

TUITION and FEES

\$373 per Undergraduate Credit Hour.

Campus courses may be audited tuition-free.

\$100 audit fee for DL courses.

\$35 Registration Fee per Credit Hour (maximum \$420).

REFUND POLICY

Refunds are given on a pro rata basis. The withdrawal date is the date the Business Office receives a completed drop form. The amount refunded will be figured according to the following schedule:

<i>Before the first day of class</i>	100%
<i>First week of class</i>	90%
<i>Second week of class</i>	75%
<i>Third week of class</i>	50%
<i>Fourth week of class</i>	25%
<i>After the fourth week</i>	No refund

WITHDRAWAL POLICY and CLASS ATTENDANCE - See 2010-2013

Undergraduate Catalog at http://www.hcu.edu/share/pdf/10-13_Catalog.pdf.

NOTES

1. F1 Status students are limited to 3 credit hours per semester of Distance Learning courses (SEVIS 214.2).
2. For all students in the campus program, more than 50% of courses must be completed on campus. See undergraduate catalog for details.

STUDENT RIGHT TO KNOW and FERPA - Refer to the Student Handbook for information about Student Right To Know guidelines and the Family Education Rights and Privacy Act.

It is policy of Heritage Christian University to accommodate students with disabilities. All requests for accommodations in keeping with the **Americans with Disabilities Act of 1990** are welcome. Such requests should be presented in written form with appropriate documentation. The earliest possible submission of these requests is appreciated.



Heritage Christian University is accredited by the Commission on Accreditation of the Association for Biblical Higher Education. Member institutions of ABHE are recognized as nationally accredited by CHEA (Council for Higher Education Accreditation) and the United States Department of Education. www.abhe.org; www.chea.org



HERITAGE
CHRISTIAN UNIVERSITY

SPRING 2012

Undergraduate Registration Information

January 3	Classes Begin
January 13	Last Day for Drop/Add
January 16	Martin Luther King Jr. Holiday
February 20 – 24	Midterm Exam Week
March 18 – 23	Campaign Week
March 26 – 30	Spring Break
April 30 – May 2	Final Exams
May 2	End of Term
May 5	Graduation

Campus Registration Procedures:

Credit Students make the following stops:

1. **Front Lobby** – obtain an Undergraduate Class Schedule Card from the receptionist. Have this card initialed at each stop.
2. **Academic Advisor** – fill out Class Schedule Card. New students, see the Academic Dean.
3. **Enrollment Services Department** – for Christian Ministry and Financial Aid advising.
4. **Registrar** – for entry of student information and class schedule, arrange for institutional testing (if required), and fill out a *Record Release Form* if grade reports need to be sent to financial support providers.
5. **OML Bookstore** – for the purchase of textbooks.
6. **Business Office** – submit your Class Schedule Card.

Audit Students make the following stops: 1, 4, 5, and 6 above.

DISTANCE LEARNING REGISTRATION: 256.766.6610 or
800.367.3565, x.254

(rev.11.18.11a)

SPRING 2012 UNDERGRADUATE CAMPUS COURSE OFFERINGS					
Breakfast at 9:10 and Chapel at 9:30 Tuesday - Friday					
Day/Time	Course ID	Course Title	Cr Hrs	Instructor	Rm
Monday					
04:00-06:50	MN312	Nurturing Families & Teenagers	3	Heupel	12
Tuesday					
08:00-11:30	MH090	Fundamentals of Mathematics	0	Jan.Barrier	9
	HY102	World History B	3	Kilpatrick	12
	NT202	Acts	3	Jackson	11
	MN30X+	Advanced Preaching	3	Burleson	OML
	TH312	Faith & Reason	3	Imel	10
01:00-03:50	NT102	New Testament Survey	3	Burleson	11
	HY/NT302	New Testament Backgrounds	3	Kilpatrick	12
	TH302	Christian Worldview	3	Goldman	9
07:00-08:30	CS110	Fundamentals of Singing	0	Harriman	12
Wednesday					
08:00-11:30	TH102	Establishing Biblical Authority	3	Imel	9
	CN202*	Fundamentals of Counseling	3	Snodgrass	10
	NT422*+	Critical Intro to the NT	3	Jer.Barrier	11
01:00-03:50	MN102	Personal Evangelism	3	McKinnon	12
	MN222	Preparation for Missions	3	Bagents	10
Thursday					
08:00-11:30	CH212*	Restoration Movement	3	Kilpatrick	12
	NT222	General Epistles	3	Imel	9
	NT/OT322*	Biblical Interpretation	3	Daily	11
01:00-03:50	EG102	English Composition B	3	Leighton	OML
	BL302	Elementary Greek B	3	Goldman	9
	CM30X	Interpersonal Communication	3	Jones	12
	NT332+	Revelation	3	Daily/Jer.Barrier	11
05:00-07:50	EG090	Basic Principles of English	0	L.Bagents	OML
06:00-08:50	TH412	Current Religious Teachings	3	Dupuy	12
Friday					
0:00-11:30	CN412	Crisis Counseling	3	Snodgrass	11
01:00-03:50	PH 402	Introduction to Philosophy	3	K.Williams	10

Intensive/Blended Course: Jan. 12-14 and Apr. 12-13.

08:00-03:00	OT302+	Minor Prophets	3	Gallagher/Dilbeck	TBA
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Hybrid Course: offered online with **required** class meetings on **Jan. 9, Jan. 30, Feb. 20, Mar. 12, & Apr. 23.**

05:00-07:50	MH202	Survey of Mathematics	3	Gargis	9
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SPRING 2012 DISTANCE LEARNING UNDERGRADUATE COURSE OFFERINGS			
Course ID	Course Title	Cr Hrs	Instructor
CN202	Fundamentals of Counseling	3	Snodgrass
EG102	English Composition B	3	Leighton
EG202	World Literature B	3	Adams
HY102	World History B	3	Kilpatrick
MH202	Survey of Mathematics	3	Gargis
MN102	Personal Evangelism	3	McKinnon
MN222	Preparation for Missions	3	Jer.Barrier
MN30X+	Advanced Preaching	3	Burleson
NT102	New Testament Survey	3	Burleson
NT202*	Acts	3	Jackson
NT/OT322*	Biblical Interpretation	3	Daily
NT332+	Revelation	3	Daily/Barrier
NT422*+	Critical Intro to the NT	3	Jer.Barrier
OR100	Orientation (Mar. 19 - 23 campus attendance required)	3	McKinnon
TH102	Establishing Biblical Authority	3	Imel
TH302	Christian Worldview	3	Goldman
TH312	Faith and Reason	3	Imel
TH412	Current Religious Teachings	3	Dupuy

Christian Ministry Assignments

CS110	Fundamentals of Singing
CS120	Bible Class Teaching
CS130	Youth Ministry
CS140	Preaching
CS150	Creation/Translation of Teaching Materials
CS210	Bible Correspondence Course
CS220	Internet Teaching
CS310	Visitation
CS320	Hospital/Nursing Home Visits
CS330	House-to-House Evangelism
CS340	Jail Ministry
CS350	Hospice Chaplain Practicum
CS48X	Guided Practicum

Campaign Assignments

CS100	Freshman
CS200	Sophomore
CS300	Junior
CS400	Senior
CS49X	Special Campaign

To participate in **LIVE DL classes see the **CAMPUS** schedule for days and times.**

Operating system requirements: <https://help.tegrity.com/what-are-the-requirements-for-a-viewing-a-tegrity-recording.html>

Required Course in bold *ACE Program Course +Blended with Graduate Course

Tuition and fees, withdrawal and refund policies, and class attendance details are located on the back of this brochure.