

Summer 2009

Undergraduate

Registration Information

ACADEMIC CALENDAR

Apr 22-24	Pre-Registration
May 18	Registration
May 18-29	First Session
May 25	Memorial Day Holiday
June 1-12	Second Session
June 15-26	Third Session

NOTE: Unless otherwise instructed, undergraduate students must finish any incomplete work on or before Friday of the week following the end of that particular summer session:

June 5	1 st Session Incomplete Work Due
June 19	2 nd Session Incomplete Work Due
July 3	3 rd Session Incomplete Work Due

TUITION AND FEES

\$322 per Undergraduate Credit Hour
 Campus courses may be audited free of charge
 \$100 for audited video course DVDs
 \$20 Registration Fee per Credit Hour (Max \$240)

WITHDRAWAL and REFUND POLICY

To withdraw from a course, a student must complete a Withdrawal Form. Simply failing to attend class is not sufficient to complete the withdrawal process. The last date to withdraw from a course without the course appearing on his or her transcript is the second day of a session. If a student withdraws from the class after that date, he/she will receive a WP or WF as a grade on the course. Students who fail to withdraw properly will receive a grade of F on his/her permanent record. If the student withdraws before the class meets, he or she will receive a full refund for the cost of the course. If a student withdraws from the class after that, he/she will receive a refund of a proportion of the money paid for tuition as follows:

Two-Week Classes

<i>Before the class meets</i>	<i>100%</i>
<i>First Day</i>	<i>100%</i>
<i>Second Day</i>	<i>90%</i>
<i>Third Day</i>	<i>75%</i>
<i>Fourth Day</i>	<i>50%</i>
<i>Fifth Day</i>	<i>25%</i>
<i>After the fifth day</i>	<i>No refund</i>

One-Week classes

<i>Before the class meets</i>	<i>100%</i>
<i>Second day</i>	<i>50%</i>
<i>After the second day</i>	<i>No refund</i>

CLASS ATTENDANCE

The University does not grant credit for any course in which a student's class attendance falls below 80 percent. Students exceeding two absences will be dropped from the course. Three tardies equal one absence. Teachers may allow extra points for perfect or near perfect attendance, or they may subtract points for absences.

STUDENT RIGHT TO KNOW AND FERPA

Refer to the Student Handbook for information about Student Right to Know guidelines and the Family Education Rights and Privacy Act.

UNDERGRADUATE REGISTRATION PROCEDURES

CREDIT STUDENTS

Bible Building Front Lobby-Pick up forms:

- 4-part Class Schedule Form (have signed at each stop)
- Record Release Form (if applicable)
- Special Campaign Registration Form (if applicable)

Academic Advisor (New students should see the Academic Dean)-Fill out class schedule

Financial Aid Office

Registrar's Office-Institutional testing, entry of student information and class schedule. Leave completed Record Release Form and Special Campaign Form

Bookstore

Business Office-Leave Class Schedule Form

AUDIT STUDENTS

Bible Building Front Lobby-Pick up forms:

- 4-part Class Schedule Form (have signed at each stop)

Registrar's Office-Entry of student information and class schedule

Bookstore

Business Office-Leave Class Schedule Form

PHONE REGISTRATION

Call 256-766-6610 or 1-800-367-3565, ext. 213

SUMMER 2009 CAMPUS COURSE OFFERINGS					
Time	Course ID	Course Title	Cr Hrs	Instructor	Rm
First Session					
May 18-29 8:00a-12:30p	HY212-C/OL	Restoration Movement – 1 st week will be in class. 2 nd week will be tour of restoration sites (\$125 fee for history field trip)	3	C W Kilpatrick	12
Second Session					
June 1-12 8:00a-12:30p	BI442-C/OL	Thessalonians	2/3	N Daily	12
Third Session					
June 15-26 8:00a-12:30p	BI342-C/OL	Psalms	3	E Gallagher	12

NOTE: International Students who remain in the US for the summer are required to take at least 6 semester hours. F1 Status students are limited to 3 credits per semester of video courses (SEVIS 214.2)

New students may take only one online or video course during their first semester. No more than two online or video courses per semester are recommended for any student. For all students in the campus program, more than 50% of courses must be completed on campus. For section ID on class card: C=Campus; OL=Online

SUMMER 2009 VIDEO COURSE OFFERINGS*			
Course ID	Course Title	Cr Hrs	Instructor
AP222V-4	The Case for Biblical Christianity (fulfills PH222)	3	B Overton
AP432V-4	The Problem of Suffering	3	K Myers
BI101V-4	Old Testament Survey	3	K Myers
BI102V-4	New Testament Survey	3	K Myers
BI201V-4	The Gospels	3	S Williams
BI202V-4	Acts	3	R D Underwood
BI222V-4	Job	3	C Roper
BI301V-4	Timothy and Titus	3	G Goldman
BI302V-4	Galatians	3	G Goldman
BI332V-4	Minor Prophets	3	C W Kilpatrick
BI333V-4	Major Prophets	3	C W Kilpatrick
BI341V-4	Proverbs, Ecclesiastes, Song of Songs	3	J Davidson
BI352V-4	Revelation	3	C W Kilpatrick
BI361V-4	Critical Introduction to the Old Testament	3	C Roper
BI362V-4	Critical Introduction to the New Testament	3	C Roper
BI422V-4	Historical Books of the Old Testament	3	C W Kilpatrick
BL201V-4	Elementary Greek A	3	J Smeal
BL202V-4	Elementary Greek B (Prereq: BL201)	3	J Smeal
CM301V-4	Interpersonal Communication	3	D Jones
CN202V-4	Fundamentals of Counseling	3	B Bagents
CN301V-4	Premarital Counseling (Prereq: PS201)	3	H Foust
CN313V-4	Marriage and Family Counseling (Prereq: PS201 & CN202)	3	H Foust
CN422V-4	Crisis Counseling (Prereq: PS201 & CN202)	3	H Foust
DC104V-4	Establishing Biblical Authority	3	K Myers
DC111V-4	Jesus the Christ	3	C Collins
DC20XV-4	Angelology (May be used for a Bible elective)	1	J Farris
DC201V-4	Mission of the Local Church	3	R D Underwood
DC301V-4	Systematic Christian Doctrine	3	J Smeal
DC322V-4	Current Religious Teachings	3	J Smeal
DC40XV-4	The Holy Spirit (May be used for a NT elective)	1	C Collins
DC424V-4	History of Doctrine	3	C W Kilpatrick
EX312V-4	Biblical Exegesis (Prereq: BI361 or BI362 before or simultaneously)	3	C Roper
HY101V-4	World History A	3	C W Kilpatrick
HY102V-4	World History B	3	C W Kilpatrick
HY201V-4	Church History	3	C W Kilpatrick
HY212V-4	Restoration Movement	3	C W Kilpatrick
PH401V-4	Philosophy (fulfills PH412)	3	N Segars
PH402V-4	Ethics (fulfills PH411)	3	K Myers
PR100V-4	Personal Evangelism	1	J Davidson
PR301V-4	Marriage and the Home	3	H Foust
RE411V-4	Organization & Administration of the Bible School (fulfills RE412)	3	C Roper

VIDEO COURSE DROP/ADD, EXAM AND INCOMPLETE DATES	
May 18	Video course materials must be picked up. Students failing to pick up materials by this date will be dropped from the course
June 1	Last day to Drop/Add Video Courses
June 15-19	Mid-Term Exams to be completed
July 17	Final Exams to be completed
August 7	"Incomplete" Work Due

CAMPAIGN SELECTIONS

Two units can be given for each foreign campaign involving a full week of work. No more than four foreign campaign units may be applied to meet the eight campaign requirements for graduation. At least four units must be acquired from participation in state-side campaigns organized by Heritage Christian University.

The first digit following the letter prefix shows the class level (freshman, sophomore, junior, senior)

CS SP1	Special Campaign
CS SP2	Special Campaign
CS SP3	Special Campaign
CS SP4	Special Campaign

Students registering for summer campaigns must fill out a **Special Campaign Registration Form** (available in the Registrar's Office).



Heritage Christian University is accredited by the Commission on Accreditation of the Association for Biblical Higher Education. Member institutions of ABHE are recognized as nationally accredited by CHEA (Council for Higher Education Accreditation) and the United States Department of Education. www.abhe.org; www.chea.org