek B
CH 201	Church History
CH 212	Restoration Movement
CN 301	Fundamentals of Counseling
MN 102	Practical Evangelism
MN 112	Homiletics
MN322	Preparation for Missions
MN 401	Ministry in the Local Church

Field Education 8 hrs

MN150	Field Education 1 (1 hr)
MN250	Field Education 1 (1 hr)
MN350	Field Education 1 (1 hr)
MN150	Field Education 1 (1 hr)
MN160	Missions Practicum 1 (1 hr)
MN260	Missions Practicum 2 (1 hr)
MN360	Missions Practicum 3 (1 hr)
MN460	Missions Practicum 4 (1 hr)

Concentrations: Choose 1 of 3 Options

Preaching Ministry 12 hrs

Choose 4 of 5:

CM 302	Interpersonal Communication
CN 412	Crisis Counseling

HY 302 History of American Preaching
MN 311 Advanced Preaching
MN 422 Preaching Scripture

Family Life Ministry 12 hrs
Choose 4 of 5:
CN 302 Marriage and Family Counseling
MN 301 Fundamentals of Youth Ministry
MN 312 Nurturing Families and Teenagers
MN 332 Marriage and the Home
PS 312 Human Development

Electives 12 hrs

Total hours for Course Requirements for B.A. in Biblical Studies 128 hours

Suggested Course Schedule for BA with concentration in Preaching Ministry

Students Entering in Fall 2015, Spring 2016, or Summer 2016

Fall 2015:	**Spring 2016:**
EG 101 English Composition A	EG 102 English Composition B
HY 101 World History A	HY 102 World History B
HY 211 U.S. History, 1877 to present	MN 102 Practical Evangelism
MN 150 Field Education 1	MN 112 Homiletics
NT 201 The Gospels	MN 160 Missions Practicum 1
OT 201 Israel's Prophets and Poets	NT 202 Acts
Fall 2016:	**Spring 2017:**
CH 201 Church History	CH 212 Restoration Movement (or summer)
EG 201 World Literature A	EG 202 World Literature B
MN 250 Field Education 2	FI 102 Personal Finance
OT 101 The Story of Israel	MH 202 Survey of Mathematics
PH 201 Ethics	MN 260 Missions Practicum 2
PS 201 Psychology	NT 102 NT Letters and Apocalypse
PY 201 Physical Science	TH 102 Theology of Scripture
Fall 2017:	**Spring 2018:**
BL 301 Elementary Greek A	BL 302 Elementary Greek B
MN 350 Field Education 3	CN 412 Crisis Counseling or MN 422 Preaching Scripture

MN 401 Ministry in Local Church	MN 360 Missions Practicum 3
OT 351 Ezekiel	NT 332 Revelation
OT 421 Critical Introduction to OT	NT 422 Critical Introduction to NT
TH 411 Current Religious Teachings	
Fall 2018:	**Spring 2019:**
CN 301 Fund. of Counseling	CM 302 Interpersonal Comm.
MN 311 Advanced Preaching	HY 302 History of Amer. Preaching
MN 450 Field Education 4	MN 322 Preparation for Missions
OT 301 Torah	MN 460 Missions Practicum 4
TH 301 Intro to Christian Theology	NT/OT 322 Biblical Interpretation
	NT 342 Romans

Suggested Course Schedule for BA with concentration in Family Life Ministry

Students Entering in Fall 2015, Spring 2016, or Summer 2016

Fall 2015:	**Spring 2016:**
EG 101 English Composition A	EG 102 English Composition B
HY 101 World History A	HY 102 World History B
HY 211 U.S. History, 1877 to present	MN 102 Practical Evangelism
MN 150 Field Education 1	MN 112 Homiletics
NT 201 The Gospels	MN 160 Missions Practicum 1
OT 201 Israel's Prophets & Poets	NT 202 Acts
Fall 2016:	**Spring 2017:**
CH 201 Church History	CH 212 Restoration Movement (or summer)
EG 201 World Literature A	EG 202 World Literature B
MN 250 Field Education 2	FI 102 Personal Finance
OT 101 The Story of Israel	MH 202 Survey of Mathematics
PH 201 Ethics	MN 260 Missions Practicum 2
PS 201 Psychology	NT 102 NT Letters & Apocalypse
PY 201 Physical Science	TH 102 Theology of Scripture
Fall 2017:	**Spring 2018:**
BL 301 Elementary Greek A	BL 302 Elementary Greek B
MN 350 Field Education 3	CN 302 Marriage & Family Coun. or MN 312 Nurturing Families & Teens

MN 401 Ministry in Local Church	MN 301 Marriage & the Home
OT 351 Ezekiel	MN 360 Missions Practicum 3
OT 421 Critical Introduction to OT	NT 332 Revelation
TH 411 Current Religious Teachings	NT 422 Critical Introduction to NT
Fall 2018:	**Spring 2019:**
CN 301 Fund. of Counseling	MN 322 Preparation for Missions
MN 301 Fund. of Youth Ministry	MN 460 Missions Practicum 4
MN 460 Field Education 4	NT/OT 322 Biblical Interpretation
OT 301 Torah	NT 342 Romans
TH 301 Intro to Christian Theology	PS 312 Human Development

Suggested Course Schedule for BA without concentration

Students Entering in Fall 2015, Spring 2016, or Summer 2016

Fall 2015:	**Spring 2016:**
EG 101 English Composition A	EG 102 English Composition B
HY 101 World History A	HY 102 World History B
HY 211 U.S. History, 1877 to present	MN 102 Practical Evangelism
MN 150 Field Education 1	MN 112 Homiletics
NT 201 The Gospels	MN 160 Missions Practicum 1
OT 201 Israel's Prophets and Poets	NT 202 Acts
Fall 2016:	**Spring 2017:**
CH 201 Church History	CH 212 Restoration Movement (or summer)
EG 201 World Literature A	EG 202 World Literature B
MN 250 Field Education 2	FI 102 Personal Finance
OT 101 The Story of Israel	MH 202 Survey of Mathematics
PH 201 Ethics	MN 260 Missions Practicum 2
PS 201 Psychology	NT 102 NT Letters and Apocalypse
PY 201 Physical Science	TH 102 Theology of Scripture
Fall 2017:	**Spring 2018:**
BL 301 Elementary Greek A	BL 302 Elementary Greek B
MN 350 Field Education 3	MN 360 Missions Practicum 3
MN 401 Ministry in Local Church	NT 332 Revelation
OT 351 Ezekiel	NT 422 Critical Introduction to NT
OT 421 Critical Introduction to OT	Elective

TH 411 Current Religious Teachings	Elective
Fall 2018:	**Spring 2019:**
CN 301 Fund. of Counseling	MN 322 Preparation for Missions
MN 450 Field Education 4	MN 460 Missions Practicum 4
OT 301 Torah	NT/OT 322 Biblical Interpretation
TH 301 Intro to Christian Theology	NT 342 Romans
Elective	Elective

The Associate of Arts in Biblical Studies

The objectives of the Associate of Arts program are more limited in scope. The Associate of Arts degree is designed to be transferable to the Bachelor of Arts program at Heritage Christian University.

Objectives and Requirements for the Associate of Arts in Biblical Studies

The program objectives for the associate's degree program in the division of **General Education** are:

The student will:

- Think logically and critically.
- Develop awareness of strong values.
- Appreciate diversity.
- Communicate effectively.
- Demonstrate the ability to locate and utilize information.
- Engage in life-long learning.
- Demonstrate responsible citizenship.

The division of Biblical and Theological Studies and Professional Studies are closely allied. They embrace the study and application of the Bible and Christian beliefs in daily life and ministry. The program objectives for the divisions of **Biblical and Theological Studies** and **Professional Studies** are:

The student will:

- Acquire comprehensive knowledge of the Bible.
- Value the person and work of Jesus Christ.

- Apply knowledge in diverse ministry settings.

Graduation requirements for the A.A. degree are as follows:

- The student must have completed 66 semester hours with a cumulative GPA of 2.00 or above.
- At least 18 of the 66 hours must have been completed at Heritage Christian University. Of the 18 hours, 6 must be in the division of Biblical and Theological Studies.
- The student must have satisfied all requirements for Christian service.
- No student may graduate who is on disciplinary probation or is not in good standing with the university.
- The student must participate in graduation exercises unless waived by the Academic Dean.
- No one may participate in the graduation exercises until all course requirements are satisfied and all tuition and fees are paid.

Course Requirements for A.A. in Biblical Studies–**66 hrs**

General Education 36 hrs

EG 101	English Composition A
EG 102	English Composition B
EG 201	World Literature A
EG 202	World Literature B
FI 102	Personal Finance
HY 101	World History A
HY 102	World History B
HY 201	U.S. History to 1877
OR	
HY 211	U.S. History, 1877 to the Present
MH 202	Survey of Mathematics
PH 201	Ethics
PS 201	Psychology
PY 201	Physical Science

Biblical and Theological Studies 18 hrs

NT 102	New Testament Letters and Apocalypse
NT 201	The Gospels
NT 202	Acts
OT 101	The Story of Israel
OT 201	Israel's Prophets and Poets
TH 102	Theology of Scripture

Professional Studies 12 hrs

CH 201	Church History
CH 212	Restoration Movement
MN 102	Practical Evangelism
MN 112	Homiletics

Suggested Course Schedule for AA in Biblical Studies
Students Entering in Fall 2015, Spring 2016, or Summer 2016

Fall 2015:	**Spring 2016:**
EG 101 English Composition A	EG 102 English Composition B
HY 101 World History A	HY 102 World History B
HY 211 U.S. History, 1877 to present	MN 102 Practical Evangelism
MN 150 Field Education 1	MN 112 Homiletics
NT 201 The Gospels	MN 160 Missions Practicum 1
OT 201 Israel's Prophets and Poets	NT 202 Acts
Fall 2016:	**Spring 2017:**
CH 201 Church History	CH 212 Restoration Movement (or summer)
EG 201 World Literature A	EG 202 World Literature B
MN 250 Field Education 2	FI 102 Personal Finance
OT 101 The Story of Israel	MH 202 Survey of Mathematics
PH 201 Ethics	MN 260 Missions Practicum 2
PS 201 Psychology	NT 102 NT Letters and Apocalypse
PY 201 Physical Science	TH 102 Theology of Scripture

Graduate Program

In 2000 Heritage Christian University began its graduate program featuring a 36-semester hour

Master of Arts program, a 36-semester hour Master of Ministry program, and a 75-semester hour Master of Divinity program. Descriptions and requirements of these programs are found in the Graduate Catalog, which may be requested from the Enrollment Services Department. Undergraduate students who are within nine hours of receiving a Bachelor's degree from a college or university with accreditation deemed satisfactory by the Graduate Committee may apply for admission, be granted conditional acceptance, and enroll in one or more graduate courses. Any graduate hours a student completes are awarded only on the condition of their completion of the B.A. degree.

COURSE DESCRIPTIONS AND SCHEDULED OFFERINGS

This section contains information on specific courses. The information includes course numbers, course titles, number of credit hours per course (indicated in parentheses after each course name), and a brief description of the content and aim of each course.

Course numbers consist of a two-letter prefix and a three-digit number. The first digit of the number shows the class level: 1 – freshman, 2 – sophomore, 3 – junior, and 4 – senior. The second digit distinguishes courses within the same letter prefix. The third digit shows in which semester the course is offered: 0 – fall and spring, 1 – fall only, 2 – spring only, X – on demand.

The arrangement of courses in this listing is by letter prefix and number. The letter prefixes have the following meanings:

BL-Biblical Languages
CH-Church History
CM-Communications
CN-Counseling
CS-Christian Service
EG-English
FI-Finance
HY-History
MH-Mathematics
MN-Ministry
NT-New Testament
OT-Old Testament
PH-Philosophy
PS-Psychology
PY-Physical Science
TH-Theology

BL 20X **Elementary Hebrew A** (3) is a study of biblical Hebrew and gives attention to noun and verb forms, vocabulary, and basic syntax.

BL 21X **Elementary Hebrew B** (3) is a continuation of the study of biblical Hebrew and gives attention to noun and verb forms, vocabulary, and basic syntax.

BL 301 **Elementary Greek A** (3) is a beginning study of the language involving verb forms, vocabulary, and basic syntax. This course gives attention to the place of Greek in biblical studies.

BL 302 **Elementary Greek B** (3) is a continuation of the beginning study of the language involving verb forms, vocabulary, and basic syntax. This course also gives attention to the place of Greek in biblical studies.

BL 31X **Hebrew Readings** (3) involves Hebrew readings from selected Old Testament passages and enables the student to read extended passages. Prerequisites: BL 20X Elementary Hebrew A and BL 21X Elementary Hebrew B or equivalent.

BL 40X **Greek Readings A** (3) incorporates the reading of selected sections of the Greek New Testament for vocabulary building and familiarity. This course increases the ability to read extended passages. After a comprehensive review of fundamental grammar, students will begin a study of advanced noun syntax. Prerequisites: BL 301 Elementary Greek A and BL 302 Elementary Greek B

or equivalent.

BL 41X **Greek Readings B** (3) involves the reading of additional New Testament texts with emphasis on vocabulary building and advanced verbal syntax. Prerequisites: BL 301, BL 302, or equivalent.

BL 42X **Hebrew Seminar** (3) employs selected readings from the Hebrew Old Testament and is intended to keep language skills active. Prerequisite: BL 31X Hebrew Readings or equivalent.

BL 43X **Greek Seminar** (3) covers selected readings from the Greek New Testament and is intended to keep language skills active. Prerequisite: BL 40X Greek Readings A or equivalent.

BL 49X **Guided Research in Biblical Languages** (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student's area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.

CH 201 **Church History** (3) is a century-by-century study of church history from A.D. 33 to A.D. 1800. This course increases the student's understanding of the major problems in the church, the departure from the divine pattern, and the attempts to reform it. HY/TH 41X History of Doctrine may be substituted for this required course.

CH 212 **Restoration Movement** (3) is the study of that part of church history from 1669 to 1906 known as the Restoration Movement. This was a period when various attempts were made to restore the church to the original New Testament pattern in worship, government, and practice.

CH 20X **History of the Bible** (3) demonstrates that the scriptures were inspired by God, written down by men, formed into the present canon, preserved through time, and translated into modern languages.

CH 30X **Alabama Restoration History** (3) explores the unique personalities, challenges, and victories associated with the segment of church history known as the Restoration Movement within the state of Alabama. The planting and growth of churches of Christ and of schools associated with churches of Christ is given emphasis, as is the uniqueness of the "back to the Bible" plea.

CM 302 **Interpersonal Communication** (3) is a practical study of six contexts of communicative variables emphasizing people skills, conflict resolution, attitudes, and personality profile.

CM 31X **Public Speaking** (3) is a study of the fundamental principles of the preparation and delivery of various types of speeches. Students will markedly improve their ability to communicate to audiences and will become comfortable speaking before groups.

CM 49X **Guided Research in Communication** (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student's area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.

CN 301 **Fundamentals of Counseling** (3) is an introduction to counseling and the counseling process. This course is designed to help ministers in the practical situations they encounter.

CN 302 **Marriage and Family Counseling** (3) helps the student understand the biblical foundations of marriage. It discusses male and female roles and problems that arise in marriage and suggests methods for dealing with these problems. Prerequisites: PS 201 Psychology and CN 301 Fundamentals of Counseling or equivalent.

CN 30X **Premarital Counseling** (3) presents the biblical basis and practical methodology for the development of a program of premarital counseling using appropriate resources. Areas covered in the course include status of marriage, spouse selection, available resources, and special problems in premarital counseling. Prerequisites: PS 201 Psychology and CN 301 Fundamentals of Counseling or equivalent.

CN 412 **Crisis Counseling** (3) focuses on helping the student translate theory into practical guidelines that should increase his or her effectiveness in relating to

those experiencing crises in their lives. Topics include death and dying, terminal illness, depression, suicide, loss of employment, marital and family breakup, and family abuse. Prerequisites: PS 201 Psychology and CN 301 Fundamentals of Counseling or equivalent.

CN 40X **Theories of Counseling** (3) is a study of the historical antecedents, philosophical underpinnings, major proponents, key terminology, and specialized techniques of the major theories of counseling. Each theory is evaluated from psychological, practical, and biblical perspectives. Prerequisites: PS 201 Psychology and CN 301 Fundamentals of Counseling or equivalent.

CN 49X **Guided Research in Counseling** (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student's area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.

EG 090 **Basic Principles of English** (0) emphasizes basic grammar, spelling, vocabulary, and mechanical skills in spoken and written English. It is the prerequisite to EG 101 English Composition A if a student fails a basic English assessment test. Grading is S (satisfactory) or U (unsatisfactory). Counts as 3 semester hours in determining hour load.

EG 101 **English Composition A** (3) is a study of expository and persuasive writing, with an emphasis on writing the essay. Prerequisite: Must pass a basic

English test or EG 090 Basic Principles of English.

EG 102 **English Composition B** (3) is a study of composition and style that emphasizes logical thinking, research writing, and writing across the curriculum. Prerequisite: EG 101 English Composition A.

EG 201 **World Literature A** (3) covers selected readings from world masterpieces. This course develops understanding and imagination and integrates what is read with one's world of practical experience. Prerequisite: EG 101 English Composition A.

EG 202 **World Literature B** (3) also covers selected readings from world masterpieces. This course develops understanding and imagination and integrates what is read with one's world of practical experience. Prerequisite: EG 101 English Composition A and EG 102 English Composition B.

EG 49X **Guided Research in English** (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student's area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester, approval of the Academic Dean and the instructor, EG 101 English Composition A, and EG 102 English Composition B.

HY 101 **World History A** (3) helps the student understand the development and nature of civilization from the earliest records of humanity up

to A.D. 1500.

HY 102 **World History B** (3) increases the student's appreciation of Western cultural traditions from the Renaissance to the present.

HY/NT/OT 10X **Bible Geography and Archaeology** (3) is a study of the cartography and topography of the biblical world. It surveys archaeological discoveries and their relationship to Bible study.

HY 201 **U.S. History to 1877** (3) surveys American history from pre-colonial times through the Civil War and the end of Reconstruction in 1877.

HY 211 **U.S. History, 1877 to Present** (3) explores the institutions, politics, culture, and society in America from Reconstruction to the present.

HY 302 **History of American Preaching** (3) is an examination and analysis of preaching throughout American history. The course focuses on content and delivery in various historical and cultural contexts, as well as contemporary applications.

HY/NT 30X **New Testament Backgrounds** (3) involves readings in selected documents illustrative of the first-century political, social, and religious settings, and demonstrates how these documents are used for the interpretation of the New Testament.

HY/OT 31X **Old Testament Backgrounds** (3) involves readings in ancient historical, legal, and religious texts and demonstrates how these documents relate to the history of Israel and the interpretation of the Old Testament.

HY/TH 41X **History of Doctrine** (3) covers the history and development of Christian thought from the second century to the 1800s, with special focus on the major controversies and doctrines. This course may be used as a substitute for the required CH 201 Church History.

HY 49X **Guided Research in History** (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student's area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.

FI 102 **Personal Finance** (3) is an examination of personal and family financial management concepts and topics within various income levels and stages in the life cycle. The course will consider analysis of personal financial decisions, evaluation of costs and benefits of decisions, rights and responsibilities as consumers, and application to financial situations encountered in life.

MH 090 **Fundamentals of Mathematics** (0) is a non-credit course in the basics of mathematics and the beginning of Algebra. It is a prerequisite to MH 202 Survey of Mathematics if a student fails the basic

Math placement test.

MH 202 **Survey of Mathematics** (3) is a terminal course in mathematics for students requiring no specialized mathematical skills. It is a study of math as a tool and a way of thought. This course is designed to promote deductive reasoning skills and an overview understanding of the algebra of real numbers, elementary number theory, algebra, geometry, and elementary statistics, to real life applications. The course involves the essential operations of math emphasizing the development of proficiency in computational skills, problem solving, logic, and their application to technology and business. Prerequisite: Pass math diagnostic exam or MH 090 Fundamentals of Mathematics.

MN 102 **Practical Evangelism** (3) surveys the biblical, theological and historical foundations of evangelism. The course explores contemporary strategies, methodologies, movements, and trends with a focus on practical application.

MN 112 **Homiletics** (3) is the study and practice of skills in organizing ideas for public presentation and delivering the results with power and clarity.

MN 10X **Role of Women in Leadership** (3) is a study of the local ministry from the perspective of women in the church.

MN 11X **Personal Development for Women** (3) helps

women to grow personally in self-esteem, physical and spiritual development, relationships with their husbands and children, goal setting, attitudes, and hospitality.

MN 150 **Field Education 1** (1) combines academic study and a field missionary experience under approved supervision. Practical mission work in cross-cultural settings is particularly encouraged.

MN 160 **Missions Practicum 1** (1) integrates academic learning with practical work in ministry. The course is designed to offer the student extensive supervised experience in a specific field of ministry, combined with academic resources and personal reflection.

MN 20X **Mission of the Local Church** (3) is a study of how the local congregation glorifies God through worship, edification, benevolence, and evangelism.

MN 21X **Expository Preaching** (3) gives the student experience in applying exegetical and homiletic principles in the preparation of expository sermons. Prerequisite: MN 112 Homiletics.

MN 22X **Teaching the Bible** (3) is a practical study of the basic principles and ideas of teaching and their application in the church.

MN 23X **Ministering to Seniors** (3) seeks to promote greater awareness of issues that relate primarily to senior Christians. It seeks to enhance the effectiveness of church leaders and church members as they minister to and with seniors. It also promotes appreciation of the ministry resources available through senior Christians.

MN/NT 24X **Church Leadership** (3) presents a biblical view of church leadership followed by a study of the various skills church leaders need and the challenges or problems they face.

MN 250 **Field Education 2** (1) combines academic study and a field missionary experience under approved supervision. Practical mission work in cross-cultural settings is particularly encouraged.

MN 260 **Missions Practicum 2** (1) integrates academic learning with practical work in ministry. The course is designed to offer the student extensive supervised experience in a specific field of ministry, combined with academic resources and personal reflection.

MN 301 **Fundamentals of Youth Ministry** (3) is a practical study which presents biblical approaches to youth ministry as applied to organizational structures, student leadership, recruiting and training volunteers, monthly and yearly planning programs, publicity, budgeting, and fund raising. The topic "youth ministry in small churches" receives special attention.

MN 30X **Preaching the Literary Forms of the Bible** considers the variety of biblical genres and how recognition of the diverse forms and characteristics of biblical texts impacts study, interpretation, and delivery. Students will engage homiletic models and practice delivery of various genres of biblical texts in order to begin the process of movement from text to sermon.

MN 311 **Advanced Preaching** (3) is a study of the functional elements of preaching, including explanation, application, and argument. It also includes a brief history of preaching and a study of significant preachers and their sermons. There is an emphasis on polishing the student's content and performance levels. Prerequisite: MN 112 Homiletics.

MN 312 **Nurturing Families and Teenagers** (3) deals with understanding the youth culture and the needs of families and teens in crisis. Family ministry is given special attention as a part of a balanced youth ministry.

MN 322 **Preparation for Missions** (3) gives practical help in preparing prospective missionaries for mission work. The course considers developing personal qualifications, examining appropriate motivations, choosing a field, preparing families, obtaining a sponsor, raising funds, developing mission-minded congregations, answering objections, and understanding culture shock.

MN 332 **Marriage and the Home** (3) is a study of the biblical view of marriage. It explores common problems and suggests guidelines for building a successful home.

MN 350 **Field Education 3** (1) combines academic study and a field missionary experience under approved supervision. Practical mission work in cross-cultural settings is particularly encouraged.

MN 360 **Missions Practicum 3** (1) integrates academic learning with practical work in ministry. The course is designed to offer the student extensive supervised experience in a specific field of ministry, combined with academic resources and personal reflection.

MN 401 **Ministry in the Local Church** (3) is an overview of the practical work of the ministry. It provides help with plans and information needed for the ministry. It gives special attention to personal characteristics, program development, morale improvement, personnel management, and family life.

MN 40X **Cross-Cultural Evangelism** (3) raises students' awareness of diverse aspects of culture that impact evangelism, communication, ministry, family dynamics, and relationships. While working from a biblical basis, it draws from the fields of anthropology, sociology, and communication theory to enhance appreciation of the complexities and intricacies of human experience.

MN 41X **Timothy-Titus Program** (3 – 6) permits qualified students to receive three credit hours (six credit hours, if overseas) for summer work with a congregation or on the mission field. The student must have a qualified field advisor, agree on a description of the job, and make a report (verbal and written) to the Director of Christian Service at the end of the summer. This program is for full-time workers only and is an important part of Heritage Christian University's in-the-field, in-service training. Students on academic or disciplinary probation are not eligible.

MN 422 **Preaching Scripture** (3) emphasizes the movement from text to sermon by considering traditional themes of Christian theology and strategies for how these themes may be incorporated into the sermon.

MN 42X **Organization and Administration of the Bible School** (3) is a study of the responsibilities of the educational director and the general objectives of the Bible school program.

MN 49X **Guided Research in Ministry** (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student's area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.

MN 450 **Field Education 4** (1) integrates academic learning with practical work in ministry. The course is designed to offer the student extensive supervised

experience in a specific field of ministry, combined with academic resources and personal reflection.

MN 460 **Missions Practicum 4** (1) integrates academic learning with practical work in ministry. The course is designed to offer the student extensive supervised experience in a specific field of ministry, combined with academic resources and personal reflection.

NT 102 **New Testament Letters and Apocalypse** (3) introduces the circumstances of the New Testament books from Acts through Revelation, including the biblical history, geography, and God's unfolding plan of redemption. The goal of the course is to shape attitudes, provide motivation and purpose, and create a grasp of Christian truth for effective evangelism.

NT/TH 11X **Jesus the Christ** (3) is a study of the biblical teaching about the person, work, and theological significance of Jesus Christ.

NT 10X – see HY/NY/OT 10X **Bible Geography and Archaeology**.

NT 201 **The Gospels** (3) is a study of the Gospels' background and message about Jesus Christ. The course looks at each Gospel separately and collectively in a synoptic arrangement.

NT 202 **Acts** (3) is a study of the Book of Acts with historical, devotional, practical, doctrinal, and evangelistic applications.

NT 20X **General Epistles** (3) examines the settings, purposes, messages, uniqueness, theology, and ministry applications of the General Epistles: James; 1 and 2 Peter; 1, 2, and 3 John; and Jude.

NT/TH 21X **Holy Spirit** (1) is a study of the nature, purpose, and work of the Holy Spirit. It traces the Spirit's activity throughout Scripture and considers the meaning and importance of the Spirit's personal indwelling today. It also addresses the historical development of the Pentecostal and charismatic movements. This course can be applied to requirements as a NT elective.

NT 22X **Prison Epistles** (3) is an analysis of Colossians, Ephesians, Philippians, and Philemon as to their purpose, emphasis, and application.

NT 24X – see MN/NT 24X **Church Leadership**.

NT 30X – see HY/NT30X **New Testament Backgrounds**.

NT 31X **Galatians** (3) is an exegetical study of Paul's Epistle to the churches of Galatia and its application to the Christian life.

NT/OT 322 **Biblical Interpretation** (3) examines the variety of genres found within biblical literature, the diverse methods employed by biblical interpreters, and the standard tools used by scholars in the interpretation of biblical texts. Attention will be given to the changes and developments in interpretive

practices from ancient times though the present. Students will dialogue regarding the goals and presuppositions of various methods and theorists and will actively engage in the interpretation process by closely reading, discussing, researching, and writing about selected biblical texts. NT/OT 322 is based on biblical literature in English translation and assumes junior or senior standing.

NT 32X **Timothy and Titus** (3) emphasizes such topics as sound doctrine, public worship, church officers, false teachers, and qualifications of evangelists.

NT 332 **Revelation** (3) focuses on the genre, occasion, content, theology, and history of interpretation of the book of Revelation. Lectures and assignments will emphasize understanding the book in a first century social, political, and religious setting. Throughout the course the book's significance for ministry and life in modern communities of faith will be highlighted. BI 332 is based on the book of Revelation in English translation and assumes junior or senior standing.

NT 342 **Romans** (3) is an analysis of Paul's letter to the church at Rome, providing a logical summary of the scheme of redemption.

NT/TH 40X **Baptism in the New Testament** (3) is a study of baptism in the Gospels, Acts, and the Epistles, its meaning in the first century, and its application for today.

NT 41X **Corinthians** (3) is an analysis of 1 and 2 Corinthians, giving special attention to the problems of the early church and their relevance to modern times.

NT 422 **Critical Introduction to the New Testament** (3) presents a general introduction to the New Testament with a special introduction to each book. Attention is given to origin, historical background, occasion, purpose, date, and authorship. Canonicity and textual criticism of each book will also be considered.

NT 42X **Thessalonians** (3) is a study of Paul's letters to the Thessalonians and the inner workings of the New Testament church. Paul's letters to the Thessalonians emphasize problems within the church, church discipline, and eschatology.

NT 44X **Hebrews** (3) is a study of the historical, practical, and doctrinal themes in Hebrews.

NT 49X **Guided Research in New Testament** (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student's area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.

OT 101 **The Story of Israel** (3) seeks to introduce students to the collection of books known as the Old Testament or Hebrew Bible. The course will introduce students to the people, places, events, themes, theology, and ancient Near Eastern context of the

narrative portions of Old Testament literature. The course will cover the books of Genesis–Esther.

Students will consider the didactic nature of the books which function as scripture in ancient Israel as well as in the Christian church.

OT 10X – see HY/NT/OT 10X **Bible Geography and Archaeology**.

OT 201 **Israel's Prophets and Poets** (3) seeks to introduce students to the collection of books known as the Old Testament or Hebrew Bible. The course will introduce students to the people, places, events, themes, theology, and ancient Near Eastern context of the poetic and prophetic portions of Old Testament literature. The course will cover the books of Job–Malachi. Students will consider the didactic nature of the books which function as scripture in ancient Israel as well as in the Christian church.

OT 20X **Job** (3) is an exegetical study with an emphasis on the subjects of faith, human suffering, and divine providence.

OT 301 **Torah** (3) seeks to introduce students to the first five books of the Bible, commonly called the Torah, the Five Books of Moses, or the Pentateuch. The course will focus on the content, theology, ancient Near Eastern context, and history of interpretation of the five books. Students will be introduced to a variety of modern and postmodern reading strategies, will consider the benefits of both

synchronic and diachronic analysis of the books, and will begin to address the historical and theological issues raised when reading the books as ancient literature and as modern religious texts. OT 301 is based on Genesis, Exodus, Leviticus, Numbers, and Deuteronomy in English translation.

OT 30X **Minor Prophets** (3) is a study of the twelve Minor Prophets in their historical and religious context.

OT 31X – see HY/OT 31X **Old Testament Backgrounds**.

OT 322 – see NT/OT 322 **Fundamentals of Biblical Interpretation**.

OT 32X **Proverbs, Ecclesiastes, Song of Songs** (3) is a study of the principles of life taught in Proverbs, Ecclesiastes, and Song of Songs, with emphasis on modern-day application.

OT 33X **Psalms** (3) is an exegetical study of the Psalms and their literary types.

OT 34X **Isaiah and Jeremiah** (3) is a study of Isaiah and Jeremiah in their historical and religious context.

OT 351 **Ezekiel** (3) introduces students to the content, theology, and history of interpretation of the biblical book of Ezekiel. Special attention will be given to examining issues related to the interpretation of Israel's prophetic literature as well as the concepts of

priesthood, temple, and holiness. Students will also consider the continuing significance and authority of the book for modern communities of faith.

OT 35X **Historical Books of the Old Testament** (3) is a study of the historical books of the Old Testament (Joshua through Esther), emphasizing the rise and fall of the Jewish nation and the Jews' relationship with God.

OT 36X **Genesis** (3) will focus on the content, ancient Near Eastern context, theology, and history of interpretation of Genesis by reading select texts from the book. Students will be introduced to a variety of modern and postmodern reading strategies, will consider the benefits of both synchronic and diachronic analysis of the book, and will begin to address the historical and theological issues raised when reading the book of Genesis as ancient literature and as a modern religious text.

OT 421 **Critical Introduction to the Old Testament** (3) introduces the student to the dominant critical theories pertaining to the Old Testament literature as they have been articulated by scholars over the past two centuries. Attention is especially given to hypotheses regarding the origin of the Pentateuch. Each book will be discussed in terms of its background and nature. Matters of canon and textual criticism will also receive treatment.

OT 49X **Guided Research in Old Testament** (3) is a research project guided by a faculty advisor, resulting

in a paper written on a subject assigned in the student's area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.

PH 201 **Ethics** (3) is a study of ethical theory: What things are good? What kind of person ought one be? What ought one to do? This course surveys various topics in personal and social ethics.

PH 40X **Introduction to Philosophy** (3) is an introduction to ideas that are essential in understanding and making sense of the world. Students are encouraged to contemplate what they want in life, what they have learned from experience, and where they belong in the world.

PH 49X **Guided Research in Philosophy** (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student's area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.

PS 201 **Psychology** (3) is an introduction to the scope and methods of psychology, including personality development, behavior, and personality theory.

PS 312 **Human Development** (3) is a study of the physiological and psychological changes in people from the cradle to the grave and how these changes relate to religious development.

PS 49X **Guided Research in Psychology** (3) is a

research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student's area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.

PY 201 **Physical Science** (3) provides non-technical students with an introduction to the basic principles of chemistry, physics and other sciences that assists them in developing a scientific way of looking at physical reality.

TH 102 **Theology of Scripture** (3) considers the Christian doctrine of Scripture. Students will examine the varied perspectives within the historic theological traditions of Christianity regarding the authority, inspiration, and interpretation of Scripture. The course will consider the interplay between interpreter, interpreting community, and divine word as well as the function of Scripture within the life of the church.

TH 11X – see NT/TH 11X **Jesus the Christ**.

TH 20X **Angelology** (1) is a biblical study of the classifications, duties and work of angels. Special emphasis is given to understanding the distinct social and biblical differences regarding angels. The student will come to appreciate the role of angels in the Christian age. This course can be applied to the Bible electives requirement.

TH 21X – see NT/TH 21X **Holy Spirit**.

TH 301 **Introduction to Christian Theology** (3) is an introduction to the major themes of Christian theology examining both their doctrinal definitions and implications for everyday faith. The historical development of major Christian theology will be considered in light of classical theories along with alternative theories all with an eye to what the Bible teaches.

TH 30X **Christian Worldview** (3) explores the uniqueness of a biblical worldview. It includes analysis of the principles of proper reasoning. It entails a study of the role language plays in logic, of the different types of syllogisms, of sentential logic, and of the application of proper reasoning to the study of the Bible and to a life based on biblical principles. The student will develop the use of categorical and hypothetical syllogisms and become able to recognize correct from fallacious reasoning.

TH 31X **Fundamentals of the Christian Religion** (3) is an introductory course that exhibits the theological and philosophical evidences for Christianity. The course explores the major arguments for the existence of God and prepares the student to arrive at a theodicy that defends God and Christianity against atheistic arguments. Special emphasis is given to the problem of evil, the relationship of faith to reason, faith with a view of history and archaeology, and faith and science, as well as a discussion of miracles versus naturalism.

TH 40X – see NT/TH 40X **Baptism in the New Testament**.
TH 41X – see HY/TH 41X **History of Doctrine**.

TH 411 **Current Religious Teachings** (3) is designed as an introduction to the world's major living faiths. Both Western and Eastern religions will be examined along with the Catholic Church and major protestant denominations with attention paid to origins, founder(s), historical development, sacred text(s), and central tenets. Focus will be given to biblical responses to these faith systems.

TH 49X **Guided Research in Theology** (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student's area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.

When Courses Are Offered:

Every Fall:

BL 301	Elementary Greek A
CH 201	Church History
EG 090	Basic Principles of English
EG 101	English Composition A
EG 201	World Literature A
HY 101	World History A
MH 090	Fundamentals of Mathematics
MN 150	Field Education 1
MN 160	Mission Practicum 1
MN 250	Field Education 2
MN 260	Mission Practicum 2
MN 350	Field Education 3
MN 360	Mission Practicum 3
MN 450	Field Education 4
MN 460	Mission Practicum 4
PH 201	Ethics
PS 201	Psychology
PY 201	Physical Science

Every Spring:

BL 302	Elementary Greek B
CH 212	Restoration Movement
EG 090	Basic Principles of English
EG 102	English Composition B
EG 202	World Literature B
FI 102	Personal Finance
HY 102	World History B
MH 090	Fundamentals of Mathematics
MH 202	Survey of Mathematics
MN 150	Field Education 1

MN 160	Mission Practicum 1
MN 250	Field Education 2
MN 260	Mission Practicum 2
MN 350	Field Education 3
MN 360	Mission Practicum 3
MN 450	Field Education 4
MN 460	Mission Practicum 4

Every Even Fall:

CN 301	Fundamentals of Counseling
HY 201	U.S. History to 1877
MN 301	Fundamentals of Youth Ministry
MN 311	Advanced Preaching
OT 101	Story of Israel
OT 301	Torah
TH 301	Introduction to Christian Theology

Every Odd Fall:

HY 211	U.S. History, 1877 to the Present
MN 401	Ministry in the Local Church
NT 201	The Gospels
OT 201	Israel's Prophets and Poets
OT 351	Ezekiel
OT 421	Critical Introduction to the Old Testament
TH 411	Current Religious Teachings

Every Even Spring:

CN 302	Marriage and Family Counseling
CN 412	Crisis Counseling
MN 102	Practical Evangelism
MN 112	Homiletics
MN 312	Nurturing Families and Teenagers

MN 332	Marriage and the Home
MN 422	Preaching Scripture
NT 202	Acts
NT 332	Revelation
NT 422	Critical Introduction of the New Testament

Every Odd Spring:

CM 302	Interpersonal Communication
HY302	History of American Preaching
MN 322	Preparation for Missions
NT 102	New Testament Letters and Apocalypse
NT/OT 322	Biblical Interpretation
NT 342	Romans
PS 312	Human Development
TH 102	Theology of Scripture

On Demand:

BL 20X	Hebrew A
BL 21X	Hebrew B
BL 31X	Hebrew Readings
BL 40X	Greek Readings A
BL 41X	Greek Readings B
BL 42X	Hebrew Seminar
BL 43X	Greek Seminar
BL 49X	Guided Research in Biblical Languages
CH 20X	History of the Bible
CH 30X	Alabama Restoration History
CM 31X	Public Speaking
CM 49X	Guided Research in Communication
CN 30X	Premarital Counseling

CN 40X	Theories of Counseling
CN 49X	Guided Research in Counseling
EG 49X	Guided Research in English
HY/NT/OT 10X	Bible Geography and Archaeology
HY/NT 30X	New Testament Backgrounds
HT/OT 31X	Old Testament Backgrounds
HY/TH 41X	History of Doctrine
HY 49X	Guided Research in History
MN 10X	The Role of Women in Church Leadership
MN 11X	Personal Development for Women
MN 20X	Mission of the Local Church
MN 21X	Expository Preaching
MN 22X	Teaching the Bible
MN 23X	Ministering to Seniors
MN/NT 24X	Church Leadership
MN 30X	Preaching the Literary Forms of the Bible
MN 40X	Cross-Cultural Evangelism
MN 41X	Timothy-Titus Program
MN 42X	Org. and Adm. of Bible School
MN 49X	Guided Research in Ministry
NT/TH 11X	Jesus the Christ
NT 20X	General Epistles
NT/TH 21X	Holy Spirit
NT 22X	Prison Epistles
NT 31X	Galatians
NT 32X	Timothy and Titus
NT/TH 40X	Baptism in the New Testament
NT 41X	Corinthians
NT 42X	Thessalonians
NT 44X	Hebrews

NT 49X	Guided Research in the New Testament
OT 20X	Job
OT 30X	Minor Prophets
OT 32X	Proverbs, Ecclesiastes, Song of Songs
OT 33X	Psalms
OT34X	Isaiah and Jeremiah
OT 35X	Historical Books of the Old Testament
OT 36X	Genesis
OT 49X	Guided Research in the Old Testament
PH 40X	Introduction to Philosophy
PH 49X	Guided Research in Philosophy
PS 49X	Guided Research in Psychology
TH 20X	Angelology
TH 30X	Christian Worldview
TH 31X	Fundamentals of Christian Religion
TH 49X	Guided Research in Theology

PERSONNEL

Board of Directors

Wayne Barrier ..... Florence, AL
Dr. Betty Hamblen ..... Florence, AL
T. J. Hughes ..... Lawrenceburg, TN
Dale Jenkins ..... Nashville, TN
Dr. John Kerr ..... Hamilton, AL
Dale Kirkland ..... Madison, AL
Alan Laguna ..... Metairie, LA
John M. Lawson ..... Florence, AL
Debbie May ..... Florence, AL
Jim McCreary ..... Amory, MS
Mark Miller ..... Lawrenceburg, TN
Boyd Pate ..... Winfield, AL
Donald Posey ..... Double Springs, AL
David Shannon ..... Mt. Juliet, TN
Robert Shappley ..... Corinth, MS
John Taylor ..... Highland Village, TX

MAIL, TELEPHONE, AND EMAIL DIRECTORY

Heritage Christian University www.hcu.edu
PO Box HCU (Mailing Address)
3625 Helton Drive (Shipping Address)
Florence, AL 35630
(256) 766-6610 or toll-free 1- (800) 367-3565
Fax (256) 767-7887

BY DEPARTMENTS:

Academic Affairs

Vice President of Academic Affairs (Academic Dean)
Dr. Bill Bagents (x.308) bbagents@hcu.edu
Director of Graduate Studies
Dr. Jeremy Barrier (x.314) jbarrier@hcu.edu
Registrar
Charlotte Orr (x.307) corr@hcu.edu
Faculty Secretary
Whitney Burgess (x.320) wburgess@hcu.edu

Business Office

Vice President of Administration
Pat Moon (x.334) pmoon@hcu.edu
Business Office Manager
Tricia Bretherick (x.302) tbretherick@hcu.edu
Payroll and Human Resources Clerk
Nancy Cooper (x.306) ncooper@hcu.edu

Cafeteria

Cafeteria Manager
Peggy Brewer (x.330) pbrewer@hcu.edu

Campus Security

Director
Travis Harmon (x.316) tharmon@hcu.edu

Distance Learning Department

Director
Travis Harmon (x.316) tharmon@hcu.edu
Associate Director
Aläna Marks (x.324) amarks@hcu.edu

Executive Office

President

Dennis Jones (x.322) djones@hcu.edu

Assistant to the President/Director of Public Relations

Brittany McGuire (x.323) bmcguire@hcu.edu

Enrollment Services Department Fax (256-716-8020)

Director

Jim Collins (x.304) jcollins@hcu.edu

Admissions Counselor

Rusty Pettus (x.328) rpettus@hcu.edu

Associate Director of Financial Aid

Mechelle Thompson (x.303) mthompson@hcu.edu

Fax 256.716.8021

Admissions Assistant

Lucas Suddreth (x.301) lsuddreth@hcu.edu

Administration:

President.....Dennis Jones
V.P. of Administration .....Freddie P. Moon
V.P. of Academic Affairs.....Dr. Bill Bagents
V.P. of Advancement.....Philip Goad
Dir. of Graduate Program.....Dr. J. W. Barrier
Dean of Students .....Brad McKinnon
Dir. of Enrollment Services.....Jim Collins
Enrollment Counselor .....Rusty Pettus
Asso. Dir. of Financial Aid..... Mechelle Thompson
Dir. Of Distance Learning..... Travis Harmon
Asst. Dir. of Distance Learning .....Aläna Marks
Dir. of Institutional Effectiveness .....Michael Jackson
Registrar .....Charlotte Orr
Librarian..... Jamie Cox

Dir. of Christian Service ..... Brad McKinnon
Dir. of Public Relations..... Lori Eastep
Dir. of Security..... Travis Harmon

Faculty

Dr. Bill Bagents (x.308) bbagents@hcu.edu
B.S., Auburn University, 1978; M.A., Alabama School of Religion, 1980; M.Ed., Auburn University, 1982; M.Div., Southern Christian University, 1992; D. Min., 1996.

Dr. Jeremy Barrier (x.314) jbarrier@hcu.edu
B.S., Freed-Hardeman University, 2000; M.A., Freed-Hardeman University, 2002; Ph.D., Brite Divinity School, 2008.

Dr. Ted Burleson (x.317) tburleson@hcu.edu
A.A., Freed-Hardeman University, 1982; B.A., Lipscomb University, 1990; M.Min., Freed-Hardeman University, 1993; M.Div., Lipscomb University, 2000; D.Min., Harding University Graduate School of Religion, 2004.

Jamie S. Cox (x.326) jcox@hcu.edu
B.A., Freed-Hardeman University, 1985; M.L.S., University of Southern Mississippi, 1990.

Nathan Daily (x.319) ndaily@hcu.edu
B.A., Freed-Hardeman University, 1999; M.A., Harding University Graduate School of Religion, 2004; M.Div., Harding University Graduate School of Religion, 2004; M.A., Brandeis University, 2006.

Dr. Ed Gallagher (x.318) egallagher@hcu.edu
B.A., Freed-Hardeman University, 2001; M.A., 2002; M.Phil., Hebrew Union College, 2006; Ph.D.,

Hebrew Union College, 2010.

George Goldman (x.315) saragoldman07@comcast.net
A.A., Cameron State Agricultural College, 1967; B.A., Southeastern State University, 1971; M.A., Harding University Graduate School of Religion, 1974; M.Th., 1984.

Michael Jackson (x.325) mjackson@hcu.edu
B.A., Heritage Christian University, 2004; M.A., Freed-Hardeman University, 2005.

Dennis Jones (x.322) djones@hcu.edu
B.A., Heritage Christian University, 1977; M.S., Murray State University, 1994.

C. Wayne Kilpatrick (x.327) wkilpatrick@hcu.edu
B.A., Heritage Christian University, 1974; M.A.R., Harding University Graduate School of Religion, 1981.

Brad McKinnon (x.305) bmckinnon@hcu.edu
B.A., University of Memphis, 1995; M.Min., Freed-Hardeman University, 2000; M.A., University of North Alabama, 2012.

Dr. Rosemary Snodgrass (256-765-7111) rsnodgrass@hcu.edu
B.A., David Lipscomb University, 1974; M.A., University of Alabama, 1976; Ed.D., 1990.

Faculty – Adjunct

Dr. Larry Adams lwadams1@una.edu
B.S., University of North Alabama, 1989; D.A., Middle Tennessee State University, 2002.

Mary Arny maryharny@yahoo.com
B.S., East Carolina University, 1984; M.S., East Carolina University, 1987.

Dr. Laura Bagents lsbagents@comcast.net

B.S., Auburn University, 1982. M.A.Ed., University of North Alabama, 1993; Ed.S., University of North Alabama, 1999; Ed.D., University of Alabama, 2008.

Janet Barrier janetbarrier@gmail.com

B.S., University of Tennessee, 1972. M.A., University of North Alabama, 1985.

Joey Barrier joeybarrier@gmail.com

B.A., Athens State University, 1999; B.A., Heritage Christian University, 2007, M.Div., 2014

Chelsey Cook ccook@hcu.edu

B.B.A., Freed-Hardeman University, 2014; M.B.A., Freed-Hardeman University, 2014.

Arvy Dupuy adupuy@scope310.com

B.S., Athens State University, 1987; M.S., Southern Christian University, 2002; M.A., Amridge University, 2007.

Jeanne Foust bamafoust@comcast.net

B.S., University of Alabama, 1992. M.A., 1993.

Dr. Matt Gargis mattgargis@bellsouth.net

B.M.M.Ed., University of North Alabama, 1994; M.Ed., 1999; University of Alabama, Ph.D., 2013.

Justin Guin jsbguin@gmail.com

B.A., Heritage Christian University, 2006; M.A., Freed-Hardeman University, 2009.

Matt Heupel mheupel120272@gmail.com

B.S., University of North Alabama, 2000; M.A., Freed-Hardeman University, 2004.

Dr. Steve Williams joelstephenwilliams@comcast.net

B.S., Harding University, 1972; M.Th., Harding University Graduate School of Religion, 1976; Ph.D., Baylor University, 1987.

Library
Librarian
Jamie S. Cox (x.326) jcox@hcu.edu

Public Relations Department
Director
Brittany McGuire (x.323) bmcguire@hcu.edu
Director of Web Communications and IT
Justin Connelly (x.300) jconnelly@hcu.edu
Assistant to the PR Director/Graphic Design
Robin Barrier (x.335) rbarrier@hcu.edu
Receptionists (x.1) receptionist@hcu.edu
Aquilla Beck abeck@hcu.edu
Dianne Tays dtays@hcu.edu

Student Affairs Department
Dean of Students
Brad McKinnon (x.305) bmckinnon@hcu.edu
Dean of Men
Dr. Ed Gallagher (x.318) egallagher@hcu.edu
Dean of Women
Dr. Rosemary Snodgrass (256-765-7111)
rsnodgrass@hcu.edu

University Advancement and Donor Services Department
Vice President for Advancement
Philip Goad (x.310) pgoad@hcu.edu
Benefit Dinner Coordinator
Janet Moon (x.309) jmoon@hcu.edu
Donor Services Supervisor
Melanie Irions (x.312) mirions@hcu.edu
Donor Services Assistant

Barbara Dillon (x.311) bdillon@hcu.edu

BY LAST NAME:

Bagents, Bill..... x. 308
Barrier, Jeremy x.314
Barrier, Robin..... x.335
Beck, Aquilla..... x.001
Bretherick, Tricia x.302
Brewer, Peggy..... x.330
Burgess, Whitney x.320
Burleson, Ted..... x.317
Collins, Jim..... x.304
Connelly, Justin x.300
Cooper, Nancy..... x.306
Cox, Jamie……..x.326
Daily, Nathan..... x.319
Dillon, Barbara..... x.311
Gallagher, Ed x.318
Goad, Philip x.310
Goldman, George..... x.315
Harmon, Travis x.316
Irions, Melanie..... x.312
Jackson, Michael..... x.325
Jones, Dennis..... x.322
Kilpatrick, C. Wayne..... x.327
Marks, Aläna..... x.324
McGuire, Brittany x.323
McKinnon, Brad x.305
Moon, Janet..... x.309
Moon, Pat x.334
Nichols, James x.399
Orr, Charlotte..... x.307
Pettus, Rusty x.328

Snodgrass, Rosemary 256.765.7111
Suddreth, Lucas..... x.301
Tays, Dianne x.001
Thompson, Mechelle x.303

ACADEMIC CALENDAR 2016-2018

Fall 2016:

Jul. 5 – Aug. 15	Online Pre-Registration
August 15	Classes Begin
August 26	Last Day for Drop/Add
September 5	Labor Day Holiday
October 24-28	Fall Break
November 21-25	Thanksgiving Holiday
Nov. 28 – Jan. 9	Online Pre-Reg. for Spring 2017
December 9	Last Day of Lecture
December 12-14	Final Exams
December 14	End of Term

Spring 2017:

Nov. 28 – Jan. 9	Online Pre-Registration
January 9	Classes Begin
January 16	Martin Luther King Jr. Holiday
January 20	Last Day to Drop/Add
March 27-31	Spring Break
Mar. 27 – May 15	Online Pre-Reg. for Summer 2017
April 28	Last Day of Lecture
May 1-3	Final Exams
May 3	End of Term
May 6	Graduation

Summer Campus 2017:

Mar. 27 – May 8	Online Pre–Registration
May 15-26	First Session
May 29	Memorial Day Holiday
May 30-Jun 9	Second Session
June 12-23	Third Session

Jul. 3 – Aug. 14	Online Pre-Reg. for Fall 2017
July 3-9	Summer Recess
July 4	Independence Day Holiday

Summer Distance Learning 2017:

Mar. 27 – May 15	Online Pre-Registration
May 15	Classes Begin
May 29	Memorial Day Holiday
Jul. 3 – Aug. 14	Online Pre-Reg. for Fall 2017
July 4	Independence Day Holiday
Jul. 31 – Aug. 2	Final Exams
August 2	End of Term

Fall 2017:

Jul. 3 – Aug. 14	Online Pre-Registration
August 14	Classes Begin
August 25	Last Day for Drop/Add
September 4	Labor Day Holiday
October 23-27	Fall Break
November 20-24	Thanksgiving Holiday
Nov. 27 – Jan. 8	Online Pre-Reg. for Spring 2017
December 8	Last Day of Lecture
December 11-13	Final Exams
December 13	End of Term

Spring 2018:

Nov. 27 – Jan. 8	Online Pre-Registration
January 8	Classes Begin
January 15	Martin Luther King Jr. Holiday
January 19	Last Day to Drop/Add
March 26-30	Spring Break
Mar. 26 – May 14	Online Pre-Reg. for Summer 2017

April 27	Last Day of Lecture
May 1-3	Final Exams
Apr. 30 - May 2	End of Term
May 5	Graduation

Summer Campus 2018:

Mar. 26 – May 14	Online Pre–Registration
May 14-25	First Session
May 28	Memorial Day Holiday
May 29-Jun 8	Second Session
June 11-22	Third Session
Jul. 2 – Aug. 13	Online Pre-Reg. for Fall 2017
July 2-6	Summer Recess
July 4	Independence Day Holiday

Summer Distance Learning 2018:

Mar. 26 – May 14	Online Pre-Registration
May 14	Classes Begin
May 28	Memorial Day Holiday
Jul. 2 – Aug. 13	Online Pre-Reg. for Fall 2017
July 4	Independence Day Holiday
Jul. 30 – Aug. 1	Final Exams
August 1	End of Term