

TUITION AND FEES

\$338 per Undergraduate Credit Hour
Campus courses may be audited tuition-free
\$99 audit fee for online and video courses
\$20 Registration Fee per Credit Hour (Max \$240)

WITHDRAWAL POLICY The academic calendar shows the final date to drop a class without the class becoming part of the student's permanent record. If students properly withdraw from a class on or before that date, no record of the class appears on their permanent record. After that date, the student's record carries the notation WP (withdrawal passing) or WF (withdrawal failing), depending on performance in the course at the time of withdrawal. A WF will have a negative impact on the student's GPA. To withdraw formally from a course or from the university a student must begin with the Academic Dean's Office. The university will not consider a student withdrawn if he or she simply stops coming to classes. Students who fail to withdraw properly will receive a grade of F on their permanent record. Courses may not be dropped within the last ten class days of the semester without special approval of the Dean due to extenuating circumstances.

REFUND POLICY When students withdraw from one or more of their courses, they are due refunds on a pro rata basis. The withdrawal date is the date the Business Office receives a completed drop slip, not the date when the student stops attending class. The amount refunded will be figured according to the following schedule:

<i>Before the student attends the class</i>	100%
<i>First week</i>	90%
<i>Second week</i>	75%
<i>Third week</i>	50%
<i>Fourth week</i>	25%
<i>After the fourth week</i>	No refund

CLASS ATTENDANCE The university does not grant credit for any course in which a student's class attendance falls below 80 percent. Students exceeding three absences will be dropped from the course. Three tardies equal one absence.

STUDENT RIGHT TO KNOW AND FERPA Refer to the Student Handbook for information about Student Right to Know guidelines and the Family Education Right and Privacy Act.

HERITAGE Christian University ♦ PO Box HCU ♦
Florence, AL 35630 ♦ 256-766-6610 ♦ 1-800-367-3565



Heritage Christian University is accredited by the Commission on Accreditation of the Association for Biblical Higher Education. Member institutions of ABHE are recognized as nationally accredited by CHEA (Council for Higher Educational Accreditation) and the United States Department of Education.
www.abhe.org; www.chea.org



NEW & READMITTED STUDENT REGISTRATION

BIBLE & ADMINISTRATION BUILDING CHAPEL

Thursday, August 13, 2009, 8:00a-4:30p

8:00a-8:15a Devotional
8:15a Welcome, Introductions, Presentations, Registration Instructions
8:30a Institutional Exams (Testing may take from one to three hours, depending on the number of exams required)
Entering Bible/Theology Exam (all credit students)
English Screening (Prereq to EG101)
Math Diagnostic Exam (Prereq to MH231)
10:30a-4:30p Registration
11:30a-12:30p Complimentary Lunch

DISTANCE LEARNING

For new or readmitted students: We recommend that you begin this process prior to the regular campus registration date.

Academic Advising and Course Selection-

Contact Michael Jackson, Director of Distance Learning

Financial Aid Office/Payment arrangements-

Contact Mechelle Thompson

Secure a Proctor for your Distance Learning Course Work-

Contact Alana Marks

Complete ALL Entrance Examinations on Scholar360-

Contact Alana Marks

Purchase Textbooks- www.ecampus.com/hcu

CONTINUING CREDIT STUDENT REGISTRATION

Friday, August 14, 2009, 8:00a-4:30p

Bible Building Front Lobby – Pick up forms:

- 4-part Class Schedule Form (have signed at each stop)
- Record Release Form (if applicable)
- Student Evaluation of Advisor

Academic Advisor – Fill out Class Schedule

Financial Aid Office

Registrar's Office – Entry of student information and class schedule.

Leave completed Record Release Form (if applicable) and Student Evaluation of Advisor. Institutional Testing

Bookstore

Business Office – Leave Class Schedule Form

DISTANCE LEARNING

For continuing students:

Academic Advising and Course Selection-

Contact Michael Jackson, Director of Distance Learning

Financial Aid Office/Payment arrangements-

Contact Mechelle Thompson

Purchase Textbooks- www.ecampus.com/hcu

AUDIT STUDENT REGISTRATION

Thursday and Friday, August 13 & 14, 2009, 8:30a-4:30p

Bible Building Front Lobby – Pick up forms:

- 4-part Class Schedule Form (have signed at each stop)

Registrar's Office – Entry of student information and class schedule

Bookstore

Business Office – Leave Class Schedule Form

Fall 2009 Undergraduate Registration Information

ACADEMIC CALENDAR

Aug 13	Registration for New & Readmitted Students
Aug 14	Registration for Continuing Students
Aug 17	First Day of Classes
Aug 28	Last Day to Drop or Add Classes
Sept 7	Labor Day Holiday
Sept 22-26	Evangelism Workshop
Oct 5-9	Mid-Term Week
Oct 18-23	Campaign Week
Oct 26-30	Fall Break
Nov 25-27	Thanksgiving Holidays
Nov 27	Last Day for Class Withdrawal
Nov 30-Dec 4	Pre-Registration for Spring 2010
Dec 11	Last Day of Classes
Dec 14-16	Final Examinations
Dec 17-Jan 4	Midwinter Recess
Jan 1, 2010	"Incomplete" Work Due

UNDERGRADUATE CAMPUS COURSE OFFERINGS

Time	Course ID*	Course Title	Cr Hrs	Instructor	Rm
Mo 8a-10:50a	BL301-1	New Testament Greek Readings 1 (Prereqs: BL 201 & BL202 or equivalent)	3	D Warren	9
Mo 6p-8:50p	EG090-1	Basic Principles of English (Prereq to EG101 if Basic English Test is failed. Cost: \$300. Counts as 3 sem load hrs)	0	L Bagents	OML
Tu 8a-10:50a	EG201-1	World Literature A (Prereq: EG101)	3	L Adams	11
	MN301-1	Personal Development for Women	0	Ja Barrier	9
	OT101-1	Old Testament Survey	3	N Daily	12
	OT341-1	Proverbs, Ecclesiastes, Song of Solomon	3	E Gallagher	10
Chapel 11a					
Tu 1p-3:50p	MH090-1	Fundamentals of Mathematics (Prereq to MH231 if Math Diagnostic Exam is failed. Cost: \$300. Counts as 3 sem load hrs)	0	Ja Barrier	9
	NT221-1	Prison Epistles	3	G Goldman	11
	TH321-1	Introduction to Christian Theology	3	C Collins	12
Tu 4p-4:50p	PE100-1	Physical Fitness	1	J Anderson	9
Tu 6p-7:30p	MN021-1	Role of Wives of Preachers & Leaders	0	Ja Barrier	10
We 8a-10:50a	CH201-1	Church History	3	W Kilpatrick	12
	OT361-1	Critical Introduction to the Old Testament	3	E Gallagher	9
	PH411-1	Ethics	3	S Williams	11
We 9a-10:50a	MN100-1	Personal Evangelism	2	B McKinnon	10
Chapel 11a					
We 1p-3:50p	BL211-1	Elementary Hebrew A	3	D Warren	9
	MH231-1	Survey of Mathematics (Prereq: Pass Math Diagnostic Exam or MH090)	3	H Durdunji	12
	OT353-1	Daniel and Ezekiel	3	N Daily	10
	TH301-1	Mission of the Local Church	3	G Goldman	11
Th 8a-10:50a	BL201-1	New Testament Greek A	3	G Goldman	9
	CM301-1	Interpersonal Communication	3	D Jones	10
	CN313-1	Marriage and Family Counseling	3	R Snodgrass	11
	MN110-1	Homiletics	3	T Burleson	12
Chapel 11a					
Th 1p-3:50p	HY101-1	World History A	3	W Kilpatrick	12
	MN401-1	Ministry in the Local Church	3	T Burleson	9
	NT201-1	The Gospels	3	C Collins	11
	PY341-1	Physical Science	3	M Army	10
Fr 8a-10:50a	OR100-1	Orientation	3	C Collins	11
	PS201-1	Psychology	3	R Snodgrass	OML
Chapel 11a					
Fr 1p-3:50p	EG101-1	English Composition A (Prereq: Pass English Screening or EG090)	3	D Leighton	OML
BLENDED/HYBRID COURSE OFFERING					
TBD	NT301-14	Timothy and Titus	3	M Jackson	TBD

For all students in the campus program, more than 50% of courses must be completed on campus.

UNDERGRADUATE DISTANCE LEARNING COURSE OFFERINGS

Course ID	Course Title	Cr Hrs	Instructor
BL201-11	New Testament Greek A	3	Goldman, G
DC111V-11	Jesus the Christ	3	Collins, C.
DC424V-11	History of Doctrine	3	Kilpatrick, W.
EG101-11	English Composition A	3	Leighton, Dolly
EG201-11	World Literature A	3	Adams, Larry
HY101-11	World History A	3	Kilpatrick, W.
HY201-11	Church History	3	Kilpatrick, W.
MH231-11	Survey of Mathematics	3	STAFF
MN100-11	Personal Evangelism	2	McKinnon, B
MN110-11	Homiletics	3	Burleson, Ted
MN401-11	Ministry in the Local Church	3	Burleson, Ted
NT201-11	The Gospels	3	Collins, Cory
OR100-11	Orientation	3	Collins, Cory
OT101-11	Old Testament Survey	3	Daily, Nathan
OT361-11	Critical Introduction to the Old Testament	3	Gallagher, Ed
PH411-11	Ethics	3	Williams, Steve
PS201-11	Psychology	3	Snodgrass, R.
PY341-11	Physical Science	3	Army, Mary
TH321-11	Introduction to Christian Theology	3	Collins, Cory
INTERNATIONAL STUDENTS: F1 Status students are limited to 3 credits per semester of distance learning courses (SEVIS 214.2)			

DISTANCE LEARNING computer requirements: Cable or DSL connection; Pentium III 800 minimum; 512 MB Ram; Windows 2000, XP, Vista, or Linux Kernel 2.6 operating system; Internet Explorer 5.5+ or Firefox 2.0+; Windows Media Player 6.4 or Quicktime Javascript enabled. MAC: OS X or higher.

Christian Service		
CS110	House-to-House Evangelism	
CS120	Jail Evangelism	
CS130	Hospital/Nursing Home Visitation	
CS140	Preaching	
CS150	Bible Class Teaching	
CS160	Youth Ministry	
CS170	Visitation	
CS180	Bible Correspondence Teaching	
CS1000	Hospice Chaplain Practicum	
CS1002	Guided Practicum in Christian Ministry	
CS1110	Creation/Translation of Teaching Material	
CS1910	Internet Teaching	
CS101, 203, 305, 407	Campaign Evangelism (The first digit following the letter prefix shows the class level: freshman, sophomore, etc)	