Heritage Christian University
Undergraduate Program in Biblical Studies
2014 – 2015 Catalog

Heritage Christian University is accredited by the Commission on Accreditation of the Association for Biblical Higher Education, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education.

Association for Biblical Higher Education
5850 T. G. Lee Boulevard, Suite #130
Orlando, FL 32822
Telephone: (407)207-0808
www.abhe.org

This catalog supersedes all previous issues.
Statement of Nondiscrimination

Heritage Christian University admits qualified students of any race, age, sex, religion, disability, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the university. Heritage Christian University does not discriminate on the basis of age, sex, religion, disability, race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and other school-administered programs.

Based upon this commitment, Heritage Christian University follows the principle of non-discrimination and operates within applicable federal and state laws. As a recipient of federal financial assistance, Heritage Christian University is required by Title IX of the Educational Amendments of 1972, as amended, not to discriminate on the basis of sex in its admission policies, treatment of students, employment practice or educational programs, except as required by religious tenets of the churches of Christ. The following individual has been designated to handle inquiries regarding the non-discrimination policy:

Mechelle Thompson
PO Box HCU (Campus Box 51)
Florence, AL 35630
256-766-6610

Inquiries may be sent directly to the Office for Civil Rights at the U.S. Department of Education.

For online information on the Graduate and Undergraduate Programs at HCU, visit www.hcu.edu.

A MESSAGE FROM THE PRESIDENT

Heritage Christian University is looking for sincere, dedicated people who want to spread the gospel more than anything else in the world. Are you that kind of person? You may already know how to earn a living, but you feel you will never be satisfied until you use your talents and abilities to help evangelize the world.

There is a place for everyone at Heritage Christian University. Whether you are coming directly from high school or the workplace, single or married, male or female, Heritage Christian University can help you develop your talents for the Lord’s glory.

The church faces an acute shortage of mature, balanced people trained for a life of teaching God’s Word. For the church to have one full-time preacher for every 10,000 people in the world, it would need 600,000 additional preachers today! Although the need is great, the opportunities have never been greater. The church needs you, and you need to be in the Lord’s service.

Heritage Christian University can offer the education you need to be an effective communicator of the gospel. All faculty members dedicate themselves to world evangelism and possess excellent academic preparation along with sound practical experience.

Could it be that you will find your greatest fulfillment in communicating God’s Word? If so, Heritage Christian University is the place for you.

Sincerely,

Dennis Jones
This catalog supersedes all previous issues. Any student who interrupts his or her enrollment by an absence of one year will incur the obligation of meeting changed requirements. The university reserves the right to change the requirements and regulations contained in this catalog and to determine whether a student has satisfactorily met its requirements for admission or graduation. The university reserves the right to reject any applicant for admission or graduation for any reason the university determines to be material to the applicant’s qualifications for admission or graduation.

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GENERAL INFORMATION

History

Students who come to Heritage Christian University become a part of a great heritage of Christian education and evangelism. Heritage Christian University was organized in 1971 to increase the number of capable men and women with world vision and to prepare them for a life of Christian service. From its beginning, the university offered a four year program of study emphasizing the biblical text and evangelism. In 2000 it added a graduate program and changed to its present name from International Bible College.

Heritage Christian University is properly constituted, authorized, and operated as a non-profit organization and is officially recognized by both federal and state authorities. A Board of Directors governs the university through its Constitution and Bylaws.

Heritage Christian University is accredited by the Commission on Accreditation of the Association for Biblical Higher Education, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education.

The Internal Revenue Service has ruled that the university is an exempt organization, 501(c)(3), under the Internal Revenue Code and is eligible to receive tax deductible gifts.

Generous gifts from friends enabled the university to move to its present campus in 1978. The Bible Building and the Alexander Building were constructed on fifty-seven acres of land.
What began as a dream has become a significant educational enterprise. The goals of the past, education and evangelism, remain the goals of the future. These goals are outlined in our mission statement.

Mission Statement

Heritage Christian University exists for the advancement of churches of Christ by equipping servants through undergraduate and graduate programs and continuing education. HCU produces effective communicators, preachers, teachers, and missionaries for real-world ministry with a focus on evangelism and a commitment to scripture.

Expanded Mission Statement

Affirmations on which the mission is based. Heritage Christian University affirms the existence of God the Father, Jesus Christ the Son, and the Holy Spirit. Heritage Christian University believes that the Bible is the inspired, holy, and revealed Word of God and that through the Bible people can come to a saving knowledge of God, His Son, Jesus Christ, and the Holy Spirit.

The university affirms that through faithful obedience to the commands of Jesus Christ, one can be added to His spiritual body, which is the church. The university believes that this church is charged with the mission of evangelizing the world. The university affirms that Christians will be better equipped to effectively communicate the good news if they are educated by using the standards of higher education, which emphasize a general education core.

Heritage Christian University’s mission and its supporters. While having neither legal nor formal ties to any religious organization, Heritage Christian University is associated with and supported by individuals and congregations of the churches of Christ. The university is under the control of a self-perpetuating Board of Directors who are members of churches of Christ. Churches of Christ support the faculty as part of their mission programs. Each administrator, faculty, and staff person is a member of the churches of Christ.

Heritage Christian University’s mission and its students. The student body is racially and ethnically diverse.

Heritage Christian University strives to create a practical learning environment and to equip students with the knowledge, attitudes, vision, and skills necessary to become leaders in the church capable of impacting a global society.

Heritage Christian University expects all students to exemplify the highest standards in integrity, purity of thought, speech, and actions. The university expects them to dress modestly and to abstain from the abuse of drugs, from the use of alcohol and tobacco, and from all forms of sexual immorality. Heritage Christian University requires all students each semester to complete a series of supervised Christian service activities.

Heritage Christian University’s mission and its academic program. Heritage Christian University’s faculty has a proven record of mission work, church planting and building, and educational attainment. Heritage Christian University focuses on education that leads to church-related vocations such as youth ministry, pulpit ministry, foreign
and domestic missions, ministerial counseling, and other full-time and part-time Christian work. The university seeks to motivate every student to adopt a global vision for evangelism.

The curricula are divided into three areas: General Education, Biblical and Theological Studies, and Professional Studies. The courses in general education aim at expanding students’ knowledge of the arts, science, and math to serve them as a foundation for all other areas of study. Heritage Christian University’s courses in Bible examines the circumstances and content of the biblical text. The doctrinal courses concern religious teachings viewed from a biblical, historical, and systematic standpoint. The courses in professional studies relate the knowledge in the other two areas to the practice of the ministry.

Institutional Goals

To ensure a preeminent biblical education, Heritage Christian University will:

• Provide general education courses that parallel the lower division offerings of other four-year colleges and universities.
• Provide degree offerings in Biblical Studies to give students the skills necessary to meet the needs of the church.
• Offer a comprehensive, quality library to assist students, faculty, alumni, and the community in research, ministry, and personal development.
• Assist students in achieving their educational goals by making available student and educational support services.
• Operate with a systematic, broad-based research planning, and evaluation process for the ongoing pursuit of institutional effectiveness and continuous improvement.
• Utilize a qualified, competent faculty, staff, and administration dedicated to carrying out the role, scope and mission of the institution as adopted by the Board of Directors.
• Operate with adequate physical, financial, and relational resources to accomplish the role, scope, and mission of the institution.

Distinctiveness

Heritage Christian University exists to help Christians answer God’s call to ministry. We do that by offering a balanced, comprehensive, practical education that impacts the whole person. We make it our aim to:

• Challenge students academically.
• Enhance their passion for ministry.
• Strengthen their skills for service.

We recognize that the kingdom needs well-rounded thoughtful leaders, so for balance and depth, we provide general instruction in the humanities – English, literature speech, history, psychology, and philosophy. In an increasingly educated society, cultural literacy is expected and polished communication skills are essential.

Our courses in Biblical and Theological Studies provide a
foundation for lifelong spiritual growth. They demand rigorous study and careful thought, and they are always taught with practical ministry in mind. Each teacher is an active, faithful, mission-minded Christian.

In addition to a rigorous academic program, HCU students are encouraged and required to apply what they learn in real-world settings. Real-world ministry is the heart of our academic program. That is the distinctive focus of Heritage Christian University.

Our courses in Professional Studies are more than just classes. Field trips and hands-on assignments combine with weekly Christian service and biannual evangelistic campaigns to give each student practical experience in ministry. Such learning opportunities are under the direction of experienced leaders who have exemplary records in evangelism. These experiences for students build confidence, sharpen skills, and make each class more purposeful and real. Real-World Ministry – that’s who we are.

**Religious Character**

All Heritage Christian University faculty accept the following statement as literally true: God exists and by His love, mercy, and grace saves all who believe, love, and obey Him; the Bible is God’s Word; Jesus Christ is the Son of God; the church is the body of Christ and “the pillar and bulwark of the truth”; the mission of the church is to glorify God as it evangelizes the world.

**Academic Recognition**

Heritage Christian University is accredited by the Commission on Accreditation of the Association for Biblical Higher Education, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education. Any formal comments or complaints should be directed to:

The Executive Director
Association for Biblical Higher Education
5850 T.G. Lee Boulevard, Suite 130
Orlando FL 32822
Telephone: (407) 207-0808
Website: [www.abhe.org](http://www.abhe.org)

- The Alabama State Department of Postsecondary Education licenses Heritage Christian University as a private university.
- The United States Department of Education Registe: lists the university, making Heritage Christian University students eligible for grants and federal loans.
- The State Approving Agency recognizes Heritage Christian University for educational benefits to veterans.
- Heritage Christian University is authorized under federal law to enroll nonimmigrant, international students.
Heritage Christian University is also exempt from licensing but accepted to operate in the following states:

- Alaska
- Delaware
- Idaho
- Kansas
- Nebraska
- New York
- Rhode Island
- Tennessee
- Virginia
- Wisconsin
- Arizona
- Georgia
- Illinois
- Kentucky
- Nevada
- Oklahoma
- South Carolina
- Texas
- Washington
- Colorado
- Hawaii
- Indiana
- Louisiana
- New Jersey
- Oregon
- South Dakota
- Vermont
- West Virginia

Additional states will be added as we continue to comply with federal mandates. Students outside of these states should contact the Distance Learning office for more information.

Location

Heritage Christian University is located in Florence, Alabama. Lauderdale County was created on February 6, 1818. Florence was founded five weeks later and named by a young Italian surveyor after his favorite city at home, Florence, Italy. Florence has a population of approximately 40,000. The adjacent cities of Sheffield, Tuscumbia, and Muscle Shoals combine with Florence to make up a metropolitan area of more than 143,000.

The Shoals area has many recreational facilities, tourist attractions, and cultural events. Among these are Wilson Dam, the oldest in the TVA chain, featuring the world’s highest single-lift navigation lock; Ivy Green, the birthplace of Helen Keller; the Rosenbaum House, designed by Frank Lloyd Wright; and the William C. Handy home, birthplace of the famous musician and composer. Other places of interest include the T. B. Larimore home, Indian Mound Museum, Natchez Trace Parkway, Pope’s Tavern, Alabama Music Hall of Fame, the Children’s Museum of the Shoals and the Kennedy-Douglas Center for the Arts. Florence is the home of the University of North Alabama, one of the oldest universities in the South. The area’s recreational opportunities attract many visitors, and the Tennessee River provides excellent water sports.

In addition, there are more than thirty churches of Christ in the city of Florence and more than seventy-five in the metropolitan area.

Campus

Heritage Christian University has a fifty-seven acre campus in Florence, Alabama. Among its resources are:

The Bible Building. Built in 1978, this 27,000 square foot academic building contains administrative and faculty offices, classrooms, an auditorium, and a cafeteria.

The Alexander Activities Building. Built in 1978, this building has 24,000 square feet of space. This building houses the Overton Memorial Library, faculty offices, gymnasium, and a recording studio.

Dormitories. One dormitory building owned by the university provides living space for up to thirty-two students. Each apartment is complete with living room, bedrooms, bath, and kitchen.
**Student Apartments.** Another building located on campus contains two-bedroom apartments that are available to qualifying students.

**Dr. John Kerr Student Center.** This building is available for student recreation. The center provides a kitchen, recreation room, television room, and laundry.

**Smith Park.** This is located between the Bible Building and the Alexander Activities Building. Students use the park for devotionals, picnics, and cookouts, as a playground for their children, and for other activities.

**Ralph C. Bishop Soccer Field.** The Bishop soccer field provides a playing field for area soccer teams and student recreation.

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**CAMPUS LIFE AND STUDENT SERVICES**

This section of the catalog introduces the student to life outside the classroom. It gives an idea of what is available on campus and off campus.

**Heritage Connect**

Heritage Connect is a **required**, two-day experience at Heritage Christian University designed to help new students (freshmen and transfer) make a successful transition to university life. Heritage Connect provides entering students with the information, support, and resources necessary to begin academic work at HCU successfully, including an introduction to student support services, registration, and the process of ordering textbooks. Contact the Department of Student Affairs for more information, including cost and schedule.

**Place of Residence**

The university provides on-campus housing for students. The Department of Student Affairs maintains a list of available housing in and around Florence and helps students secure accommodations. Heritage Christian University takes no responsibility for financial, legal, or maintenance relationships between landlord and student. The Department of Student Affairs is located in the Enrollment Services Department offices.
Student Activities

While at Heritage Christian University students have the opportunity to become involved in organizations and activities that promote spiritual values. These activities help students become aware of occasions for personal ministry, spiritual maturity, and leadership roles. The following are a few extracurricular activities that can contribute to the student’s personal development:

• The Student Government Association (SGA) promotes understanding among the students, faculty, and administration. Its purpose is to encourage a spiritual, scholastic, and social balance for every student at Heritage Christian University.
• Heritage Christian University facilitates speakers from around the world to share their knowledge and experience with faculty, students, and hundreds of visitors.
• Heritage Christian University students develop relationships with classmates that are cherished for many years. Students often plan meals, outings, and other special events that nurture these friendships. The university also holds activities that promote student fellowship.
• The university provides other opportunities for personal growth. Students are encouraged toward active participation and leadership in daily chapel services. Student groups also sponsor meetings that feature a variety of speakers on helpful topics.

Dress

The university expects students to be modest in dress and appearance. Students should always dress in good taste. Choice of clothing affects influence for Christ. Students should therefore consider the propriety of their attire whether on or off campus. Details of the dress code are outlined in the Student Handbook that may be obtained from the Department of Student Affairs.

Conduct

It is impossible to predict all human behavior or to write down all rules for proper conduct. Therefore, no set of student regulations is totally comprehensive. Students must observe biblical standards of conduct and avoid words and behavior unbecoming to Christians. Students must conduct themselves with proper decorum in the classroom, with teachers, fellow students, family, and church members with whom they worship and work. Each student must display proper attitudes in all matters concerning schoolwork.

Students must assume proper responsibility as citizens. Any student convicted of a violation of the law (other than minor traffic violations) will be subject to discipline by the university.

Everyone must deal honestly and uprightly both in and out of the classroom and with those churches and individuals who give financial support. Students must meet their financial obligations to the school and community.

After admission a student may be requested by the Department of Student Affairs to withdraw from the school at any time such action serves the best interest of the student.
or the university. The request may be based on conduct or character inconsistent with the ideals of the university. When a student is dismissed, the dismissal becomes a part of the student’s permanent record. A student dismissed for any reason may appeal through the Discipline Committee. Ultimately, appeal may be made through a written request to the President of the university. (See the Student Handbook.)

Physically Challenged Students

The Heritage Christian University campus adapts to students with mobility impairments. Contact the Dean of Students with concerns. Modifications or adjustments will be made when necessary for otherwise qualified students, including but not limited to the following:

- Alternate methods of testing and evaluation.
- Change of physical accommodations.

Academic Advising

A faculty advisor guides the student in the proper course selection and interprets course requirements. Full-time faculty members maintain regular office hours. Students should take the initiative in contacting faculty advisors during posted office hours. Responsibility for the attainment of a student’s academic goals rests with the student, not the advisor or the university.

Counseling

Students who may need premarital or marital counseling or help with other personal problems should contact a faculty member, Dean of Students, Dean of Men, Dean of Women, or the Alpha Center.

Faculty members are available for career counseling and will take time with students to help them pursue their goals and aspirations.

Library

The library was dedicated in November 1986 in honor of Basil and Margie Overton and in memory of their son Timothy, who died in 1974.

Both student and researcher can appreciate the Overton Memorial Library. Books, periodicals, and other resources such as pamphlets, booklets, maps, records, tapes, CDs, and microfilm, have their place in this well-rounded collection.

Library holdings are over 105,000 items. New students take a class orienting them to the computerized catalog and other library equipment. Heritage Christian University encourages patrons from the community, especially local preachers and graduate students, to use the library.

Bookstore and Textbooks

The university operates a bookstore to handle textbook sales. The bookstore is open during registration.

Textbooks are also available through an online bookstore at www.ecampus.com/hcu.
Computer Needs

A student is expected to have a functioning knowledge of computer skills and usage. S/he will be required to have access to and use of a computer and internet access. Free wireless internet access is available on campus.

If a student does not own a computer and needs assistance obtaining one, contact the Business Office. All computers must have the minimum operating requirements to function properly with university programs. Minimum operating requirements can be found online at https://help.tegrity.com/what-are-the-requirements-for-a-viewing-a-tegrity-recording.html.

Computer equipment owned by a student cannot be restored, renovated, or repaired by the university IT Services Department. A student must obtain these services outside of the university.

Food Services

The university maintains an excellent cafeteria providing breakfast and lunch Tuesday through Friday at a competitive price. The cafeteria is in service through the Fall and Spring semesters. A meal plan is available for all students and required for all on-campus students.

Alumni Association

This association promotes Heritage Christian University by keeping its membership informed and stimulating interest in the university. Officers are elected at the annual meeting. The association conducts chapel once each month to encourage the student body.
FINANCES

This section contains basic information regarding financial assistance. Heritage Christian University reserves the right to increase fees and other charges without prior notice. Heritage Christian University’s Student Consumer pamphlet, *Money Matters*, available at the Office of Admissions and Financial Aid, contains current information concerning the cost of attending Heritage Christian University.

Payment at Registration

Payment of all tuition and fees is expected at registration. Students approved for federal financial aid may defer payment until aid payments become available. Students who make full payment on or before the last day of pre-registration will receive a 5% discount off tuition charges. The university accepts payment by cash, check, money order, debit card, or major credit card.

**Partial Payment Plan.** Heritage Christian University offers a payment plan which extends tuition payments over a four month period for the fall and spring semesters, and a three month period for the summer semester. The plan is as follows:

**Fall**
- 25% due by the last day of pre-registration
- 25% due September 1
- 25% due October 1
- 25% due November 1

**Spring**
- 25% due by the last day of pre-registration
- 25% due February 1
- 25% due March 1
- 25% due April 1

**Summer**
- 50% due by the last day of pre-registration
- 25% due June 1
- 25% due July 1

Students within the following categories are required to sign up for the partial payment plan:

- Students who do not expect to receive federal financial aid and cannot pay all charges in full by the last day of pre-registration, but can make payments on the above applicable dates.
- Students with pending financial aid and scholarship award amounts that will not cover the entire semester’s charges and who cannot pay all outstanding charges in full by the last day of pre-registration, but can make payments on the above applicable dates.

Explanation of Charges

**Registration fee.** The per credit hour registration fee is required of all credit students, regardless of classification (campus, online, undergraduate, and graduate) or type of housing (on or off-campus). The fees are used to cover the cost of courses and the amount is determined by the number of credit-hours for which the student registers each semester.
In addition, this fee helps to cover the cost of maintaining academic records, the publication costs of the HCU yearbook, the cost of the administration of the mandatory placement tests, and costs to assist student support programs and related library-based activities.

**Tuition.** The tuition fee applies to credit courses. Conversion from audit to credit status must be made within the drop/add period. If a student desires university credit after that date, s/he must repeat the course. Scholarships are available to help cover tuition for spouses of degree-seeking, full-time students (12 hours or more). The Administrative Council annually reviews tuition charges.

**Dormitory rent and deposit.** Several on-campus rooms are available for students. Room assignments are made according to the date of application. Interested students should contact the Department of Student Affairs located in the Enrollment Services Department for further information. The reservation and maintenance fees should accompany the admission application. The university retains the maintenance fee. The reservation fee is refundable within ten days after written request by the student at the end of the contract period (withdrawal from school, end of semester, or graduation), or it may be left as a room reservation fee for the succeeding period.

**Refund Policy**

When a student withdraws from one or more of his/her courses, s/he is due a refund on a pro rata basis. The withdrawal date is the date the Business Office receives a completed drop slip, not the date when the student stops attending class. The amount refunded will be according to the following schedule.

- Before the first day of class: 100%
- First week: 100%
- Second week: 100%
- Third week: 50%
- Fourth week: 25%
- After the fourth week: No refund

**Student Financial Aid**

While the financing of education is primarily the responsibility of the students, eligible students may obtain assistance. Depending on needs, eligible students may receive one or more types of assistance through available programs. The Federal Student Aid Information Center publishes an annual brochure containing policies and procedures for the various forms of financial aid. The brochure also contains any necessary revisions to financial aid programs because of changes in federal or state regulations. FAFSA applications must be completed online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

The following financial sources are available:

- Federal Pell Grant Program
- Federal Supplemental Educational Opportunity Grant
- Federal Work-Study Program
- William D. Ford Federal Direct Loan Program
- Veterans Educational Program
- Scholarships from foundations and individuals
- Heritage Christian University scholarships
Federal Pell Grant Program

A Federal Pell Grant, unlike a loan, does not have to be repaid. Pell Grants are awarded only to undergraduates who have not earned a bachelor’s or professional degree. For many students, Pell Grants provide a foundation of financial aid to which other aid may be added.

Federal Supplemental Educational Opportunity Grant

The Federal Supplemental Educational Opportunity Grant is for undergraduates with exceptional financial needs and gives priority to students who receive Federal Pell Grants. A Federal Supplemental Educational Opportunity Grant does not have to be repaid. It is based on the availability of funds.

Federal Work-Study Program

The Federal Work-Study program provides jobs for students with documented financial need, allowing them to earn money to help pay education expenses. Work hours vary to fit the student’s academic schedule. Students working in this program are paid monthly and will receive at least the current federal minimum wage. Students enrolled for at least six hours per semester may receive funds from this program if funds are available.

Awards are based on need, types, and amounts of other aid received, number of hours worked per week, length of academic program or period of employment, and anticipated wages.

William D. Ford Federal Direct Loan Program

Commonly referred to as the Direct Stafford Loan Program, this loan program was created specifically for students who are accepted in a degree granting program attending at least half-time at a postsecondary institution and meeting satisfactory academic progress standards as defined by current federal regulations and the University. Direct Stafford Loans are low-interest loans to help eligible students cover the costs of higher education and cannot be used to purchase a vehicle, pay legal fees or consumer debts. Heritage Christian University is responsible for determining eligibility for this program each year based on the results of the student’s Free Application for Federal Student Aid (FAFSA).

Direct Stafford Loan Types

Direct Subsidized Loans are based on financial need. Students are not charged interest on a Direct Subsidized Loan while in school enrolled at least half-time or during grace periods and deferment periods.

Direct Unsubsidized Loans are not based on financial need. Interest accrues (accumulates) from the time it is disbursed to the student. Students have the option of paying the interest while in school, during the grace periods and deferment or forbearance periods, or allowing it to accrue and be capitalized (added to the principal amount of the loan at a later date).
loan). Choosing the second option will increase the total amount a student repays.

Terms and Conditions

The Direct Stafford Loan Program has a fixed interest rate on undergraduate subsidized and unsubsidized loans. Both loans have an origination fee that reduces the gross amount that appears on the student’s billing statement. Repayment for Direct Stafford Loans begins 6 months after a student graduates or ceases attending school at least half-time. The standard repayment term is 10 years, although one can get access to alternate repayment terms (extended, graduated and income contingent repayment) by consolidating the loans.

GI Bill and Financial Aid Assistance

Veteran services are provided to our student veterans, dependents, and military personnel through the Office of Financial Aid. The OFA aims to facilitate veteran student success by providing support, resources and information that meets the unique needs of veteran students. Its administrative role includes assisting with the processing of veteran benefits, processing payments from the VA and ensuring that students understand the procedure to ensure that they will be receiving their benefits from the VA.

Yellow Ribbon GI Education Enhancement Program

HCU is pleased to be participating in the Yellow Ribbon GI Education Enhancement Program. HCU will provide funds toward tuition and fees and Veterans’ Affairs (VA will match HCU’s contribution for each eligible veteran student. This program is a provision of the Post 9/11 Veterans Educational Assistance Act of 2008. Yellow Ribbon is a scholarship designed to help students supplement their Post 9/11 GI Bill tuition benefits. HCU has expanded the Yellow Ribbon program’s eligibility to include not only undergraduate, but graduate students as well, both full time and part time.

Satisfactory Academic Progress Policy

In accordance with the federal regulations, HCU is required to implement Satisfactory Academic Progress (SAP) policies to ensure financial aid recipients maintain satisfactory academic progress toward the achievement of their degree. Requirements of SAP are monitored at the end of each semester (Fall, Spring, Summer). Students who do not meet SAP requirements will not be eligible for financial aid. Minimum standards, including qualitative and quantitative measures of progress, must be achieved by the end of semester in order to maintain financial aid eligibility.

Conditions for Maintaining Satisfactory Academic Progress

In order to maintain Satisfactory Academic Progress students must successfully complete 67% of all credit hours attempted, complete a degree program in the allowable time-frame, and maintain a minimum cumulative GPA as presented in the following table:
Total Attempted Hours  Minimum Cumulative GPA
0 – 59 1.80
60 and above 2.00

Hours attempted include transferred credits, repeated courses, dropped courses, withdrawals, and incomplete courses.

Students are expected to read the HCU Satisfactory Academic Progress policy located on the university website. In addition, students are encouraged to pay special attention to eligibility requirements and the consequences of failure to meet satisfactory academic progress.

Financial aid standards for satisfactory academic progress are not the same as the university academic standing standards. Students should review both sets of policies and ask for clarification as needed. Questions about federal student aid SAP policies should be directed to the Office of Financial Aid; questions about the university’s Academic Standing policies should be directed to the Office of the Registrar.

Scholarships

Interested foundations and individuals provide scholarships for HCU students. Detailed information concerning these scholarships can be found in the Student Consumer pamphlet, *Money Matters*, available in the Office of Financial Aid located in the Enrollment Services Department. Recipients of these awards are chosen by financial need, previous academic record, and ministerial promise. Students wishing to apply may obtain an application form from the Office of Financial Aid. Heritage Christian University awards scholarships each semester. A student needing such assistance must apply each semester. The deadline for application is August 1 for Fall and December 1 for Spring. Applications received after that date will be considered only as funds become available. Scholarship assistance does not apply to dormitory rent or fees. Scholarships are available only to degree-seeking students. Students are responsible for their own financial arrangements. Heritage Christian University does not assume financial responsibility for any student.

How to Apply for Financial Aid

A student may apply for federal assistance by completing the Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Heritage Christian University’s federal school code is 015370. To be eligible for any of the Federal programs, students must complete the FAFSA. For further help or information, students should contact the Office of Financial Aid located in the Enrollment Services Department.

Employment Opportunities

The university helps students and alumni in securing employment in ministry. Anyone needing assistance in securing part-time or full-time employment should inquire at the Enrollment Services Office or University Advancement.

Job opportunities and listings may also be found at [www.hcu.edu/resources/churchlisting](http://www.hcu.edu/resources/churchlisting) and [www.hcu.edu/resources/ministerlisting](http://www.hcu.edu/resources/ministerlisting).
GENERAL ACADEMIC INFORMATION

This section contains information about admission, academic policies, and Christian service. This section should be used to learn about semester planning, progress toward graduation, and graduation requirements. It may also be used to interpret grades and clarify standing.

ADMISSION

It is essential that an applicant give evidence of good character, maturity, the ability to benefit from a university education, and be a member in good standing with the church that s/he attends and in the community. Admission to the academic program also implies a student’s agreement to abide by the standards of the university regarding student life. Correspondence regarding admission should be addressed to the Director of Enrollment Services.

Heritage Christian University adheres to The Family Educational Rights and Privacy Act (FERPA) guidelines. This is a federal privacy law that gives students certain protections with regard to their education records, such as grade reports, transcripts, disciplinary records, contact and family information, and class schedules. FERPA information is available in the Registrar’s Office or may be obtained with the following contact information:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue SW
Washington DC 20202-5920
1-800-USA-LEARN (1-800-872-5327)

Admission Procedures

Admission to the university requires that an applicant submit the following items:

• A completed application and non-refundable application fee.
• Proof of high school graduation, e.g. an official high school transcript, GED Certificate, or a state-approved homeschool transcript.
• Three letters of recommendation as to the applicant’s ability to do undergraduate work and his/her good character. The "Letter of Recommendation Form" is also available online at http://www.hcu.edu/share/pdf/Undergraduate_Referenc e_Form.pdf. These letters must be mailed.
• Official transcripts from every college or university previously attended.
• College Readiness Test. HCU requires all applicants under the age of 31 to submit at least one college readiness test score such as the ACT and/or SAT. Official scores must be at least 17 on the ACT or at least 800 on the SAT, and they must be sent directly from the testing agency. Scores from transcripts will not be considered. Scores must be received by the appropriate applicant and/or scholarship deadline. Students who have not taken a college readiness test should plan to test at least six weeks prior to the deadline to allow sufficient time for scores to be sent to HCU.
• A student with poor academic records may be accepted on a probationary basis for one semester (see Academic Probation).
• A student previously dismissed for behavioral problems from other institutions will be required to provide a complete written disclosure of dismissal information in order to receive enrollment consideration.

• The university reserves the right to reject any application at its own discretion.

General Information

All students must apply for admission to the university before being enrolled in a course. This applies to first-time freshmen, transfer students, and students being re-admitted after an absence of more than twenty-four months.

Application for enrollment must be submitted online. Go to http://www.hcu.edu/admissions/undergraduate to access admissions forms. Paper applications will not be accepted unless approved in advance by the Director of Enrollment Services.

International Applicant Admission Requirements

Heritage Christian University does not have a separate application for international students. Please review the information under Admission Procedures, as the same information applies to international students, with the following exceptions:

Scholarship

Eligible international students may be awarded a full tuition scholarship. Because of the limited financial aid resources available to international applicants, HCU can offer this scholarship to no more than 5 individuals from the same country each year. Students who are awarded the scholarship must maintain a cumulative GPA of 2.0 or higher.

Financial Support

International applicants are not eligible for Federal Financial Aid nor are they allowed to work in the United States while in school. Therefore, applicants are required to submit proof of financial support and sponsorship from a church of Christ congregation in the United States or pay all charges for at least two years up front. For additional information about financial support and church sponsorship, contact the Office of Financial Aid.

Non-U.S. Education Credentials

Official education documents that note your grades or degrees are required and must be sent directly from your school to a professional academic credential evaluation company. We recommend the use of World Education Services (www.wes.org). Personal copies of academic credentials will not be accepted by HCU for the admission process.

Fluency in English

Fluency in English is a prerequisite for admission for international students at Heritage Christian. Applicants must demonstrate proficiency by taking and passing the TOEFL as part of the application process. Applicants must also complete a TOEFL Score Report Request Form to request an official score record. Use the code number 893 when indicating Heritage Christian University as the score recipient. Applicants may not submit personal copies of
TOEFL scores as official records. Complete the TOEFL form online by visiting www.toefl.org. Applicants who have earned an accredited degree from an institution of higher learning within the United States or an American institution abroad, or a transfer student who completed English Composition 101 or higher with a C or better from an accredited institution from within the United States, are not required to take the TOEFL. In addition, applicants from a TOEFL exempt country are not required to take the exam. For a complete list of TOEFL exempt countries, please visit our website. Applicants must achieve at least the following scores on the TOEFL:

- Internet Based Exam – 100
- Paper Based Exam – 600

**Residential Requirements**

Single students and married students who are not accompanied by a spouse must live in campus housing. Married students accompanied by a spouse and family may live off campus with prior written permission from both the university and the student’s sponsoring congregation.

Students who remain in the United States during the summer are required to take a minimum of six credit hours at Heritage Christian University.

**Fundraising**

Students will not engage in fundraising without prior written approval from the university’s Directors of Enrollment Services and University Advancement.

**Placement Exams**

If no prior ACT score is submitted, students admitted to the A.A. or B.A. programs must take the English Placement and the Math Diagnostic Exam to determine correct placement in these courses of study.

**Health Insurance Coverage**

International students must secure and maintain health insurance coverage while attending Heritage Christian University.

**Non-Degree Seeking Students**

Students not seeking a degree must comply with the following guidelines:

- Those students wishing to audit classes (attend classes without receiving credit) must register during pre-registration, on registration day, or by drop/add day.
- Those students wishing to take classes for credit must follow the normal admission procedures.

**Transfer Students**

Heritage Christian University accepts applications for admission from students who have attended community colleges, junior colleges, other four-year institutions, and schools of preaching. Transfer students must follow the enrollment steps listed in the Admission Procedures.

Credits earned at other institutions may be transferred according to the following guidelines:
• The student must be in good standing with the institution(s) from which s/he is transferring.
• The college must send transcripts of all credits earned directly to the Office of Enrollment Services.
• Quarter hours are converted to semester hours according to the following schedule:

<table>
<thead>
<tr>
<th>Quarter Hours</th>
<th>Semester Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.0</td>
<td>0.5</td>
</tr>
<tr>
<td>2.0</td>
<td>1.0</td>
</tr>
<tr>
<td>3.0</td>
<td>2.0</td>
</tr>
<tr>
<td>4.0</td>
<td>2.5</td>
</tr>
<tr>
<td>5.0</td>
<td>3.0</td>
</tr>
</tbody>
</table>

A grade of C or above will transfer for equivalent courses at Heritage Christian University. Transfer courses are evaluated by the Academic Dean and those applicable to the degree are reflected on the transcript but are not computed in a student’s Heritage Christian University grade point average.

   a. The following three criteria are central to transfer decision-making: academic quality, comparability of courses, and appropriateness/applicability of courses.
   b. Responsibility for decisions regarding acceptance or non-acceptance of credits earned elsewhere lies with the Academic Dean.

2. All transfer of credit requires the following:
   a. The student must be in good standing with the institution(s) from which s/he is transferring credit.
   b. Official transcripts must be received directly by Heritage Christian University.
   c. No grade of less than C is eligible for transfer.
   d. Courses deemed remedial are not eligible for transfer (i.e., course numbers beginning with “0” are not eligible for transfer).

3. In keeping with items 1 and 2 above, eligible credits from institutions holding CHEA-recognized accreditation may be accepted as elective credit.

4. In keeping with 1 and 2 above, eligible credits from institutions holding CHEA-recognized accreditation may be accepted as non-elective credit on a course-by-course basis provided the transferring course is comparable upon review by the Academic Dean to the corresponding course offered by Heritage Christian University.

5. Based on a strong history of biblical knowledge demonstrated by transfer students, courses from institutions lacking CHEA-recognized accreditation particularly schools of preaching, will be accepted by Heritage Christian University on the following bases:
   a. Items 1, 2, and 5 above apply.
   b. Knowledge by Heritage Christian University of the academic quality of the transferring institution.
   c. Only courses in the area of biblical studies are eligible for transfer.
   d. Courses in the area of biblical studies may be transferred as elective hours.
e. Courses in the area of biblical studies may be transferred as non-elective credit on a course-by-course basis provided the transferring course is comparable to the corresponding course offered by Heritage Christian University.

f. Even when the criterion of course correspondence is met, only course requirements at the 100- and 200-level at Heritage Christian University may be fulfilled by such transfer (i.e., there will be no transfer of courses at the 300 or 400 levels with the exception of biblical languages courses).

g. Students transferring from unaccredited institutions must complete 12 semester hours at Heritage Christian University with a grade point average of 2.50 or above before any transfer of credit is awarded.

Admission of Transient Students

Transient status is available to students regularly enrolled and in good standing at other colleges and universities but desire to attend Heritage Christian University under transient status. Transient students should provide an approved transient form from the college or university in which the student is presently enrolled.

Credit from Transient Student Status

A student who wishes to enroll temporarily at another institution to take course work for transfer of credit back to Heritage Christian University must secure advance approval from the dean of the university at which the course(s) is taught and approval from the Academic Dean. A form is available in the Registrar’s Office for Heritage Christian University students who desire transient status at another institution.

No student on academic probation or conditional acceptance may be approved for transient work, and course taken by such a student elsewhere will not be accepted.

Transcripts of transient work to be applied toward meeting graduation requirements must be received by the Office of the Registrar within the next semester after credit is earned, and at least two weeks prior to the date of graduation.

Early Admission for Accelerated High School Students

A student is eligible for early admission if the student meets all of the following criteria:

• The student has successfully completed the tenth grade.
• The student provides certification from his/her school principal, or his or her designee, certifying that the student has a minimum cumulative “B” average and recommending the student be admitted under this policy.
• The student may enroll only in postsecondary courses for which high school prerequisites have been completed (for example: a student may not take English Composition until all required high school English courses have been completed).

Students seeking credit through the High School Accelerated program must:

• Submit a completed application to the Enrollment
Services Department.
• Complete an Accelerated High School Authorization Form. This form must be completed each semester the student continues in this program.

All college credit completed at Heritage Christian University prior to earning the high school diploma or GED is conditionally awarded. The student’s transcript will read “Conditionally Accepted” until an official high school transcript showing the date of graduation has been received by the Enrollment Services Department. Accelerated high school students are not eligible for financial aid.

An accelerated high school student who later enrolls as a traditional student at Heritage Christian University will automatically receive credit for hours earned under this program, if the credits are applicable toward his/her degree program. A student attending another college or university, however, must request in writing that an official transcript be mailed to institutions, if s/he desires to receive credit earned through this program. Acceptance of transfer credit is a decision made by each individual institution.

College credit earned through this program may not substitute for high school credit.

Dual Enrollment/Dual Credit

Heritage Christian University participates in dual enrollment/dual credit for high school sophomores, juniors, and seniors in accordance with the rules of the Alabama State Board of Education. High school upperclassmen with at least a “B” average may enroll in university courses and receive both high school and college credit. Enrollment for dual credit requires prior written approval by the student’s high school and successful application to the university.

Former Heritage Christian Students

Former students not enrolled in the preceding twenty four months must reapply for admission. Current catalog requirements will apply. Students who fail to complete catalog requirements within seven years of matriculation will also become subject to the current catalog.

Credit by Examination

A student may receive a maximum of thirty hours credit through one or more of the programs listed:

• CLEP (College Level Examination Program). The university will accept both general and subject examination scores that meet the standards set by the American Council on Education (ACE) for granting credit (HCU code 0805).

• DANTES (Defense Activity for Non-Traditional Education Support). DANTES Subject Standardized Tests are also developed and scored by ETS (Educational Testing Service) with their current fees in effect and may be administered to the students at any time of the year.

• CDC. Heritage Christian University will also grant college credit through the Credit By Demonstrate Competency (CDC) process. This process has also been known as credit for prior learning or prior learning assessment. The concept is based upon the assumption that adult learners have a number of experiences in thei
past during which they engaged in learning at the university level. This learning, to result in university credit, must also be retained, must not duplicate other learning (such as college or university courses), and must be explained and documented.

• **Challenge Tests.** When a student believes s/he already possesses mastery of the content of an HCU course, the student may elect to challenge that course for credit. The procedure is as follows:

1) Inform the Academic Dean of your desire to challenge the course.

2) With the Academic Dean’s approval, register for the challenge test through the Registrar.

3) The Academic Dean will ask the appropriate supervising instructor to prepare the comprehensive challenge test. This test will include a major essay component.

4) A time to take the challenge test will be arranged through the Registrar.

5) Note: The challenge test procedure assumes that the student possesses mastery of course content. The challenge test procedure does not include instruction or access to lectures.

6) If the challenge test is passed at a level of C or higher, credit will be given for the course.

7) There is a non-refundable fee for scheduling the challenge test and a per-credit-hour fee for recording the credit if the challenge is successful.

### ACADEMIC POLICIES

This catalog attempts to provide accurate information. Nevertheless, the university reserves the right to change or modify the curriculum, the requirements for graduation, and the course content or description of any program of study.

### Academic Year

Heritage Christian University operates on the semester system, dividing the academic year into two semesters of approximately fifteen weeks, excluding semester breaks. One semester hour is equal to fifty minutes of class time per week. Heritage Christian University offers three summer sessions with the possibility of multiple courses in one or more sessions. Two-week summer classes meet Monday through Friday from 8:00 a.m. to 12:30 p.m. or 1:00 p.m. to 5:30 p.m. for a total of forty-five contact hours for three semester hours of credit. One-week summer classes meet Monday through Friday from 8:00 a.m. to 5:30 p.m.

### Class Standing

For curriculum planning and membership in the SGA students are classified according to the number of semester hours they have completed successfully, according to the following table:

<table>
<thead>
<tr>
<th>Class</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman</td>
<td>0 – 29 hours</td>
</tr>
<tr>
<td>Sophomore</td>
<td>30 – 64 hours</td>
</tr>
<tr>
<td>Junior</td>
<td>65 – 100 hours</td>
</tr>
<tr>
<td>Senior</td>
<td>101 – 128 hours</td>
</tr>
</tbody>
</table>
Students entering from other institutions will receive classification according to the number of hours needed to complete requirements for the Bachelor of Arts in Biblical Studies.

**Grading Policies and Grade Reports**

Students who are fully accepted will receive a grade report at the end of each semester if current with financial obligations to the university.

The Office of the Registrar maintains the grades, and they become part of the official record of the university. In reporting grades, notations of letters and their equivalents in numerical grade points (quality points) and other notations are as follows:

<table>
<thead>
<tr>
<th>Grades</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>98 – 100</td>
</tr>
<tr>
<td>A</td>
<td>95 – 97</td>
</tr>
<tr>
<td>A-</td>
<td>93 – 94</td>
</tr>
<tr>
<td>B+</td>
<td>90 – 92</td>
</tr>
<tr>
<td>B</td>
<td>86 – 89</td>
</tr>
<tr>
<td>B-</td>
<td>83 – 85</td>
</tr>
<tr>
<td>C+</td>
<td>79 – 82</td>
</tr>
<tr>
<td>C</td>
<td>74 – 78</td>
</tr>
<tr>
<td>C-</td>
<td>70 – 73</td>
</tr>
<tr>
<td>D+</td>
<td>67 – 69</td>
</tr>
<tr>
<td>D</td>
<td>63 – 66</td>
</tr>
<tr>
<td>D-</td>
<td>60 – 62</td>
</tr>
<tr>
<td>F</td>
<td>0 – 59</td>
</tr>
</tbody>
</table>

**Withdrawal Passing, Withdrawal Failing**

The academic calendars in this catalog show the final date to drop a class without the class becoming part of the student’s permanent record. If a student properly withdraws from a class on or before that date, no record of the class appears on his/her permanent record. After that date, the student’s record carries the notation WP (withdrawal passing) or WF (withdrawal failing), depending on performance in the course at the time of withdrawal. A WI will be calculated as an “F” in the student’s GPA. To withdraw formally from a course or from the university, a student must begin with the Academic Dean’s Office. The university will not consider a student withdrawn, if he or she simply stops coming to classes. A student who fails to withdraw properly will receive a grade of F on his/her permanent record.

Courses may not be dropped within the last two weeks of lecture without special approval of the Academic Dean due to extenuating circumstances.

**Incompletes**

Students have until Friday of the second week following the last regularly scheduled day of lecture to address an “Incomplete” on their grade report. Any “I” not addressed by the prescribed deadline will automatically become an F.
Grade Point Average, Honors, Graduation, Repeat Courses

A scale of 4.0 is used to figure the grade point average (GPA) for courses attempted. (See chart under Grading Policies and Grade Reports.) To calculate a GPA, divide the total number of quality points by the total number of credit hours attempted.

At the end of each semester, the administration recognizes students with outstanding GPAs. Those with a semester GPA of at least 3.5 with no grade below C are placed on the Dean’s List. Those with a semester GPA of 3.8 or more with no grade below B are placed on the President’s List. Placement on either list requires at least a twelve credit-hour load, satisfactory work in Christian service, no incomplete work for that semester, and good standing with the university.

Students may repeat courses in which they have received a grade of D+ or below. Credit for a repeated course counts only once toward satisfying graduation requirements. If a student repeats a course, only the last grade will count in computing cumulative grade point average.

To become a candidate for graduation, each student must achieve a cumulative GPA of at least 2.0 on all work attempted at Heritage Christian University. Those who do considerably better are distinguished with graduation honors: those with 3.40 - 3.59, graduate cum laude (with distinction); those with 3.60 - 3.84, magna cum laude (with great distinction); and those with 3.85 - 4.00, summa cum laude (with highest distinction).

Transcripts

The Registrar maintains a permanent record of the courses a student has attempted, along with grades, distinctions, suspensions, dismissals, and degrees conferred.

With the written request of the student, the Registrar will release transcripts to other parties, such as other colleges, universities, or employers. Official transcripts are mailed directly.

The Registrar will release the first transcript at no charge to the student. After that there will be a charge per transcript. The Registrar will release a transcript only when students have met their financial obligation to the university. Requests for transcripts must include the names and addresses of the parties to whom they should be sent, along with the appropriate fee, date of birth, current address, phone number, and personal signature.

Academic Probation

For a full-time student, whether traditional or distance learning, any semester GPA below 2.0 will place the student on academic probation for the next semester. The GPA for the following semester must rise to 2.0 or above. If it does not, the student must withdraw from the university, but may return after one semester with the approval of the Academic Dean.

For a part-time student, whether traditional or distance learning, cumulative semesters totaling twelve or more hours with a semester GPA below 2.0 will place the student on academic probation. Reinstatement procedures are the same as above.
A new student may be accepted on academic probation, if his/her academic history is unsatisfactory. The GPA for the first semester at Heritage Christian University must be 2.0 or above. If it is not, the student must withdraw from school but may return after one semester with the approval of the Academic Dean.

Course Loads

Classification as a full-time student requires enrollment for at least twelve credit hours. Enrollment of fewer than twelve hours is considered part-time.

The normal course load is from twelve to eighteen hours. Heavy outside work schedules should not be attempted with a normal load. A student with a cumulative GPA of 2.0 or lower should take a course load commensurate with his/her ability to maintain good academic standing. The maximum load is twenty-one semester hours for students showing superior academic ability.

Class Attendance

The university does not grant credit for any course in which a student’s class attendance falls below 80 percent. Students exceeding three absences will be dropped from the course with the designation WP or WF, depending on performance in the course at the time of the drop. Three tardies equal one absence.

Inclement Weather Policy

Heritage Christian University makes its own independent weather closure decisions. In consultation with Vice President of Administration, the Vice President of Academics will make the decision. Weather closure information will be communicated to students, faculty, and staff through Populi and via social media.

Distance Learning courses will also follow the inclement weather policy. Instructors will choose whether to post a "makeup" class session or continue at the next meeting time. Please watch for detailed instructions from your instructor.

Residency Requirements for Distance Learning Students

For both the AA and the BA, distance learning students must participate in Heritage Connect and CH212 Restoration Movement on campus to satisfy the residency requirement. Each of these will be offered in an intensive or hybrid format each year. Historically, CH212 Restoration Movement is offered during the first summer session. With the approval of the Director of Distance Learning, another course may be substituted for residency.

Spouses of Students

Spouses of students are encouraged to take as many courses as possible. Tuition scholarships are available to spouses of full-time degree-seeking students.
Proctor Policy

A proctor is a trusted person who administers and supervises course examinations.

Some campus instructors require students to participate in proctored assignments. Campus students should contact the Distance Learning Department for an appointment at least 24 hours before the desired appointment time.

If a campus student is registered in a Distance Learning course, the Distance Learning Department is automatically the proctor. Use the instructions above for scheduling an appointment.

All distance learning students will need a proctor for testing. The student must select a proctor according to the following criteria:

- The proctor must be 21 years of age or older.
- The proctor must not be a relative, in-law or employee of the student to avoid conflict of interest.
- The proctor cannot be a fellow Heritage Christian University student.

Often, the student will choose a minister, church secretary, fellow church member, or neighbor as his/her proctor. Many public librarians are familiar with this process and are willing to serve in this capacity. This is convenient for many students because of regular business hours including evenings and weekends.

If a Distance Learning student lives near campus, s/he may use the Distance Learning Department for proctoring.

Rescheduling Examinations

An instructor is under no obligation to reschedule a major examination. The student must always arrange the rescheduling of examinations with the instructor.

Christian Service

Christian Service Objectives

The Christian Service Program seeks to achieve the following objectives:

- Supplement classroom instruction with fieldwork under experienced leaders who in turn will provide students with examples and motivation.
- Expose the student to a variety of Christian ministries that will develop in the student creativity, responsibility and a sense of commitment to these ministries.
- Develop in the student self-confidence, a spirit of servitude, a spirit of cooperation, and the ability to evaluate one's own ministry.
- Help the student formulate and carry out objectives of the ministry and to match talents and interests with that ministry.

Involvement in the Christian Service Program helps the student grow spiritually and equips him/her to train others in the same areas of ministry, thus enabling Heritage Christian University to fulfill its mission.

Because of the importance of Christian service to an effective Christian life, Heritage Christian University stresses...
the spiritual development of its students in faith, prayer, servitude, and dedication. And because graduates enter a variety of ministries at home and abroad that demand special skills, practical training is an integral part of the learning experience at Heritage Christian University. Christian service is not an optional activity and is vital to the student’s preparation. To graduate, a student must complete the required Christian Service units consisting of Campaign units and Christian Ministry units. (See the Christian Service Handbook for additional details and requirements.)

**Graduation**

The candidate for graduation must submit an application of intent before midterm of the next to last semester before graduation.

A nonrefundable graduation fee must accompany the application. The fee covers the cost of diploma, cap and gown, and other graduation expenses.

Students failing to meet graduation requirements must submit another application and pay the fee again during the semester in which the degree is granted.

**PROGRAMS OF STUDY**

THE FOLLOWING SECTION provides information on Heritage Christian University’s degree programs: the Bachelor of Arts in Biblical Studies, and the Associate of Arts in Biblical Studies.

Graduates of the four-year program of study will be well equipped for enhanced ministry. Graduates will be equally prepared to pursue graduate-level education.

**The Bachelor of Arts in Biblical Studies**

The Bachelor of Arts in Biblical Studies notifies the world at large that the graduate has successfully completed the work that prepares a person for effective evangelistic ministry. Bachelor of Arts graduates have a doctrinal, historical, and systematic perspective of Christianity and its worldwide mission. They apply a comprehensive knowledge of the Bible to their personal lives. They reason critically and logically, communicate effectively, and connect scholarly excellence with spiritual growth.

**Objectives and Requirements for the Bachelor of Arts in Biblical Studies**

Heritage Christian University divides undergraduate course offerings into three areas of study: General Education, Biblical and Theological Studies, and Professional Studies.

The division of General Education offers courses that are general in content and aim at producing well-rounded students. This component of the curriculum seeks to
broaden and deepen the educational foundation of each student.

General Education Program Objectives

The student will:
• Think logically and critically.
• Develop awareness of strong values.
• Appreciate diversity.
• Communicate effectively.
• Demonstrate the ability to locate and utilize information.
• Engage in life-long learning.
• Demonstrate responsible citizenship.

The divisions of Biblical and Theological Studies and Professional Studies are closely allied. They embrace the study and application of the Bible and Christian beliefs in daily life and ministry.

Biblical and Theological Studies and Professional Studies Program Objectives

The student will:
• Recall general Bible content.
• Employ the basic elements of biblical interpretation.
• Articulate the multifaceted role of the minister.
• Demonstrate skill at diverse ministry responsibilities.
• Appreciate the historic theological traditions of Christianity.
• Display commitment to the mission of the Christian church.

Degree Requirements

The candidate for the Bachelor of Arts degree must meet the following requirements:

• The student must have satisfactorily completed 128 semester hours with a cumulative GPA of 2.00 or above.
• At least 33 of the 128 hours must have been completed at Heritage Christian University. Of the 33 hours, 12 must be in the division of Biblical and Theological Studies.
• The student must have passed the College English Proficiency Exam (CEPE). No limit is placed on the number of times students can repeat the test, but it must be passed before graduation.
• The student must complete the ABHE Bible Exam. This test is administered in the first year of enrollment and again in the senior year.
• The student must have satisfied all requirements of Christian Service.
• No student may graduate while under disciplinary probation or if not in good standing with the university.
• The student must participate in graduation exercises unless waived by the Academic Dean.
• No one may participate in graduation exercises until all course requirements are satisfied and all tuition and fees are paid.
## Course Requirements for B.A. in Biblical Studies - 128 hrs

### General Education 36 hrs
- **EG 101**  English Composition A
- **EG 102**  English Composition B
- **EG 201**  World Literature A
- **EG 202**  World Literature B
- **FI 102**  Personal Finance
- **HY 101**  World History A
- **HY 102**  World History B
- **HY 201**  U.S. History to 1877
- **HY 211**  U.S. History, 1877 to the Present
- **MH 202**  Survey of Mathematics
- **PH 201**  Ethics
- **PS 201**  Psychology
- **PY 201**  Physical Science

### Biblical and Theological Studies 45 hrs
- **NT 102**  New Testament Letters and Apocalypse
- **NT 201**  The Gospels
- **NT 202**  Acts
- **NT/OT 322**  Biblical Interpretation
- **NT 332**  Revelation
- **NT 342**  Romans
- **NT 422**  Critical Introduction to the New Testament
- **OT 101**  The Story of Israel
- **OT 201**  Israel’s Prophets and Poets
- **OT 301**  Torah
- **OT 351**  Ezekiel
- **OT 421**  Critical Introduction to the Old Testament
- **TH 102**  Theology of Scripture
- **TH 301**  Introduction to Christian Theology
- **TH 411**  Current Religious Teachings

### Professional Studies 24 hrs
- **BL 301**  Elementary Greek A
- **BL 302**  Elementary Greek B
- **CH 201**  Church History
- **CH 212**  Restoration Movement
- **CN 301**  Fundamentals of Counseling
- **MN 102**  Practical Evangelism (2 hrs)
- **MN 112**  Homiletics
- **MN 401**  Ministry in the Local Church
- **MN 450**  Field Education 1 (1 hr)

### Concentrations: Choose 1 of 3 Options

#### Practical Theology 23 hrs
- **CM 302**  Interpersonal Communication
- **CN 412**  Crisis Counseling
- **HY 302**  History of American Preaching
- **MN 311**  Advanced Preaching
- **MN 322**  Preparation for Missions
- **MN 342**  Preaching the Literary Forms of the Bible
- **MN 422**  Preaching Scripture
- **MN 460**  Field Education 2 (2 hrs)

#### Family Life Ministry 23 hrs
- **CM 302**  Interpersonal Communication
- **CN 302**  Marriage and Family Counseling
- **MN 302**  Fundamentals of Youth Ministry
<table>
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<tr>
<th>Course Code</th>
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<tbody>
<tr>
<td>MN 311</td>
<td>Advanced Preaching</td>
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<td>MN 312</td>
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<tr>
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<td>Field Education 2 (2 hrs)</td>
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<td>PS 312</td>
<td>Human Development</td>
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</table>

**Electives** 23 hrs

**Total hours for Course Requirements for B.A. in Biblical Studies** 128 hours

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**Suggested Course Schedule for BA with concentration in Practical Theology**

*Students Entering in Even Fall Years*

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<td>OT 301 Torah</td>
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<td>TH 411 Current Rel Teachings</td>
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### Suggested Course Schedule for BA with concentration in Practical Theology

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### Suggested Course Schedule for BA with concentration in Family Life Ministry

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</table>
The Associate of Arts in Biblical Studies

The objectives of the Associate of Arts program are more limited in scope. The Associate of Arts degree is designed to be transferable to the Bachelor of Arts program at Heritage Christian University.

Objectives and Requirements for the Associate of Arts in Biblical Studies

The program objectives for the associate’s degree program in the division of General Education are:

The student will:
• Think logically and critically.
• Develop awareness of strong values.
• Appreciate diversity.
• Communicate effectively.
• Demonstrate the ability to locate and utilize information.
• Engage in life-long learning.
• Demonstrate responsible citizenship.

The division of Biblical and Theological Studies and Professional Studies are closely allied. They embrace the study and application of the Bible and Christian beliefs in daily life and ministry. The program objectives for the divisions of Biblical and Theological Studies and Professional Studies are:

The student will:
• Acquire comprehensive knowledge of the Bible.
• Value the person and work of Jesus Christ.
- Apply knowledge in diverse ministry settings.

Graduation requirements for the A.A. degree are as follows:

- The student must have completed 65 semester hours with a cumulative GPA of 2.00 or above.
- At least 18 of the 65 hours must have been completed at Heritage Christian University. Of the 18 hours, 6 must be in the division of Biblical and Theological Studies.
- The student must have satisfied all requirements for Christian service.
- No student may graduate who is on disciplinary probation or is not in good standing with the university.
- The student must participate in graduation exercises unless waived by the Academic Dean.
- No one may participate in the graduation exercises until all course requirements are satisfied and all tuition and fees are paid.

### Course Requirements for A.A. in Biblical Studies – 65 hrs

#### General Education 36 hrs
- EG 101 English Composition A
- EG 102 English Composition B
- EG 201 World Literature A
- EG 202 World Literature B
- FI 102 Personal Finance
- HY 101 World History A
- HY 102 World History B
- HY 201 U.S. History to 1877
  OR
- HY 211 U.S. History, 1877 to the Present
- MH 202 Survey of Mathematics
- PH 201 Ethics
- PS 201 Psychology
- PY 201 Physical Science

#### Biblical and Theological Studies 18 hrs
- NT 102 New Testament Letters and Apocalypse
- NT 201 The Gospels
- NT 202 Acts
- OT 101 The Story of Israel
- OT 201 Israel’s Prophets and Poets
- TH 102 Theology of Scripture

#### Professional Studies 11 hrs
- CH 201 Church History
- CH 212 Restoration Movement
- MN 102 Practical Evangelism (2 hrs)
- MN 112 Homiletics
**Suggested Course Schedule for AA in Biblical Studies**  
*Students Entering in Even Fall Years*

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**Graduate Program**

In 2000 Heritage Christian University began its graduate program featuring a 36 semester hour Master of Arts program, a 36 semester hour Master of Ministry program and a 75 semester hour Master of Divinity program. Descriptions and requirements of these programs are found in the Graduate Catalog, which may be requested from the Enrollment Services Department.


COURSE DESCRIPTIONS AND SCHEDULED OFFERINGS

This section contains information on specific courses. The information includes course numbers, course titles, number of credit hours per course (indicated in parentheses after each course name), and a brief description of the content and aim of each course.

Course numbers consist of a two-letter prefix and a three-digit number. The first digit of the number shows the class level: 1 – freshman, 2 – sophomore, 3 – junior, and 4 – senior. The second digit distinguishes courses within the same letter prefix. The third digit shows in which semester the course is offered: 0 – fall and spring, 1 – fall only, 2 – spring only, X – on demand.

The arrangement of courses in this listing is by letter prefix and number. The letter prefixes have the following meanings:

| BL | Biblical Languages | MH | Mathematics |
| CH | Church History    | MN | Ministry    |
| CM | Communication    | NT | New Testament |
| CN | Counseling       | OT | Old Testament |
| CS | Christian Service| PH | Philosophy |
| EG | English          | PS | Psychology |
| FI | Finance          | PY | Physical Science |
| HY | History          | TH | Theology |

BL 20X Elementary Hebrew A (3) is a study of biblical Hebrew and gives attention to noun and verb forms, vocabulary, and basic syntax.

BL 21X Elementary Hebrew B (3) is a continuation of the study of biblical Hebrew and gives attention to noun and verb forms, vocabulary, and basic syntax.

BL 301 Elementary Greek A (3) is a beginning study of the language involving verb forms, vocabulary, and basic syntax. This course gives attention to the place of Greek in biblical studies.

BL 302 Elementary Greek B (3) is a continuation of the beginning study of the language involving verb forms, vocabulary, and basic syntax. This course also gives attention to the place of Greek in biblical studies.

BL 31X Hebrew Readings (3) involves Hebrew reading: from selected Old Testament passages and enables the student to read extended passages. Prerequisites: BL 20X Elementary Hebrew A and BL 21X Elementary Hebrew B or equivalent.

BL 40X Greek Readings A (3) incorporates the reading of selected sections of the Greek New Testament for vocabulary building and familiarity. This course increases the ability to read extended passages. After a comprehensive review of fundamental grammar, students will begin a study of advanced noun syntax. Prerequisites: BL 301 Elementary Greek A and BL 302 Elementary Greek B or equivalent.
BL 41X Greek Readings B (3) involves the reading of additional New Testament texts with emphasis on vocabulary building and advanced verbal syntax. Prerequisites: BL 301, BL 302, or equivalent.

BL 42X Hebrew Seminar (3) employs selected readings from the Hebrew Old Testament and is intended to keep language skills active. Prerequisite: BL 31X Hebrew Readings or equivalent.

BL 43X Greek Seminar (3) covers selected readings from the Greek New Testament and is intended to keep language skills active. Prerequisite: BL 40X Greek Readings A or equivalent.

BL 49X Guided Research in Biblical Languages (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student’s area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.

CH 201 Church History (3) is a century-by-century study of church history from A.D. 33 to A.D. 1800. This course increases the student’s understanding of the major problems in the church, the departure from the divine pattern, and the attempts to reform it. HY/TH 41X History of Doctrine may be substituted for this required course.

CH 212 Restoration Movement (3) is the study of that part of church history from 1669 to 1906 known as the Restoration Movement. This was a period when various attempts were made to restore the church to the original New Testament pattern in worship, government, and practice.

CH 20X History of the Bible (3) demonstrates that the scriptures were inspired by God, written down by men formed into the present canon, preserved through time, and translated into modern languages.

CH 30X Alabama Restoration History (3) explores the unique personalities, challenges, and victories associated with the segment of church history known as the Restoration Movement within the state of Alabama. The planting and growth of churches of Christ and of schools associated with churches of Christ is given emphasis, as is the uniqueness of the “back to the Bible” plea.

CM 302 Interpersonal Communication (3) is a practical study of six contexts of communicative variables: emphasizing people skills, conflict resolution, attitudes, and personality profile.

CM 31X Public Speaking (3) is a study of the fundamental principles of the preparation and delivery of various types of speeches. Students will markedly improve their ability to communicate to audiences and will become comfortable speaking before groups.

CM 49X Guided Research in Communication (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student’s area of emphasis. Prerequisite: a GPA of 3.00 or better in the
preceding semester and approval of the Academic Dean and the instructor.

CN 301 Fundamentals of Counseling (3) is an introduction to counseling and the counseling process. This course is designed to help ministers in the practical situations they encounter.

CN 302 Marriage and Family Counseling (3) helps the student understand the biblical foundations of marriage. It discusses male and female roles and problems that arise in marriage and suggests methods for dealing with these problems. Prerequisites: PS 201 Psychology and CN 301 Fundamentals of Counseling or equivalent.

CN 30X Premarital Counseling (3) presents the biblical basis and practical methodology for the development of a program of premarital counseling using appropriate resources. Areas covered in the course include status of marriage, spouse selection, available resources, and special problems in premarital counseling. Prerequisites: PS 201 Psychology and CN 301 Fundamentals of Counseling or equivalent.

CN 412 Crisis Counseling (3) focuses on helping the student translate theory into practical guidelines that should increase his or her effectiveness in relating to those experiencing crises in their lives. Topics include death and dying, terminal illness, depression, suicide, loss of employment, marital and family breakup, and family abuse. Prerequisites: PS 201 Psychology and CN 301 Fundamentals of Counseling or equivalent.

CN 40X Theories of Counseling (3) is a study of the historical antecedents, philosophical underpinnings, major proponents, key terminology, and specialized techniques of the major theories of counseling. Each theory is evaluated from psychological, practical, and biblical perspectives Prerequisites: PS 201 Psychology and CN 301 Fundamentals of Counseling or equivalent.

CN 49X Guided Research in Counseling (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned to the student’s area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.

EG 090 Basic Principles of English (0) emphasizes basic grammar, spelling, vocabulary, and mechanical skills in spoken and written English. It is the prerequisite to EG 101 English Composition A if a student fails a basic English assessment test. Grading is S (satisfactory) or U (unsatisfactory). Counts as 3 semester hours in determining hour load.

EG 101 English Composition A (3) is a study of expository and persuasive writing, with an emphasis on writing the essay. Prerequisite: Must pass a basic English test or EG 090 Basic Principles of English.

EG 102 English Composition B (3) is a study of composition and style that emphasizes logical thinking, research writing and writing across the curriculum. Prerequisite: EG 101 English Composition A.
EG 201 **World Literature A** (3) covers selected readings from world masterpieces. This course develops understanding and imagination and integrates what is read with one’s world of practical experience. Prerequisite: EG 101 English Composition A.

EG 202 **World Literature B** (3) also covers selected readings from world masterpieces. This course develops understanding and imagination and integrates what is read with one’s world of practical experience. Prerequisite: EG 101 English Composition A and EG 102 English Composition B.

EG 49X **Guided Research in English** (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student’s area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester, approval of the Academic Dean and the instructor, EG 101 English Composition A, and EG 102 English Composition B.

HY 101 **World History A** (3) helps the student understand the development and nature of civilization from the earliest records of humanity up to A.D. 1500.

HY 102 **World History B** (3) increases the student’s appreciation of Western cultural traditions from the Renaissance to the present.

HY/NT/OT 10X **Bible Geography and Archaeology** (3) is a study of the cartography and topography of the biblical world. It surveys archaeological discoveries and their relationship to Bible study.

HY 201 **U.S. History to 1877** (3) surveys American history from pre-colonial times through the Civil War and the end of Reconstruction in 1877.

HY 211 **U.S. History, 1877 to Present** (3) explores the institutions, politics, culture, and society in America from Reconstruction to the present.

HY 302 **History of American Preaching** (3) is an examination and analysis of preaching throughout American history. The course focuses on content and delivery in various historical and cultural contexts, as well as contemporary applications.

HY/NT 30X **New Testament Backgrounds** (3) involves readings in selected documents illustrative of the first century political, social, and religious settings, and demonstrates how these documents are used for the interpretation of the New Testament.

HY/OT 31X **Old Testament Backgrounds** (3) involves readings in ancient historical, legal, and religious texts and demonstrates how these documents relate to the history of Israel and the interpretation of the Old Testament.

HY/TH 41X **History of Doctrine** (3) covers the history and development of Christian thought from the second century to the 1800s, with special focus on the major controversies and doctrines. This course may be used as a substitute for the required CH 201 Church History.
HY 49X Guided Research in History (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student’s area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.

FI 102 Personal Finance (3) is an examination of personal and family financial management concepts and topics within various income levels and stages in the life cycle. The course will consider analysis of personal financial decisions, evaluation of costs and benefits of decisions, rights and responsibilities as consumers, and application to financial situations encountered in life.

MH 090 Fundamentals of Mathematics (0) is a non-credit course in the basics of mathematics and the beginning of Algebra. It is a prerequisite to MH 202 Survey of Mathematics if a student fails the basic Math placement test. Grading is S (satisfactory) or U (unsatisfactory). Counts as 3 semester hours in determining hour load.

MH 202 Survey of Mathematics (3) is a terminal course in mathematics for students requiring no specialized mathematical skills. It is a study of math as a tool and a way of thought. This course is designed to promote deductive reasoning skills and an overview understanding of the algebra of real numbers, elementary number theory, algebra, geometry, and elementary statistics, to real life applications. The course involves the essential operations of math emphasizing the development of proficiency in computational skills, problem solving, logic, and their application to technology and business. Prerequisite: Pass math diagnostic exam or MH 090 Fundamentals of Mathematics.

MN 102 Practical Evangelism (2) surveys the biblical, theological and historical foundations of evangelism. The course explores contemporary strategies, methodologies, movements, and trends with a focus on practical application.

MN 112 Homiletics (3) is the study and practice of skills in organizing ideas for public presentation and delivering the results with power and clarity.

MN 10X Role of Women in Leadership (3) is a study of the local ministry from the perspective of women in the church.

MN 11X Personal Development for Women (3) helps women to grow personally in self-esteem, physical and spiritual development, relationships with their husbands and children, goal setting, attitudes, and hospitality.

MN 20X Mission of the Local Church (3) is a study of how the local congregation glorifies God through worship, edification, benevolence, and evangelism.

MN 21X Expository Preaching (3) gives the student experience in applying exegetical and homiletic principles in the preparation of expository sermons. Prerequisite: MN 11X Homiletics.
MN 22X **Teaching the Bible** (3) is a practical study of the basic principles and ideas of teaching and their application in the church.

MN 23X **Ministering to Seniors** (3) seeks to promote greater awareness of issues that relate primarily to senior Christians. It seeks to enhance the effectiveness of church leaders and church members as they minister to and with seniors. It also promotes appreciation of the ministry resources available through senior Christians.

MN/NT 24X **Church Leadership** (3) presents a biblical view of church leadership followed by a study of the various skills church leaders need and the challenges or problems they face.

MN 302 **Fundamentals of Youth Ministry** (3) is a practical study which presents biblical approaches to youth ministry as applied to organizational structures, student leadership, recruiting and training volunteers, monthly and yearly planning programs, publicity, budgeting, and fund raising. The topic “youth ministry in small churches” receives special attention.

MN 311 **Advanced Preaching** (3) is a study of the functional elements of preaching, including explanation, application, and argument. It also includes a brief history of preaching and a study of significant preachers and their sermons. There is an emphasis on polishing the student’s content and performance levels. Prerequisite: MN 112 Homiletics.

MN 312 **Nurturing Families and Teenagers** (3) deals with understanding the youth culture and the needs of families and teens in crisis. Family ministry is given special attention as a part of a balanced youth ministry.

MN 322 **Preparation for Missions** (3) gives practical help in preparing prospective missionaries for mission work. The course considers developing personal qualifications, examining appropriate motivations, choosing a field, preparing families, obtaining a sponsor, raising funds, developing mission-minded congregations, answering objections, and understanding culture shock.

MN 332 **Marriage and the Home** (3) is a study of the biblical view of marriage. It explores common problems and suggests guidelines for building a successful home.

MN 342 **Preaching the Literary Forms of the Bible** considers the variety of biblical genres and how recognition of the diverse forms and characteristics of biblical texts impact study, interpretation, and delivery. Students will engage homiletic models and practice delivery of various genres of biblical texts in order to begin the process of movement from text to sermon.

MN 401 **Ministry in the Local Church** (3) is an overview of the practical work of the ministry. It provides help with plans and information needed for the ministry. It gives special attention to personal characteristics, program development, morale improvement, personnel management and family life.
MN 40X **Cross-Cultural Evangelism** (3) raises students’ awareness of diverse aspects of culture that impact evangelism, communication, ministry, family dynamics, and relationships. While working from a biblical basis, it draws from the fields of anthropology, sociology, and communication theory to enhance appreciation of the complexities and intricacies of human experience.

MN 41X **Timothy-Titus Program** (3 – 6) permits qualified students to receive three credit hours (six credit hours, if overseas) for summer work with a congregation or on the mission field. The student must have a qualified field advisor, agree on a description of the job, and make a report (verbal and written) to the Director of Christian Service at the end of the summer. This program is for full-time workers only and is an important part of Heritage Christian University’s in-the-field, in-service training. Students on academic or disciplinary probation are not eligible.

MN 422 **Preaching Scripture** (3) emphasizes the movement from text to sermon by considering traditional themes of Christian theology and strategies for how these themes may be incorporated into the sermon.

MN 42X **Organization and Administration of the Bible School** (3) is a study of the responsibilities of the educational director and the general objectives of the Bible school program.

MN 49X **Guided Research in Ministry** (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student’s area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.

MN 450 **Field Education 1** (1) integrates academic learning with practical work in ministry. The course is designed to offer the student extensive supervised experience in a specific field of ministry, combined with academic resources and personal reflection.

MN 460 **Field Education 2** (2) integrates academic learning with practical work in ministry. The course is designed to offer the student extensive supervised experience in a specific field of ministry, combined with academic resources and personal reflection.

NT 102 **New Testament Letters and Apocalypse** (3) introduces the circumstances of the New Testament book: from Acts through Revelation, including the biblical history geography, and God’s unfolding plan of redemption. The goal of the course is to shape attitudes, provide motivation and purpose, and create a grasp of Christian truth for effective evangelism.

NT/TH 11X **Jesus the Christ** (3) is a study of the biblical teaching about the person, work, and theologica significance of Jesus Christ.

NT 10X – see HY/NY/OT 10X **Bible Geography and Archaeology**.
NT 201  **The Gospels** (3) is a study of the Gospels’ background and message about Jesus Christ. The course looks at each Gospel separately and collectively in a synoptic arrangement.

NT 202  **Acts** (3) is a study of the Book of Acts with historical, devotional, practical, doctrinal, and evangelistic applications.

NT 20X  **General Epistles** (3) examines the settings, purposes, messages, uniqueness, theology, and ministry applications of the General Epistles: James; 1 and 2 Peter; 1, 2, and 3 John; and Jude.

NT/TH 21X  **Holy Spirit** (1) is a study of the nature, purpose, and work of the Holy Spirit. It traces the Spirit’s activity throughout Scripture and considers the meaning and importance of the Spirit’s personal indwelling today. It also addresses the historical development of the Pentecostal and charismatic movements. This course can be applied to requirements as a NT elective.

NT 22X  **Prison Epistles** (3) is an analysis of Colossians, Ephesians, Philippians, and Philemon as to their purpose, emphasis, and application.

NT 322  **Biblical Interpretation** (3) examines the variety of genres found within biblical literature, the diverse methods employed by biblical interpreters, and the standard tools used by scholars in the interpretation of biblical texts. Attention will be given to the changes and developments in interpretive practices from ancient times through the present. Students will dialogue regarding the goals and presuppositions of various methods and theorists and will actively engage in the interpretation process by closely reading, discussing, researching, and writing about selected biblical texts. NT/OT 322 is based on biblical literature in English translation and assumes junior or senior standing.

NT 32X  **Timothy and Titus** (3) emphasizes such topics as sound doctrine, public worship, church officers, false teachers, and qualifications of evangelists.

NT 332  **Revelation** (3) focuses on the genre, occasion content, theology, and history of interpretation of the book of Revelation. Lectures and assignments will emphasize understanding the book in a first century social, political and religious setting. Throughout the course the book’s significance for ministry and life in modern communities of faith will be highlighted. BI 332 is based on the book of Revelation in English translation and assumes junior or senior standing.

NT 342  **Romans** (3) is an analysis of Paul’s letter to the church at Rome, providing a logical summary of the scheme of redemption.
NT/TH 40X **Baptism in the New Testament** (3) is a study of baptism in the Gospels, Acts, and the Epistles, its meaning in the first century, and its application for today.

NT 41X **Corinthians** (3) is an analysis of 1 and 2 Corinthians, giving special attention to the problems of the early church and their relevance to modern times.

NT 422 **Critical Introduction to the New Testament** (3) presents a general introduction to the New Testament with a special introduction to each book. Attention is given to origin, historical background, occasion, purpose, date, and authorship. Canonicity and textual criticism of each book will also be considered.

NT 42X **Thessalonians** (3, odd years only) is a study of Paul’s letters to the Thessalonians and the inner workings of the New Testament church. Paul’s letters to the Thessalonians emphasize problems within the church, church discipline, and eschatology.

NT 44X **Hebrews** (3) is a study of the historical, practical, and doctrinal themes in Hebrews.

OT 101 **The Story of Israel** (3) seeks to introduce students to the collection of books known as the Old Testament or Hebrew Bible. The course will introduce students to the people, places, events, themes, theology, and ancient Near Eastern context of the narrative portions of Old Testament literature. The course will cover the books of Genesis–Esther. Students will consider the didactic nature of the books which function as scripture in ancient Israel as well as in the Christian church.

OT 10X – see HY/NT/OT 10X **Bible Geography and Archaeology**.

OT 201 **Israel’s Prophets and Poets** (3) seeks to introduce students to the collection of books known as the Old Testament or Hebrew Bible. The course will introduce students to the people, places, events, themes, theology, and ancient Near Eastern context of the poetic and prophetic portions of Old Testament literature. The course will cover the books of Job–Malachi. Students will consider the didactic nature of the books which function as scripture in ancient Israel as well as in the Christian church.

OT 20X **Job** (3) is an exegetical study with an emphasis on the subjects of faith, human suffering, and divine providence.

OT 301 **Torah** (3) seeks to introduce students to the first five books of the Bible, commonly called the Torah, the Five Books of Moses, or the Pentateuch. The course will focus on the content, theology, ancient Near Eastern context, and history of interpretation of the five books. Students will be
introduced to a variety of modern and postmodern reading strategies, will consider the benefits of both synchronic and diachronic analysis of the books, and will begin to address the historical and theological issues raised when reading the books as ancient literature and as modern religious texts. OT 301 is based on Genesis, Exodus, Leviticus, Numbers, and Deuteronomy in English translation and assumes junior or senior standing.

OT 30X **Minor Prophets** (3) is a study of the twelve Minor Prophets in their historical and religious context.

OT 31X – see HY/OT 31X **Old Testament Backgrounds**.

OT 32X – see NT/OT 322 **Fundamentals of Biblical Interpretation**.

OT 32X **Proverbs, Ecclesiastes, Song of Songs** (3) is a study of the principles of life taught in Proverbs, Ecclesiastes, and Song of Songs, with emphasis on modern-day application.

OT 33X **Psalms** (3) is an exegetical study of the Psalms and their literary types.

OT 34X **Isaiah and Jeremiah** (3) is a study of Isaiah and Jeremiah in their historical and religious context.

OT 351 **Ezekiel** (3) introduces students to the content, theology, and history of interpretation of the biblical book of Ezekiel. The course will focus on the social, historical, and literary contexts surrounding the book of Ezekiel. Special attention will be given to examining issues related to the interpretation of Israel’s prophetic literature as well as the concepts of priesthood, temple, and holiness. Students will also consider the continuing significance and authority of the book for modern communities of faith. OT 351 is based on Ezekiel in English translation and assumes junior or senior standing.

OT 35X **Historical Books of the Old Testament** (3) is a study of the historical books of the Old Testament (Joshua through Esther), emphasizing the rise and fall of the Jewish nation and the Jews’ relationship with God.

OT 36X **Genesis** (3) will focus on the content, ancient Near Eastern context, theology, and history of interpretation of Genesis by reading select texts from the book. Students will be introduced to a variety of modern and postmodern reading strategies, will consider the benefits of both synchronic and diachronic analysis of the book, and will begin to address the historical and theological issues raised when reading the book of Genesis as ancient literature and as a modern religious text.

OT 421 **Critical Introduction to the Old Testament** (3) introduces the student to the dominant critical theories pertaining to the Old Testament literature as they have been articulated by scholars over the past two centuries. Attention is especially given to hypotheses regarding the origin of the Pentateuch. Each book will be discussed in terms of its background and nature. Matters of canon and textual criticism will also receive treatment.
OT 49X Guided Research in Old Testament (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student’s area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.

PH 201 Ethics (3) is a study of ethical theory: What things are good? What kind of person ought one be? What ought one to do? This course surveys various topics in personal and social ethics.

PH 40X Introduction to Philosophy (3) is an introduction to ideas that are essential in understanding and making sense of the world. Students are encouraged to contemplate what they want in life, what they have learned from experience, and where they belong in the world.

PH 49X Guided Research in Philosophy (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student’s area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.

PS 201 Psychology (3) is an introduction to the scope and methods of psychology, including personality development, behavior, and personality theory.

PS 312 Human Development (3) is a study of the physiological and psychological changes in people from the cradle to the grave and how these changes relate to religious development.

PS 49X Guided Research in Psychology (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student’s area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.

PY 201 Physical Science (3) provides non-technical students with an introduction to the basic principles of chemistry, physics and other sciences that assists them in developing a scientific way of looking at physical reality.

TH 102 Theology of Scripture (3) considers the Christian doctrine of Scripture. Students will examine the varied perspectives within the historic theological traditions of Christianity regarding the authority, inspiration, and interpretation of Scripture. The course will consider the interplay between interpreter, interpreting community, and divine word as well as the function of Scripture within the life of the church.

TH 11X – see NT/TH 11X Jesus the Christ.

TH 20X Angelology (1) is a biblical study of the classifications, duties and work of angels. Special emphasis is given to understanding the distinct social and biblical differences regarding angels. The student will come to appreciate the role of angels in the Christian age. This course can be applied to the Bible electives requirement.
TH 21X – see NT/TH 21X **Holy Spirit.**

TH 301 **Introduction to Christian Theology** (3) is an introduction to the major themes of Christian theology examining both their doctrinal definitions and implications for everyday faith. The historical development of major Christian theology will be considered in light of classical theories along with alternative theories all with an eye to what the Bible teaches.

TH 30X **Christian Worldview** (3) explores the uniqueness of a biblical worldview. It includes analysis of the principles of proper reasoning. It entails a study of the role language plays in logic, of the different types of syllogisms, of sentential logic, and of the application of proper reasoning to the study of the Bible and to a life based on biblical principles. The student will develop the use of categorical and hypothetical syllogisms and become able to recognize correct from fallacious reasoning.

TH 31X **Fundamentals of the Christian Religion** (3) is an introductory course that exhibits the theological and philosophical evidences for Christianity. The course explores the major arguments for the existence of God and prepares the student to arrive at a theodicy that defends God and Christianity against atheistic arguments. Special emphasis is given to the problem of evil, the relationship of faith to reason, faith with a view of history and archaeology, and faith and science, as well as a discussion of miracles versus naturalism.

TH 40X – see NT/TH 40X **Baptism in the New Testament.**

TH 41X – see HY/TH 41X **History of Doctrine.**

TH 411 **Current Religious Teachings** (3) is designed as an introduction to the world’s major living faiths. Both Western and Eastern religions will be examined along with the Catholic Church and major protestant denominations with attention paid to origins, founder(s), historical development, sacred text(s), and central tenets. Focus will be given to biblical responses to these faith systems.

TH 49X **Guided Research in Theology** (3) is a research project guided by a faculty advisor, resulting in a paper written on a subject assigned in the student’s area of emphasis. Prerequisite: a GPA of 3.00 or better in the preceding semester and approval of the Academic Dean and the instructor.
## When Courses Are Offered:

### Every Fall:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>BL 301</td>
<td>Elementary Greek A</td>
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<td>CH 201</td>
<td>Church History</td>
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<td>EG 090</td>
<td>Basic Principles of English</td>
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<td>Fundamentals of Mathematics</td>
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<td>MN 450</td>
<td>Field Education 1</td>
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<td>MN 460</td>
<td>Field Education 2</td>
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<td>PH 201</td>
<td>Ethics</td>
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<td>PS 201</td>
<td>Psychology</td>
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<td>PY 201</td>
<td>Physical Science</td>
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<tr>
<td>BL 302</td>
<td>Elementary Greek B</td>
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<tr>
<td>CH 212</td>
<td>Restoration Movement</td>
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<td>EG 092</td>
<td>Basic Principles of English</td>
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<td>EG 102</td>
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<td>FI 102</td>
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<td>MH 202</td>
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<tbody>
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<td>HY 201</td>
<td>U.S. History to 1877</td>
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<td>MN 311</td>
<td>Advanced Preaching</td>
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<td>Story of Israel</td>
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<td>OT 301</td>
<td>Torah</td>
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<td>Israel’s Prophets and Poets</td>
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<td>OT 351</td>
<td>Ezekiel</td>
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<td>OT 421</td>
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<tr>
<td>TH 411</td>
<td>Current Religious Teachings</td>
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<td>CN 412</td>
<td>Crisis Counseling</td>
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<td>Practical Evangelism</td>
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<td>MN 112</td>
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<td>MN 322</td>
<td>Preparation for Missions</td>
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<td>NT 102</td>
<td>New Testament Letters and Apocalypse</td>
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NT/OT 322  Biblical Interpretation
NT 342    Romans
PS 312    Human Development
TH 102    Theology of Scripture

**On Demand:**
BL 20X  Hebrew A
BL 21X  Hebrew B
BL 31X  Hebrew Readings
BL 40X  Greek Readings A
BL 41X  Greek Readings B
BL 42X  Hebrew Seminar
BL 43X  Greek Seminar
BL 49X  Guided Research in Biblical Languages
CH 20X  History of the Bible
CH 30X  Alabama Restoration History
CM 31X  Public Speaking
CM 49X  Guided Research in Communication
CN 30X  Premarital Counseling
CN 40X  Theories of Counseling
CN 49X  Guided Research in Counseling
EG 49X  Guided Research in English
HY/NT/OT 10X  Bible Geography and Archaeology
HY/NT 30X  New Testament Backgrounds
HT/OT 31X  Old Testament Backgrounds
HY/TH 41X  History of Doctrine
HY 49X  Guided Research in History
MN 10X  The Role of Women in Church Leadership
MN 11X  Personal Development for Women
MN 20X  Mission of the Local Church
MN 21X  Expository Preaching
MN 22X  Teaching the Bible
MN 23X  Ministering to Seniors
MN/NT 24X  Church Leadership
MN 40X  Cross-Cultural Evangelism
MN 41X  Timothy-Titus Program
MN 42X  Org. and Adm. of Bible School
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NT/TH 21X  Holy Spirit
NT 22X  Prison Epistles
NT 31X  Galatians
NT 32X  Timothy and Titus
NT/TH 40X  Baptism in the New Testament
NT 41X  Corinthians
NT 42X  Thessalonians
NT 44X  Hebrews
NT 49X  Guided Research in the New Testament
OT 20X  Job
OT 30X  Minor Prophets
OT 32X  Proverbs, Ecclesiastes, Song of Songs
OT 33X  Psalms
OT 34X  Isaiah and Jeremiah
OT 35X  Historical Books of the Old Testament
OT 36X  Genesis
OT 49X  Guided Research in the Old Testament
PH 40X  Introduction to Philosophy
PH 49X  Guided Research in Philosophy
PS 49X  Guided Research in Psychology
TH 20X  Angelology
TH 30X  Christian Worldview
TH 31X  Fundamentals of Christian Religion
TH 49X  Guided Research in Theology
PERSONNEL

Board of Directors

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Vice President of University Advancement ......... Philip Goac
Director of Distance Learning .......................... Travis Harmor
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Director of Graduate Program ........................ Dr. Jeremy Barrie
Director of Christian Service ........................ Brad McKinnor
Director of Institutional Effectiveness ............... Michael Jackson
Registrar ..................................................... Charlotte Orr
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Director of Public Relations ........................... Lori Eastep
Director of Enrollment Services ....................... Jim Collins
Associate Director of Financial Aid ................... Mechelle Thompson
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Dean of Men ............................................... Dr. Ed Gallagher
Dean of Women ........................................... Dr. Rosemary Snodgrass
Director of Campus Security .......................... Travis Harmor

Staff

Assistant to the President ............................... Brittany McGuire
Business Office Manager ............................... Tricia Brethericl
Payroll and Human Resources Clerk................Nancy Cooper
Admissions Counselor .............................................Rusty Pettus
Receptionist..........................................................Aquilla Beck
Receptionist..........................................................Dianne Tays
Benefit Dinner Coordinator...............................Janet Moon
Donor Services Supervisor .................................Melanie Irions
Donor Services Assistant .................................Barbara Dillon
Maintenance.........................................................James Nichols
Housekeeping......................................................Jamie L. Cox

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Jamie S. Cox

Nathan Daily

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Brad McKinnon  

Dr. Rosemary Snodgrass  

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Bagents, Bill ................................................................................. x. 308
Barrier, Jeremy ................................................................. x.314
Beck, Aquilla ................................................................. x.1
Bretherick, Tricia ................................................................. x.302
Brewer, Peggy ................................................................. x.330
Burleson, Ted ............................................................................. x.317
Collins, Jim ................................................................................. x.304
Cooper, Nancy ............................................................................. x.306
Cox, Jamie ................................................................................. x.326
Daily, Nathan ............................................................................. x.319
Dillon, Barbara ............................................................................. x.311
Eastep, Lori ................................................................................. x.323
Gallagher, Ed ............................................................................. x.318
Goad, Philip ................................................................................. x.310
Goldman, George ........................................................................ x.315
Harmon, Travis ........................................................................... x.316
Irions, Melanie ............................................................................. x.312
Jackson, Michael ........................................................................ x.312
Jones, Dennis ............................................................................. x.322
Kilpatrick, C. Wayne ..................................................................... x.327
Marks, Alâna ............................................................................. x.324
McGuire, Brittany ........................................................................ x.322
McKinnon, Brad ............................................................................. x.305
Moon, Janet ............................................................................. x.305
Moon, Pat ..................................................................................... x.334
Nichols, James ............................................................................. x.399
Orr, Charlotte ............................................................................. x.304
Pettus, Rusty ............................................................................. x.328
Snodgrass, Rosemary ................................................................. 256.765.711
Tays, Dianne ............................................................................. x.1
Thompson, Mechelle ..................................................................... x.306
# ACADEMIC CALENDAR 2014 – 2016

## Fall 2014
- **Jun. 30 – Aug. 11**: Pre-registration for Fall 2014
- **Aug. 11**: Classes begin
- **Aug. 22**: Last day to drop/add
- **Sep. 1**: Labor Day Holiday
- **Oct. 20-24**: Campaign Week
- **Oct. 27 – 31**: Fall Break
- **Nov. 26-28**: Thanksgiving Holidays
- **Nov. 24 – Jan. 4**: Pre-registration for Spring 2014
- **Dec. 5**: Last day of lecture
- **Dec. 8-10**: Final Exams
- **Dec. 10**: End of term

## Spring 2015
- **Nov. 24 – Jan. 5**: Pre-registration for Spring 2015
- **Jan. 5**: Classes begin
- **Jan. 16**: Last day to drop/add
- **Jan. 19**: Martin Luther King Jr. Holiday
- **Mar. 16-20**: Campaign Week
- **Mar. 23-27**: Spring Break
- **Mar. 30 – May 11**: Pre-registration for Summer 2015
- **May 1**: Last day of lecture
- **May 4-6**: Final Exams
- **May 6**: End of term
- **May 9**: Graduation

## Summer 2015 – Campus
- **Mar. 30 – May 18**: Pre-registration for Summer 2015
- **May 18-29**: First Session
- **May 25**: Memorial Day Holiday
- **Jun. 1-12**: Second Session
- **Jun. 15-26**: Third Session
- **Jun. 29 - Jul. 3**: Summer Recess
- **Jun. 29 – Aug. 10**: Pre-register for Fall 2015

## Summer 2015 – Distance Learning
- **Mar. 30 – May 11**: Pre-registration for Summer 2015
- **May 11**: Classes begin
- **May 22**: Last day to drop/add
- **May 25**: Memorial Day Holiday
- **Jun. 29 – Aug. 10**: Pre-registration for Fall 2015
- **Jul. 27 – 29**: Final Exams
- **Jul. 29**: End of term

## Fall 2015
- **Jun. 29 – Aug. 10**: Pre-registration for Fall 2015
- **Aug. 10**: Classes begin
- **Aug. 21**: Last day to drop/add
- **Sep. 7**: Labor Day Holiday
- **Oct. 19-23**: Campaign Week
- **Oct. 26 – 30**: Fall Break
- **Nov. 25-27**: Thanksgiving Holidays
- **Nov. 23 – Jan. 4**: Pre-registration for Spring 2016
- **Dec. 4**: Last day of lecture
- **Dec. 7-9**: Final Exams
- **Dec. 9**: End of term

## Summer 2016 – Campus
- **Mar. 30 – May 18**: Pre-registration for Summer 2016
- **May 18-29**: First Session
- **May 25**: Memorial Day Holiday
- **Jun. 1-12**: Second Session
- **Jun. 15-26**: Third Session
- **Jun. 29 - Jul. 3**: Summer Recess
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